

**North Boone Community Unit School District No. 200**

Minutes of the Regular Meeting of the  
Board of Education

**District Office**

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, April 22, 2025

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Vice President Mary Maxey, and Nan Schilling

Absent: Tom Kinser

**APPROVAL OF AGENDA**

Mrs. Maxey made a motion to approve the agenda as presented, which Mrs. Hutchinson seconded.

The motion carried with a unanimous roll call.

**AUDIENCE TO VISITORS**

Ms. Jessica Borchardt spoke regarding the seating of the new Board and her appreciation of the Board.

Mr. William Randall spoke regarding the Stalker Flooring Invoices.

**TREASURER'S REPORT AND FINANCE UPDATE**

The March Treasurer's Report is as presented.

Discussion:

*(none)*

**SUPERINTENDENT'S REPORT**

Dr. Greenlee mentioned that the second portion of tonight's meeting will include an agenda amendment regarding the Consolidated District Plan (which is the big picture of how money is divided for the District). Kari Neri has just attended a conference that gave more insight into the plans, and some revisions will now be made based on this information.

Dr. Greenlee noted that the abatement portion of the newsletter was discussed at the last board meeting. Considering all edits, he emailed the Board on April 4<sup>th</sup> with a revised copy. He stated

he has not received any feedback and would like Board direction on how to proceed. The Board agreed it was ready to be submitted.

The LED lights are currently being installed after hours. The District Office is complete. Capron Elementary is next on the schedule, followed by Poplar Grove Elementary and Manchester Elementary. Then, they will move to the Central Campus.

Mr. Mulholland announced that on May 15th, starting at 5:30 p.m., at Timber Pointe Golf Course, an Open House for Dr. Greenlee's Retirement will be held. All are invited to attend.

### **COMMITTEE REPORTS**

**Policy Committee-** Policy 4:60 is on tonight's agenda for the approval of the second reading. The next meeting date is May 7, 2025, at 6:00 p.m. This will be the first meeting for PRESS Plus and the Policy Manual Customization.

**Business Services Committee** – The next meeting is May 6, 2025, at 7:30 p.m.

**Facility/Long Range Planning Committee** - The next meeting is May 6, 2025, at 6:00 p.m.

**Curriculum, Instruction, and Assessment Committee** - The next meeting is May 7, 2025, at 4:45 p.m.

### **CONSENT AGENDA**

Mrs. Maxey motioned to approve the Consent Agenda as presented and seconded by Mrs. Haselhorst.

- A. Minutes of the Regular Board Meeting, March 18, 2025
- B. Overnight Field Trip Request
- C. Approval of Addition of 1:1 Full-Time Paraprofessional at Poplar Grove Elementary School
- D. Approval of Highland Community College 2025-2026 HCC Dual Credit with North Boone High School Agreement

Discussion:  
(none)

The motion carried with a unanimous roll call.

### **UNFINISHED BUSINESS**

- A. Status of Stalker Payment for Gym Floor

An explanation was given regarding the invoices from Stalker. A credit memo has been issued, and it was agreed that a check for that amount should be cut to the District.

B. Scoreboard Donation

A new scoreboard for the football field is being donated by Solutions Bank (\$29,132 cost). The district would need to cover shipping, removal, installation, and delay of game clocks (\$17,132 total), potentially taken from Cola funds and Capital Projects. Brett Frederick, representing Solutions Bank and as the head football coach, explained the donation and potential for up to \$4,000 in additional installation costs if district staff is unable to do the electrical work for the second delay clock. He noted that the pricing has been held, but the timing for the August installation is tight.

Mrs. Hutchinson made a motion to accept the donation of the scoreboard, and Mr. Haselhorst seconded the motion.

Discussion:

A discussion was held regarding the additional \$4,000.

The motion carried with a unanimous roll call.

C. Approval of Flooring Replacement Bid

A recommendation to approve the Benchmark Flooring bid of \$110,500 for carpeting at Manchester Elementary, Capron Elementary, and North Boone Middle School was presented. Only two (2) proposals were received from the RFP. A discussion was held to re-bid the project and have a new recommendation for the May Board Meeting while adhering to public notice requirements.

Mrs. Maxey made a motion to approve the proposal from Benchmark Flooring as presented, and Mr. Haselhorst seconded the motion.

