

Minutes of the Regular Meeting of the Board of Education
Tuesday, March 17, 2026

North Boone Community Unit School District #200

Regular Meeting of the Board of Education
District Office
6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, March 17, 2026
6:30 PM

The Mission of the North Boone educational community is to provide a safe and all-inclusive environment that prepares confident students to be resilient for a future that is ever-changing.

AGENDA

I. Call to Order by the President

This meeting is called to order by Board President, Mrs. Schilling, at 6:30 P.M.

II. Pledge of Allegiance

III. Roll Call by the Secretary

Members Present: Mr. Haverly (Via Google Meet), Mrs. Hutchinson, Mrs. Meyer, Mr. O'Donnell, Mrs. Schilling

Members Absent: Mrs. Maxey, Mr. Mulholland

IV. Approval of Agenda

Motion made by Mrs. Meyer and seconded by Mr. O'Donnell to approve the agenda as presented.

Discussion: (None)

Roll Call Vote:

Ayes: Mr. Haverly, Mrs. Hutchinson, Mrs. Meyer, Mr. O'Donnell, Mrs. Schilling

Nays: None

Abstention: None

Motion Carried

V. Presentation of Donation

- Melissa Ericson, Executive Director of Boone County Community Foundation, and Capron Elementary Principal, Mrs. Kerchner, presented a check from North Boone Education Foundation for \$2,000 to the Dolly Parton Imagination Library program.
- The program provides monthly age-appropriate books to children birth to age five in Boone County.

- Over 800 children have been served in first seven months since August 18th launch.
- Community-wide initiative supported by multiple social service clubs and school districts.
- Board of Education was thanked for support and partnership.

Audience to Visitors is a time for community members and District employees to express a point of view, not to debate an issue. There will be a sign-up card for the public to identify their name, address, phone number, name of organization represented (if any), and a brief description of the topic to be addressed. A District 200 administrative staff member will follow up within 48 hours (if requested) if the issue needs to be discussed further. Comments are limited to 5 minutes. If multiple individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson (See Board Policy 2:230)

VI. Audience to Visitors

One public comment from Roxann Grenlund, North Boone alumni, expressing gratitude to Britton family for donation of land to bring agriculture back as hands-on experience. Praised formation of CTE committee being on the agenda and encouraged community support to revive career trades programs.

VII. Audit Presentation

Representative from Sikich gave an overview of annual financial report and audit findings sharing the following:

- Adverse opinion issued due to not reporting financial statements in accordance with GAAP basis due to the district reporting on regulatory basis of accounting set by ISBE.
- Qualified opinion on regulatory basis due to lack of detailed historical cost records for capital assets.
- No material weaknesses or significant deficiencies found in internal controls.
- Single audit report covered compliance with federal awards programs—child nutrition and ESSER funding.
 - Findings included missing documentation for some invoices and meal applications; corrective action plan submitted by management.
- Financial profile score of 3.9/4 indicates strong financial health.
- Auditor's communication highlighted some repeat findings from previous years including capital asset tracking, segregation of duties, and vendor rebates policies.
- Board expressed appreciation for audit team's professionalism.

VIII. Treasurer's Report and Financial Update

Mr. Steen reported on Treasurer's Report with the following being noted:

- Interest rates on liquid assets decreased from 4.22% to 3.58% over eight months.
- February expenditures exceeded revenues but variance significantly reduced compared to previous months.

Dr. Mullikin reported the following Financial Update:

- Medicaid funding increased substantially due to improved reporting efforts from Lisa Koch and Jamie Watts.

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- County sales tax revenue higher by about 23% compared to last year.
- Investments performing well; cash flow funded through end of calendar year with positive variance approx. \$1.2 million.
- Capital outlay running high due to unplanned expenses; benefits costs slightly over budget due to higher insurance enrollment.
- Utilities costs showing increases, notably 35% for fuel.
- TRS penalty of \$6,600 paid for unexpected retirement, factored into amended budget.
- Transition to Tyler financial system underway

IX. Committee Reports

- Policy Committee - Meeting held on March 3, 2026 and March 12, 2026. The next meeting is held on April 7, 2026, at 6:30 PM.
- Business Services Committee - Meeting held on March 10, 2026, at 6:30 PM. Next meeting will be held April 14, 2026, at 6:30 PM
- Facility/Long Range Planning Committee - Meeting held on March 12, 2026, at 6:30 PM. Next meeting will be held April 9, 2026, at 6:30 PM
- CIA Committee – Meeting held on February 25, 2026. The next meeting will be held on May 6, 2026, at 4:45 PM.

