

North Boone Community Unit School District No. 200
Minutes of the Business Services Committee Meeting
District Office
6248 North Boone School Road
Poplar Grove, Illinois 61065
Wednesday, February 26, 2025
6:00 P.M.

CALL TO ORDER AND ROLL CALL

Mrs. Judy Hutchinson called the meeting to order at 6:00 p.m. The following Committee Members were present: Judy Hutchinson, Tom Kinser, Dr. Greenlee, Stacey Corder, Marc Eckmann, Elaine Aherns, and Andrea Sowers. Ed Mulholland, Treasurer Cathy Nelson, Ann Niles, and Heather Walsh were absent. Mary Maxey, Jim Nolen, Nan Schilling, and Dean Schultz were also present.

AUDIENCE TO VISITOR

(none)

HVAC PHASE I UPDATE

Jim Nolen updated the Committee on the work being done with HVAC Phase I. Many items that were done over the Summer are helping, but not at 100%. Both Jim and Dean have met with the architect and engineer in regard to all of the issues. The engineer will be here on Friday to look at a few units while taking them fully apart for further investigation.

The warranty was requested to be double-checked with attorney involvement and get everything in writing on the findings. There was also a request for a possible second opinion from an engineer that is not paid for by the District.

Dr. Greenlee thanked Jim and Dean for going above and beyond while dealing with the univent issues.

FARMLAND AGREEMENTS

Dr. Greenlee noted that the Farmland Agreements were to be brought to the previous Business Meeting, however there was an oversight. He explained that it was requested to add it after the agenda was set, however, that request was denied. He then brought the agreements to the Board President and was instructed to send the rental agreements with the same pricing as last year.

This will now be brought to the Business Committee before bringing it to the October Board Meeting and will be brought to the March Board Meeting for approval.

STUDENT FEES

The student fees for the 2025/2026 school year were presented. There was no change in the fee amounts. The Middle School athletic ticket fees were removed. The \$25 Registration Discount deadline was changed from June 30th to July 31st.

It was the consensus of the Committee to bring the proposed 2025/2026 student fees to the March Board Meeting for approval.

LUNCH FEES

Stacey Corder presented options for FY26 Lunch Fees. The minimum ISBE required increase is \$.10. The FY26 target price has not yet been released, and the FY25 target price was \$3.85. Our current lunch price is \$3.25. The three presented included:

- Increase the lunch price to \$3.35, the minimum we can increase, or
- Increase the price to move us closer to or at the USDA target price, or
- Take an exemption and stay at \$3.25.

It was recommended to have cost comparisons and a budget analysis brought to the March Board Meeting for the entire Board to decide on the Lunch Fees for FY26.

POLICY 4:60 – PURCHASES AND CONTRACTS

Policy 4:60 – Purchases and Contracts was not approved at the February Board Meeting for its first reading. It was suggested that this policy be brought to the Business Services Committee to discuss the line “*Contracts for work or purchases involving an expenditure of \$10,000 or more require the Administration to seek proposals from at least three (3) reputable persons, entities, or firms whenever possible.*” This is a line that is specific to our District. The discussion was, is the \$10,000 still a feasible number, or is it still even necessary?

After much discussion, this policy will be brought, as is, to the March Board meeting for approval of its first reading. The policy itself will be discussed in greater detail at the PRESS Plus Policy Manual Customization meetings that will be held in the near future.

WRESTLING MATS

Stacey Corder presented three quotes for wrestling mats for the high school. The three prices were \$11,365.16 (plain dark green mat) from BSN Sports, \$11,700.32 (dark green mat with Viking logo) from Resilite, and \$11,747.00 (plain black mat) from Dollamur Sport Surfaces. All of the quotes are very close in price, and after speaking with the high school wrestling coach, the recommendation is to go with Resilite for \$11,700.32 because, for just a few hundred dollars more, the Viking Logo, NB, and Home/Away are imprinted on the mat.

The consensus was to bring this to the March Board meeting to approve the purchase from Resilite.

OTHER ITEMS FOR DISCUSSION

(none)

ANNOUNCEMENTS

Mrs. Hutchinson thanked the Committee for all of their work over the years and hopes she can work with them again after the election.

ADJOURNMENT

The meeting adjourned at 7:29 P.M.

Submitted by:

Tom Kinser /s/
Tom Kinser, Co-Chair

Judy Hutchinson /s/
Judy Hutchinson, Co-Chair