Discussion:

*(none)*

The motion failed with a unanimous roll call.

D. Second Reading of Policy 4:60 – Purchases and Contracts

Mrs. Maxey motioned to approve Policy 4:60 as presented, and Mrs. Hutchinson seconded it.

Discussion:

*(none)*

The motion passed with a unanimous roll call.

E. Update on Disposition of Assets

A discussion about a basketball asset previously sold resurfaced. A Board Member did question the cost (\$523) spent investigating this sale via legal counsel, stating that the information that the

asset was partly funded by the Booster Club but the sale revenue went to the activity fund, not the Booster Club or General Fund as per policy, was free and easily obtained.

### **NEW BUSINESS**

#### A. April 2025 Bills

Mrs. Hutchinson motioned to approve the April 2025 Bills as presented, and Mrs. Schilling seconded it.

#### Discussion:

Mrs. Neri explained Title II (professional development) and Title I (for the students).

Ayes: Mr. Haselhorst, Mrs. Hutchinson, Mrs. Maxey, Mr. Mulholland, and Mrs. Schilling  
Abstain: Mr. Haverly.

The motion carried with 5 Ayes and 1 Abstention.

### **ACCEPTANCE OF CANVASS OF ELECTION**

Mrs. Hutchinson motioned to accept the Canvass of Election, and Mrs. Schilling seconded it.

The motion carried with a unanimous roll call.

### **ADJOURN *Sine Din* (indefinite adjournment)**

Mr. Haselhorst motioned to Adjourn Sine Die at 7:10 p.m., and Mrs. Maxey seconded the motion.

The motion carried with a unanimous roll call.

### **REORGANIZATION OF THE NORTH BOONE CUSD 200 BOARD OF EDUCATION**

#### A. Reconvene Meeting

Mrs. Maxey motioned to reconvene the meeting, and Mrs. Hutchinson seconded the motion. The motion carried with a unanimous roll call. The meeting reconvened at 7:11 p.m.

#### B. Administration of Oath to Newly-Elected Board Members

Mrs. Hutchinson, Mrs. Meyer, Mr. O'Donnell, and Mrs. Schilling recited the Oath.

#### C. Election of *Pro Tempore* Officers

##### 1. President Pro Tempore

Mrs. Maxey motioned to elect Mr. Mulholland as President Pro Tempore, and Mr. Haverly seconded the motion.

Mrs. Schilling motioned to elect Mrs. Hutchinson as President Pro Tempore, and Mr. O'Donnell seconded the motion.

Votes for Mr. Mulholland: Mr. Haverly and Mrs. Maxey

Votes for Mrs. Hutchinson: Mrs. Hutchinson, Mrs. Meyer, Mr. Mulholland, Mr. O'Donnell, and Mrs. Schilling

Mrs. Hutchinson was elected President Pro Tempore.

D. Nomination/Election of Board Officers

1. President

Mrs. Meyer nominated Mrs. Schilling for President, and Mr. O'Donnell seconded the nomination.

Mr. Haverly asked Mr. Mulholland if he would be interested in becoming President again. Mr. Mulholland declined.

Ayes: Mr. Haverly, Mrs. Hutchinson, Mrs. Meyer, Mr. Mulholland, Mr. O'Donnell, and Mrs. Schilling

Abstain: Mrs. Maxey

Mrs. Schilling was appointed President with 6 AYES and 1 ABSTENTION.

2. Vice President

Mr. O'Donnell nominated Mrs. Hutchinson for Vice President, and Mrs. Meyer seconded the nomination.

Mrs. Hutchinson was appointed Vice President with a unanimous roll call.

3. Secretary

Mrs. Hutchinson nominated Mr. O'Donnell for Secretary, and Mrs. Meyer seconded the nomination.

Mr. O'Donnell was appointed Secretary with a unanimous roll call.

4. Treasurer

Mr. Mulholland nominated Cathy Nelson for Treasurer, and Mrs. Maxey seconded the nomination.

Mrs. Hutchinson nominated Randy Steen for Treasurer, and Mrs. Schilling seconded the nomination.