X. Consent Agenda

The Board, on an individual basis prior to the meeting, has reviewed all of these items. All financial reports are available for review by the public in the Business Office. Items on the Consent Agenda are considered routine and will be enacted by the Board as one motion.

- A. Minutes of the Regular Board Meeting, February 17, 2026
- B. Minutes of the Executive Session, February 17, 2026
- C. Minutes of the Curriculum, Instruction, Assessment Meeting, February 25, 2026
- D. Minutes of the Policy Committee Meeting, March 3, 2026
- E. Minutes of the Business Services Committee Meeting, March 10, 2026
- F. Personnel
- G. Drive Right Contract

Motion made by Mrs. Meyer and seconded by Mr. O'Donnell to approve the Consent Agenda, as presented.

Discussion: (None)

Roll Call Vote:

Ayes: Mrs. Meyer, Mr. O'Donnell, Mrs. Schilling, Mr. Haverly

Nays: None

Abstention: Mrs. Hutchinson

Motion Carried

XI. New Business

A. March 2026 Bills

Motion made by Mr. O'Donnell and seconded by Mrs. Hutchinson to approve the March bills, as presented.

Discussion: There were some questions asked on the function of Frontline and the timing of payments to invoices by Ceroni.

Roll Call Vote:

Ayes: Mrs. Meyer, Mr. O'Donnell, Mrs. Schilling, Mrs. Hutchinson

Nays: None

Abstention: Mr. Haverly

Motion Carried

B. Summer School 2026

Mrs. Neri presented the plan for Summer School 2026 noting the following:

- Summer school plan presented covering K-2, grades 5-8, special education, EL students, and high school online credit recovery.
- Dates for Students: June 1st-18th (14 days total)
- Time: 8:00 A.M. – 11:00 A.M.
- Location: Poplar Grove Elementary
 - General Education K-2nd grade and 5th – 8th Grade
 - Special Education ESY
 - ESL/ML
- High School students will be able to complete courses online using Educere
- Total cost approx. \$62,848.36; funded 60% by grants and 40% local funds.

Motion made by Mrs. Hutchinson and seconded by Mrs. Meyer to approve the Summer School 2026, as presented.

Discussion: Mrs. Hutchinson stated she received an email from a parent asking if we could run reports on how many students attended, if they showed growth, and that the district is tracking things and making sure this is beneficial to our students.

Roll Call Vote:

Ayes: Mr. O'Donnell, Mrs. Schilling, Mr. Haverly, Mrs. Hutchinson, Mrs. Meyer

Nays: None

Abstention: None

Motion Carried

C. Bus Purchasing/Leasing

Dr. Mullikin gave presentation on the following:

- Update on current fleet
- Options for purchasing or leasing buses
 - Options included purchasing all, leasing all, or mixed approach.
- Four buses to be replaced

Motion made by Mrs. Hutchinson and seconded by Mrs. Meyer to approve the purchase of four (4) new buses from Midwest Transit and the trade-in of four (4) buses, numbers 79, 80, 81, & 82.

Discussion: Board members discussed the pros and cons of the options of leasing vs. buying.

Roll Call Vote:

Ayes: Mrs. Schilling, Mr. Haverly, Mrs. Hutchinson, Mrs. Meyer, Mr. O'Donnell

Nays: None

Abstention: None

Motion Carried

D. Asphalt Project at MS & UE

Dr. Cascio explained the facilities long range planning committee had a series of pictures from architect with possible designs to improve safety.

The Board of Education needs to decide to move forward with the project, thinking about final design, and putting out bid notices.

Motion made by Mrs. Hutchinson and seconded by Mr. O'Donnell to approve proceeding with the asphalt project at Middle School and Upper Elementary.

