

JANUARY, 2014  
IMPORTANT  
DATES

1/10 Mix it up day –  
Wacky Tacky

1/17 No School -  
Teacher Institute

1/20 No School -  
Martin Luther King  
Day

1/23 Ronald  
McDonald Assem-  
bly 1:00-1:45

1/27 Market Day  
pick up

We will notify you of emergency closings using our school messenger system. You will also be able to get information on the local television and radio stations. PLEASE MAKE SURE ALL CONTACT INFORMATION IS UP TO DATE!

Winter

# Poplar Grove

## Elementary News

JANUARY, 2014

### Office Notes

- If you need to change the end of the day dismissal procedure for your child, please notify the school by 2:00 pm. This way we are sure to get the correct information to your child.
- **Due to the overwhelming number of students charging lunches, affective immediately any students' account that falls below -\$5.00 will have their lunch card pulled and receive an emergency peanut butter lunch.** Student's cards will be returned once the lunch account is brought current. Please watch for notes to come home with your child regarding their lunch account balance. We start sending them when the account balance is \$4.00 or less for full paid lunches and \$.80 or less for reduced.
- If your child is absent from school, please call or email the school office by 9:00 am. The phone number is 815-765-3113 or you may email [Mpiskie@nbcusd.org](mailto:Mpiskie@nbcusd.org).
- Students are referred to the Regional Attendance Cooperative if they are unexcused more than 5% of the last 180 days. Please take this into consideration when you plan vacations during the school year. If your child is absent for more then 3 days you will need to bring a note from a physician in order for the absence to be excused.
- We have had a large amount of tardy students lately. Our school day starts at 8:00 am. That is the time the students are to be in their classroom. If not, they are marked tardy. Please plan for winter weather. Our doors open at 7:50. Before school care is available. Please contact the school office for more information.
- Cold weather is here! Please make sure your child is dressed appropriately for outdoor recess and PE.
- If you know your child is going to be absent for more than a day, please stop by the office and fill out a pre-arranged absence form. The absence is not excused without this paperwork.
- Due to our snow/cold days, our school year will now be extended by 2 days. The calendar may be extended again if we have to use more emergency days.



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## Important Attendance Reminder!

We started a new tardy policy on December 1, 2013. Here is the information again for you to review.

- 7:50 am: first bell rings, doors are opened
- 7:55 am: warning bell rings
- 8:00 am: final bell rings

All students are required to be in their classrooms by 8:00 am or they are marked tardy.

We understand that traffic is bad when it rains and even worse when it snows. We know that a lot of you have more than one child to deliver each day and that car pools are late sometimes. We realize that tires go flat, shoes get lost, car keys get misplaced and alarms don't always go off. However, **NONE** of these reasons are "legal" in the State's regulations, so tardies resulting from them will remain unexcused. Please plan ahead and allow extra time for unexpected delays as excessive tardies will lead to disciplinary action.

Outlined below is the policy we will be using each quarter and consequences for tardiness. After a total of three unexcused tardies, a note will be sent home with the child that evening. The note is to be signed by a parent and returned to the school office. The student will continue to serve lunch/recess detentions until the note is returned to school.

- After the 4th tardy, your student will serve a lunch/recess detention.
- After the 5th tardy, your student will serve 2 lunch/recess detentions. During these detentions the student will be required to make up any missed work that occurred because of the tardy.
- After the 6th tardy a referral will be made to the Regional Attendance Coop for excessive tardiness.

Excessive tardiness is defined as being tardy more than 10% of the current school session. We will also report all tardiness in excess of 10% for the current school session to the Regional Attendance Coop.

## "Giving Back with Ronald McDonald!"

On January 23, 2014, PGE students will enjoy the "Giving Back with Ronald McDonald" assembly. This assembly uses a creative mix of music, magic, skits and games to reinforce the value of giving back. Ronald McDonald helps kids learn to share their talents, time and gifts. The show reinforces the importance of working together and playing together. Ultimately, Ronald McDonald delivers a powerful message to children about giving back to the community and trust among friends.

# PreKindergarten Developmental Screening

North Boone Family Centered Pre Kindergarten program will have screening for children 3 to 4 years old in District #200. The developmental screening will be held at Capron Elementary School on a monthly basis. Please call Capron Elementary School to schedule an appointment. The children are screened for possible selection to participate in 2013-2014 school year in the North Boone Pre-K program.

Children will be taking part in an individual screening process which will take about an hour for each child to complete. If you would like to take advantage of this program, which is designed to provide free educational services for eligible children in District #200, please call 815-569-2314 between 8 am and 3:30 pm.

A parent or guardian must accompany the child to Capron School, 200 N. Wooster. Parents need to bring a copy of the child's birth certificate and Social Security number with them to the screening.

El program jardín de infancia centrado de la familia de North Boone tendrá exámenes para los niños de 3 a 4 años de edad en el district #200. Los exámenes de desarrollo se llevara a cabo en la escuela primaria de Capron sobre una base mensual. Por favor llame a Capron las escuela primaria para una cita. Los niños son revisados para su posible selección a participar en el año escolar 2013-2014 en el program del Norte de Boone Pre-k.

Los niños participarán en un proceso de exámenes individual que tomara alrededor de una hora para que cada niño termine. Si usted quisiera aprovecharse de este programa, que se diseña para proporcionar los servicios educativos libres para los niños elegibles en el district #200, llame por favor 815-569-2314 entre 8 am y 3:30 pm.

Un padre o un guarda debe acompañar al niño a la escuela de Capron, 200 N. Wooster. Los padres necesitan traer una copia de la partida de nacimiento del niño y número de Seguridad Social con ellos a la investigación.

**Recess will continue to be outside unless the WINDCHILL is below zero. Please make sure your child has the necessary clothing for outside recess. Please label all hats, coats, boots and gloves with your child's name and remember to check the lost and found.**



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