

**North Boone Community Unit School District No. 200**  
Minutes of the Facilities-Long Range Planning Committee Meeting  
District Office  
6248 North Boone School Road  
Poplar Grove, Illinois 61065  
Wednesday, January 16, 2019  
5:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Tom Moon at 5:30 p.m. The following Committee members were present: Dr. Mike Greenlee, Tom Kinser (arrived 5:45 p.m.), Allison Louis, Tom Moon, Jim Novak, Mary Piskie and Greg Stahler. The following Committee members were absent: Jim Etes, Kelly Hanaman and Alex Tilford.

**AUDIENCE TO VISITORS**

*(none)*

**REVIEW SUMMER PROJECTS FROM SUMMER 2018**

Mr. Novak noted the roof replacement at Capron Elementary had been completed and came in under budget. He also described how a storage closet dating back to 1959 was merged into another space to create a Special Education restroom at Poplar Grove Elementary. That project also came in under budget. Mr. Novak said they also abated asbestos from the floor at PGE, and recommended holding back some money in the budget to keep up that process.

**DISCUSS HEALTH LIFE SAFETY ITEMS**

Mr. Novak provided a ten year project plan, and stated all of the urgent HLS items have been completed. He mentioned there are only a few required projects remaining.

He noted the classroom signage has been completed for the high school, PGE and CES, and he is planning to finish the other schools this summer.

Mr. Novak stated there is a recommendation to replace carpeting at the Upper Elementary in the north wing. Mr. Stahler and Mr. Novak are investigating no wax flooring, as Mr. Stahler noted there has been good results and durability reported by other schools. Mr. Stahler said many schools are carpeting only in offices, and leaning toward hard surfaces, which helps with cleaning and allergies. Pricing for no wax flooring is a little more expensive, but they can complete a cost comparison once they receive existing carpet costs.

The HLS report recommended replacing the Manchester gym roof. However, since HLS recommended items are not required, there would be no HLS funding available and the money would have to come from Capital Improvement.

### **PLANNING FOR SUMMER 2019 WORK**

Poplar Grove Elementary school has two sewer lines leading to the village. During the Village's Ray Street repair work last fall it was discovered that Poplar Grove School's two sewer lines are slowly clamping due to material & age. The product is a turn of the century to 1950's era asphalt, asbestos, fibrous based material called Orangeberg pipe, and it needs to be replaced with cast iron or PVC. If left unattended, failure of either line will essentially close the school for use. Repairing is a proactive step to keep that from happening. Mr. Stahler noted we will need the involvement of a civil engineer to view the sewer line routing with a camera. The Committee agreed to request Board approval to have the District Architect investigate the problem and prepare documents for the replacement and possible consolidation of those two sanitary sewer lines.

The Manchester Elementary School gymnasium roof is over 30 years old and has required an increased need for repairs. A recent inspection revealed several age cracks in the base membrane and several seam failures. The Committee recommended bringing this to the Board for the Facilities Director and the District Architect to prepare bid documents and collect bids for replacement of this roof, gutters and necessary fascia, with a cost estimated at \$240,000 to \$300,000.

The MES gym roof and PGE sewer lines are estimated to cost \$315,000.

Mr. Novak also suggested finishing the classroom signage, and recommended keeping placeholders for masonry work, asphalt repair and painting.

Mr. Novak noted we have two boilers dating back to 2002 that have pitting tubes that are rusting through. The boilers are located at Manchester and Capron Elementary Schools. Rockford Steam Boiler recommended replacing the bottom 2/3 of the tubes that are showing more wear and pitting. One of the CES boilers has been completely re-done.

The west ramp hall doors at CES are on the HLS required list and we will be moving forward with that this year.

Mr. Novak noted the air conditioner in the library at CES is not working, and felt it was important to maintain. He is hoping for a replacement cost to be under \$10,000, and stated we have a couple of portable commercial air conditioners, but they would be too noisy for a classroom.

The Committee again agreed the PGE sewer and MES roof projects should be priority and be brought to the Board to approve architect fees, investigation and to move forward with the bidding process.

### **OTHER DISCUSSION ITEMS**

Mrs. Louis stated one of the best hires we have had is Dean Schultz. She felt the building looks new compared to when she started four years ago. Mrs. Louis praised Mr. Schultz for his hard work.

### **ANNOUNCEMENTS**

*(none)*

**ADJOURNMENT**

The meeting adjourned at 6:08 p.m.

Submitted by:

Tom Moon / S /  
Tom Moon, Committee Chair