

**North Boone Community Unit School District No. 200**  
Minutes of the Facilities-Long Range Planning Committee Meeting  
District Office  
6248 North Boone School Road  
Poplar Grove, Illinois 61065  
Thursday, August 18, 2016  
4:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Tom Moon at 4:35 p.m. The following Committee members were present: Dr. Mike Greenlee, Kelly Hanaman, Allison Louis, Tom Moon, Ed Mulholland, Jim Novak, Mary Piskie, Dale Purvis and Greg Stahler from Cashman Stahler. Others present: Randy Porter and Brian Reininger. The following Committee members were absent: Jim Etes and Alex Tilford.

**AUDIENCE TO VISITORS**

*(none)*

**METASYS PROPOSAL**

Dr. Greenlee explained that Metasys software runs the Johnson Controls HVAC system at some of our buildings, including NBHS, NBMS, the 2008 NBUE addition, and PGE. He said the system currently runs on XP, which is no longer supported. Randy Porter, Network Manager, and Jim Novak spoke to the specifics and their effort to be proactive. Mr. Moon asked the life expectancy of the software, but it is difficult to know, as some buildings have software that is ten years old. Mr. Novak noted with the Metasys upgrade, we could back up the system, add boilers in the future, and program it to call cell phones in the event of failures. Mr. Novak noted if we had a failure, the custodian on staff at each building would be notified. Mr. Moon asked if the \$19,586.80 proposal could be broken down by school. Mr. Moon suggested bringing this to the Board.

**SUMMER WORK UPDATE**

Dr. Greenlee provided the committee with a summary of completed summer projects. Following are some of the main accomplishments.

Mr. Novak noted the UE roof was replaced under insurance.

He said the MS roof was completed and is in decent shape. He recommended re-roofing the gym next year or sometime soon. Mr. Novak described the masonry work that was completed, at a lower cost than what was estimated by Wold. He noted they painted door frames at the MS, reversed swings on doors, and focused on urgent HLS items at that building.

Mr. Novak said at Capron, a handicap parking area was built using an inch overlay of asphalt. He also said they did some painting in an effort to spruce up the building. He also said some concrete stoops were replaced.

He said at Manchester, they did some tuck pointing, but mentioned there is more to be done, completed some minor carpentry and seal coated the parking lot. Mr. Novak said replacing the windows at Manchester is on the ten-year plan.

Mr. Novak noted the HS entry way drive and staff parking lot was seal coated, the student lot was striped, and parking lot lights were replaced with LED lights. He stated they also rebuilt a parking lot catch basin as well.

He stated at UE, they fixed the roof, seal coated the parking lot.

Mr. Novak shared that at Poplar Grove, they seal coated and striped the parking lot. He also thanked the PTO for the 120 yards of mulch used in the playground areas.

He mentioned they also addressed the Simplex fire alarm issues cited in the HLS report.

Dr. Greenlee said there were other projects still in process, such as replacement of GCFI's.

Mr. Moon asked if the storage area in the boys' restroom was removed. Mrs. Louis confirmed that had been remedied, and she is looking forward to making changes to the girls' restroom by making the showers a storage area.

Mr. Mulholland asked about how the process was determined for what to paint at Capron. Mrs. Louis said Mr. Novak accompanied her to look at areas where the limited resources would make the most impact. She stated Mr. Novak also painted some items that weren't even slated to be painted, as they both thought teachers would be appreciative. Mrs. Louis said the conference room and restrooms were her priority and didn't think classrooms were on the docket to be painted, so she didn't ask teachers to tear down their rooms prior to summer break. Dr. Greenlee agreed the conference room was a priority as it is used by the public, and is very visible. Mr. Mulholland stated he didn't understand how we did not paint classrooms. Mrs. Louis said it was not determined prior to teachers leaving for the summer that classrooms would be painted. Mrs. Louis didn't feel like she could call teachers in two weeks before school started to tear down their classrooms for painting. She said it was her understanding that prior to painting classrooms, there would have to be an abatement, which was a project estimated at \$100K. Mr. Mulholland felt painting at Capron was a priority. Mr. Novak said he thought HLS issues were a main priority and said they focused mostly on the urgent list. Mr. Mulholland noted seal coating was not on the urgent list. Mr. Novak stated there were also intentions of doing something at every building to spruce things up. He said they could add painting to the project list for next year. Mr. Mulholland felt there needed to be a more open and transparent process and asked if he needed to micromanage projects going forward. Dr. Greenlee took exception to that statement and said he felt we've been open and transparent, and have provided project lists and accomplishments. Mr. Mulholland said again that he was under the impression classrooms were going to be painted. Dr. Greenlee didn't recall receiving approval to move forward with the paint abatement study, given

the price of abatement. Mr. Mulholland continued his questioning, and asked why we felt it was fine to spend \$100K on seal coating, but we haven't addressed abating due to costs. He also asked if we were certain lead was present and why we hadn't had the paint tested. Mr. Stahler described random paint testing and the process of testing through multiple layers. He said if the paint is intact, we can paint over the existing layer. Mrs. Louis thought there may be external issues that are affecting the paint that need to be addressed as well. Mr. Novak agreed, stating there are tuck pointing issues on the outside of building, and moisture may be pushing through.

Mrs. Louis noted the handicap area is now a nice, flat area that serves Capron well. She mentioned there is puddling on the east side where it meets the cement. Mr. Novak said the whole lot would need to be graded to fix this correctly.

### **FACILITY PLANNING FOR FUTURE**

Dr. Greenlee recalled the committee wanted a ten-year plan, so he asked Mr. Novak to provide an outline just using the sales tax money figure of approximately \$360K per year. Dr. Greenlee acknowledged there was a lot of data included in the handout. Mr. Novak said it parallels the prior lists. He also said he'd like to see us deal with roofs and masonry work.

Mr. Moon would like to table the future facility planning until the next meeting, as he would like to first walk around the buildings with Mr. Mulholland to review. Mr. Mulholland asked if there was an effort to spend money at every school, rather than prioritize at each school. Dr. Greenlee said it was a combination of both. Dr. Greenlee provided the example of the re-paving as preventative maintenance to avoid higher costs at a later date. Dr. Greenlee asked if there was something else they'd like to see on the ten-year plan. Mr. Moon would like to see input from all principals regarding their HLS issues as well as their own top two to three things they'd like to see improved aesthetically.

### **OTHER DISCUSSION ITEMS**

Mrs. Louis thanked North Boone Youth Sports for paying for a large window that had been damaged by one of the youth participants at Capron.

### **ANNOUNCEMENTS**

*(none)*

### **NEXT MEETING DATE**

The next meeting is to be determined.

**ADJOURNMENT**

The meeting adjourned at 5:25 p.m.

Submitted by:

Tom Moon /S/  
Tom Moon, Chair