Votes for Mrs. Nelson: Mr. Haverly, Mrs. Maxey, and Mr. Mulholland

Votes for Mr. Steen: Mrs. Hutchinson, Mrs. Meyer, Mr. O'Donnell, and Mrs. Schilling

Mr. Randy Steen was appointed Treasurer with a 4-3 roll call vote.

E. Appointments

1. IASB Governing Board Representative

Mrs. Hutchinson was appointed as the IASB Governing Board Representative.

2. Board Committees

- Business Committee
- C.I.A Committee – Curriculum, Instruction, Assessment
- Facilities-Long Range Planning Committee
- Policy Committee
- Booster Club Representative
- Appointment to the North Boone Education Foundation Board

**APPROVAL OF AGENDA**

Mrs. Hutchinson motioned to approve the agenda with the following amendments: Add Reconsider Stalker Payments and Revisit Scoreboard under New Business and remove the 2025-2026 Consolidated District Plan from the Consent Agenda. Mr. O'Donnell seconded the motion.

Discussion:

*(none)*

AYES: Mrs. Hutchinson, Mrs. Meyer, Mr. O'Donnell, and Mrs. Schilling

NAYS: Mr. Haverly, Mrs. Maxey, and Mr. Mulholland

The motion carried with 4 AYES and 3 NAYS.

**CONSENT AGENDA**

A. Personnel

~~B. 2025-2026 Consolidated District Plan~~

Mrs. Hutchinson motioned to approve the Consent Agenda, and Mrs. Meyer seconded the motion.

Discussion:

*(none)*

The motion carried with a unanimous roll call.

**NEW BUSINESS**

A. Establishment of Regular Meeting Dates for 2025/2026

Mrs. Hutchinson motioned to approve the Regular Meeting Dates for 2025/2026 as presented, Mr. O'Donnell seconded the motion.

Discussion:

*(none)*

The motion carried with a unanimous roll call.

B. Scoreboard

Mrs. Hutchinson motioned to approve the Scoreboard, omitting the additional \$4000. Mr. O'Donnell seconded the motion.

Discussion:

*(none)*

The motion carried with a unanimous roll call.

C. Stalker Payments

This was a discussion item, reiterating the need for diligence and improved procedures for invoices and payments. Dr. Greenlee stated that the Business team will meet to review their process.

At 7:43 p.m., Mrs. Hutchinson made a motion to adjourn to Executive Session to discuss the following:

*The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel of the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1) and,*

*Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(6), and*

*Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and*

*entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11) was seconded by Mr. O'Donnell.*

The motion carried with a unanimous roll call.

### **EXECUTIVE SESSION**

- A. Personnel
- B. Collective Bargaining
- C. Litigation

### **RETURN TO OPEN MEETING**

At 8:18 p.m., Mrs. Hutchinson motioned to return to open session and was seconded by Mr. O'Donnell.

The motion carried with a unanimous roll call.

### **RECOMMENDATIONS FROM EXECUTIVE SESSION**

Mr. O'Donnell motioned to approve up to 30 sick bank days for Anthony Libit, contributed from any NBESS member for the remainder of the 2024-2025 school year, and Mrs. Hutchinson seconded the motion.

Discussion:

*(none)*

The motion carried with a unanimous roll call.

Mr. O'Donnell motioned to approve up to 30 sick bank days for Pasquina Cichon, contributed from any NBESS member for the remainder of the 2024-2025 school year, and Mrs. Hutchinson seconded the motion.

Discussion:

*(none)*

The motion carried with a unanimous roll call.

Mr. O'Donnell moved to authorize the Board Attorney to proceed with litigation for the HVAC project if necessary, and Mrs. Hutchinson seconded the motion.

Discussion:

*(none)*

AYES: Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey, Mrs. Meyer, Mr. O'Donnell, and Mrs. Schilling

NAYS: Mr. Mulholland

The motion carried with 6 AYES and 1 NAY.

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. FOIA Log
- C. Student Activity Fund Reports

**ADJOURNMENT**

A motion was made by Mrs. Hutchinson and seconded by Mr. O'Donnell to adjourn at 8:22 p.m.

The motion carried with a unanimous roll call.

**PRESIDENT** *Nan Schilling /s/*

**SECRETARY** *Russell O'Donnell /s/*

**APPROVED: 05/13/2025**