Discussion: Discussion was held regarding the possibility of not proceeding if bids came in too high, noting that architect fees would still be incurred. Mr. Haverly suggested surveying bus drivers and principals for design ideas.

Roll Call Vote:

Ayes: Mr. Haverly, Mrs. Hutchinson, Mrs. Meyer, Mr. O'Donnell, Mrs. Schilling

Nays: None

Abstention: None

Motion Carried

E. Policy 7:70

Mrs. Meyer stated the line requiring a doctor's note has been an added burden to some families. Noting not all absences require a doctor's visit and the neighboring districts do not have it in their policies.

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Motion made by Mrs. Meyer and seconded by Mrs. Hutchinson to approve the proposed revisions to Policy 7:70, Attendance and Truancy, to remove the requirement stating: "A doctor's statement is required for any student whose absences exceed three (3) days.

Discussion: (None)

Roll Call Vote:

Ayes: Mrs. Hutchinson, Mrs. Meyer, Mr. O'Donnell, Mrs. Schilling, Mr. Haverly

Nays: None

Abstention: None

Motion Carried

F. Press Issue 120 Adoption

Mrs. Meyer stated the Press Issue 120 changes were vetted through the Policy Committee.

Motion made by Mrs. Hutchinson and seconded by Mr. O'Donnell to adopt Press Issue 120, as presented.

Discussion: (None)

Roll Call Vote:

Ayes: Mrs. Meyer, Mr. O'Donnell, Mrs. Schilling, Mr. Haverly, Mrs. Hutchinson

Nays: None

Abstention: None

Motion Carried

G. Town Hall Discussion

- Second annual town hall scheduled for April 8 at 6:30 PM at Poplar Grove Fire Station.
- Focus topics proposed: communication updates, CTE program developments, 40-acre donation, and facilities update.
- Board encouraged community input via email to Mrs. Schilling to refine topics.

H. CTE Committee Conversation

- Discussion to create a Career and Technical Education (CTE) committee based on community interest and visits to other districts.
- Committee to include district staff, board members, and community members.
- First meeting scheduled for March 30, 6:30 PM at district office.
- Open invitation to community and tradespeople to participate in committee.

I. Strategic Planning Dates

Dr. Cascio explained the current strategic plan is sunsetting. Proposed dates for June sessions. Tentatively scheduled for Friday evening June 26 and Saturday June 27 to maximize participation of community and board members.

XII. Superintendent's Report

- Crop insurance secured for the FFA program; presentation conducted for student learning.
- Asphalt project and strategic planning highlighted as key upcoming initiatives.
- Student registration underway; April 17 deadline emphasized for K4 enrollment guarantee.
- Spring athletics season underway with notable achievements in basketball, wrestling, track, baseball, soccer, softball, and unified sports.

XIII. Executive Session

Motion made by Mr. O'Donnell and seconded by Mrs. Meyer to go in to executive session to discuss personnel, negotiations, and litigation matters per Illinois statutes at 8:15 P.M.

Roll Call Vote:

Ayes: Mr. O'Donnell, Mrs. Schilling, Mr. Haverly, Mrs. Hutchinson, Mrs. Meyer

Nays: None

Abstention: None

Motion Carried

Motion made by Mrs. Meyer and seconded by Mr. O'Donnell to come out of executive session at 9:00 P.M.

Motion carried by unanimous consent.

XIV. Recommendations from Executive Session

Motion made by Mr. O'Donnell and seconded by Mrs. Meyer to hire Mr. James Helmick as Director of Facilities for North Boone School District.

Discussion: (None)

Roll Call Vote:

Ayes: Mr. Haverly, Mrs. Hutchinson, Mrs. Meyer, Mr. O'Donnell, Mrs. Schilling

Nays: None

Abstention: None

Motion Carried

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XV. Information Only

A. FOIA Log

B. Enrollment

C. Student Activity Fund Reports

XVI. Adjournment

Motion made by Mrs. Hutchinson and seconded by Mrs. Meyer to adjourn at 9:01 P.M.

Motion Carried by unanimous consent.

PRESIDENT 
Nan Schilling

SECRETARY 
Russell O'Donnell

APPROVED 4/21/2024