

LETTER OF RECOMMENDATION INFORMATION SHEET

Today's Date: _____

Full Name: _____ Year of Graduation: _____

Email Address: _____ Phone: _____

Mailing Address: _____

Career Interest/ Intended Major: _____

Class Rank _____ CUM GPA _____ SAT Scores _____

If submitting to a teacher, indicate which class you took from this teacher, date, and grade received:

Course/Teacher	Dates Attended	Grade

List any Advanced Placement (AP Exams taken and score or exams that you will take:

Exam	Score	Special Recognition

What awards and/honors have your received in or out of school (Academic, team, or community recognition)?

Year	Award	Description of recognition

Significant or special travel experiences/camps? Describe and indicate when.

Name of club, activity or service organization	Grade(s) of participation (Circle all that apply)	List any leadership role
	9 th 10 th 11 th 12 th	
	9 th 10 th 11 th 12 th	
	9 th 10 th 11 th 12 th	
	9 th 10 th 11 th 12 th	
	9 th 10 th 11 th 12 th	

Name of Sport you played (including out of school)	Grade(s) of participation (Circle all that apply)	List any leadership role
	9 th 10 th 11 th 12 th	
	9 th 10 th 11 th 12 th	
	9 th 10 th 11 th 12 th	
	9 th 10 th 11 th 12 th	
	9 th 10 th 11 th 12 th	

Name of non-school activity (community, volunteer, religious, employment)	Length/Grade(s) of participation	List any leadership role

Name three teachers at North Boone High School who know you best-who I can ask for additional feedback about you.

1: _____

2: _____

3: _____

Attached any additional information that you would like your recommendation writer to stress.