



Bobcat News

WELCOME TO MANCHESTER!

September 2022

Welcome to our 2022-23 school year at Manchester Elementary! We are happy to have you with us!

The School Office is happy to help you with any school questions you may have. We can be reached at 815-765-2826 during regular school hours, and you may also email our Secretary at jjones@nbcusd.org.



Much of the communication from your student's teacher(s) may come directly to you in an electronic fashion, but we still encourage you to check your student's backpacks daily, as we still use paper communication from time-to-time.

Upcoming Events:

- ✓ Sept. 5—Labor Day—NO CLASSES
- ✓ Sept. 9—Picture Day
- ✓ Sept. 14—Late Start (9:30am)
- ✓ Oct. 3-7—Homecoming Week
- ✓ Oct. 10—Fall Break—NO CLASSES
- ✓ Oct. 12—Late Start (9:30am)

A Message From Our Principal

Welcome back Families,

It is so great to be back and be so much closer to normal this year. We are looking forward to having families involved in and around the school again. With the help of PTO, we are bringing back Breakfast Buddies, Movie Nights, and more! We will have a live Winter Concert in December and classroom parties. Teachers are excited to have volunteers in the classrooms again, as well! We still have some safety precautions in place and are still needing to screen for contagious illnesses, but we are looking forward to having a safe and enjoyable school year!

Respectfully,
Mrs. Lilja

Daily Attendance

If your student is going to absent, or arriving late to school, please contact the school at 815-765-2826 as soon as possible, by 9am. If you know in advance that your student will be absent, you may complete a "Pre-Arranged Absence Form", which is available in the school office, or on the District webpage. Thank you for your cooperation!

Student Lunches

Our cafeteria staff serves up a hot lunch for students everyday. Cost is \$3.00 per day. However, if your child is bringing a lunch from home, and wishes to purchase a milk only, the cost for that is \$.40. You may send cash or checks to the school (in an envelope or bag with child's name clearly marked) to place on your student's account for these purchases, or you may add money directly to their account online by going to www.nbcusd.org and clicking on the "School Payments" link at the top of the homepage. Please contact the school if you are interested in a Free/Reduced Lunch application.

Manchester Elementary School

School Hours

Our morning bell rings at 7:55, and this is the time that students enter the building. Our tardy bell rings at 8:00am. Any students that enter the building after this bell are considered tardy, and must be accompanied to the front door by a parent/guardian. Thank you for your assistance in making sure our student's days start off on the right foot!

Lifetouch Picture Day

SMILE! Manchester Elementary School Picture Day will be Friday, September 9, 2022. Picture order forms went home with students last week. We strongly encourage you to use the online order feature this year, and instructions are printed on the order form. All students will have their picture taken, however, you are not obligated to make a purchase.



Notes From the Nurse's Office

Manchester Elementary is excited to introduce our new School Nurse, Sue Zarndt!

Mrs. Zarndt will be at Manchester every day, and is available to assess your child, as needed, during the school day. Please feel free to call or email her anytime during school hours—815-765-2826, or szarndt@nbcusd.org.

****PLEASE SEE MORE IMPORTANT NEWS FROM THE NURSE ATTACHED TO THIS NEWSLETTER****



School Safety

The staff at Manchester Elementary work very hard every day to keep students safe. Please do not be offended when you visit if we ask for identification, if we meet you at the door, or even ask you to wait outside. If you are picking up your child early, we recommend you call the school office before you arrive, so we may work to get your student to you as quickly as possible.

If you are interested in volunteering this year, please fill out a Resource Person and Volunteer Information Form (purple sheet) and return it to the school office.

Thank you very much for your understanding.

