

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, September 24, 2024

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Tom Kinser, Vice President Mary Maxey, and Nan Schilling

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Agenda as presented.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mr. Kinser, Mrs. Maxey, and Mr. Mulholland.

Nays: Mrs. Schilling

The motion carried with 6 Ayes and 1 Nay.

AUDIENCE TO VISITORS

Mr. William Randall spoke in regards to the Proposal for the Ten-Year Life Safety Survey stating that this scope of work should be sent out for RFP as was done 10 years ago.

An email by Abby Bye was read in regards to the threat last week and the hopes for more communication in the future.

PUBLIC HEARING ON 2024-2025 BUDGET

Mr. William Randall spoke in regards to the Budget and the Debt Services Interest. He suggests taking a closer look as last year there was a large difference in the budget to actual in the Bond Fund.

TREASURER'S REPORT

The Treasurer's Report is as presented.

Discussion:

(none)

SUPERINTENDENT'S REPORT

Dr. Greenlee introduced Tasha Rayas as the new Principal at North Boone Upper Elementary School.

Dr. Greenlee introduced the Unified Track Team that won 1st at State a couple of months ago. Mr. Mulholland presented each member and coach with a certification of accomplishment. Congratulations go out to:

Ramiro Morales, Ethan Jimenez, Israel Lopez-Diaz, JJ Ford, Cita Wolski, Savannah Cunningham, Noelani Pincham, Malachi Horton, Janelle LaGrassa, Victoria Pisarcik, Jennifer Figueroa, Wes Fugle, Ben Neri, RJ Wolski, Noah Pincham, Makenna Protz, Julia Garbacz, Coach Melissa Ford, Coach Candy Rabe, Coach Laura Lewandowski, Coach Kaela Estes, and Coach Rob Ford.

Dr. Greenlee spoke in regards to last week's threat situation. Safety in the buildings is our top priority and any report that is received is taken very seriously. The Boone County Sheriff's Department is immediately involved and they in turn do a thorough investigation, which does take time. While our messages may be perceived as short and lacking details, which can be frustrating, we are legally limited on what can be shared. Often we are only told the situation has been investigated and that it is now safe. He can become frustrated as well knowing how important it is to fill everyone in on the facts and assure safety in the District but cannot due to the legal parameters. A meeting will be held with the Sheriff's Department and one thing that will be discussed is ways to get the messages out to the Community to be factual while making sure that everyone understands just how important safety is in our buildings. Many schools right now, across the nation, are dealing with these treats and the implications that our social media is having on them is incredible but he will try to be as informative as legally possible in the future.

A new law that was passed this year requires School Board Members to take a Mandated Reporters training. This will be shared with the Board. Please do the training at your earliest convenience. You may contact Dr. Greenlee if you should have any questions.

Mr. Mulholland spoke in regards to the Superintendent Search. Our search firm will be sending out surveys to staff and the community in the next couple of days. The tentative timeline for the search is as follows:

- Community Forum will be held at the high school commons on Monday, September 30, 2024. This has been sent out via email and social media blasts to the community as well as posted on the District website. This is not a regular Board Meeting but Board Members are welcome to attend to listen.
- The week of October 7th the vacancy notice will be approved and posted on search sites, social media and sent out to emails to superintendents across the state.
- The week of November 4th the application process will be closed and the search team will begin screening the candidates based on the criteria that they have received.
- At the November 12th Board Meeting, a slate of candidates will be presented during Closed Session.
- The week of December 2nd will be the first round of interviews.
- The week of December 9th will be the second round of interviews.

- At the December 17th Board Meeting, the Board will come to a consensus during Closed Session on to whom they would like to make an offer.
- At the January 21st Board Meeting, the contract will be adopted and the new Superintendent will be named. Announcements will be ready to be released once the hiring is made public. This would include email, website, social media and a press release.

Please note that Dawn Green from Student-Centered Services would like to speak with all Board Members. Please watch for her email to the Board.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey stated that a Policy Committee Meeting was held on September 18, 2024. The first reading of the policies is included in tonight’s Consent Agenda. It is the recommendation of the Committee to approve the first reading as presented. A majority of the changes were in regards to Title IX.

Business Services Committee

The next Business Services Committee Meeting will be held on November 4, 2024.

Facility/Long Range Planning Committee

At the Committee Meeting held on September 17, 2024, the discussions revolved around HVAC Phase I, HVAC Phase II, the high school bathroom, Cashman Stahler Group, Ten-Year Life Safety, and long-term planning

Curriculum, Instruction and Assessment Committee

Mrs. Hutchinson stated that the C.I.A. Committee Meeting was held on September 18, 2024. The curriculum adoption for the school year was discussed as well as an MTSS update was given.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to approve the Consent Agenda as presented.

- A. Minutes of the Regular Board Meeting – August 20, 2024
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Non-Certified - Hire				
PGE	Estela Sonanes	Bi-lingual Teacher Assistant	Para/Step 0	09/06/2024
HS	Margaret Lagro	Paraprofessional	Para120/Step 1	08/26/2024
HS	Anthony Reynel-Hernandez	Bi-lingual Teacher Assistant	Para120/Step 2	TBD
PGE	Haley Gratz	Paraprofessional	Para/Step 0	TBD
HS	Justin Bodey	Assistant Custodian	Asst Cust/Step 7	TBD

HS	Jason Rabe	Paraprofessional	Para/Step 4	TBD
PGE	Brad Ward	Head Custodian	Head Cust/Step 7	TBD
District	Melissa Pemble	Bus Driver	\$35.00/hour	TBD
HS	Michelle Robinson	Assistant Custodian	Asst Cust/Step 7	TBD
2. Non-Certified - Resignation				
PGE	Christina Nino	Bi-lingual Teacher Assistant	N/A	08/27/2024
PGE	Karyn Caldwell	Intervention Teacher Assistant	N/A	09/06/2024
HS	Leah Dobratz	Assistant Custodian	N/A	08/23/2024
3. Non-Certified – Transfer				
PGE	Jessica Gillespie	Paraprofessional to Intervention Teacher Assistant	Per NBESS Schedule	09/09/2024
4. Extra-Curricular - Hire				
HS	Richard Williams	Assistant Varsity Volleyball Coach	Group III, Year 6	2024/25 Season
HS	Nathan Negrón	Freshman Class Advisor	Group V, Year 1	2024/25 School Year
HS	Bailie Dill	Band - Instrumental	Group I, Year 1	2024/25 School Year
HS	Bailie Dill	Vocal - Choir	Group III, Year 1	2024/25 School Year
HS	Bailie Dill	Color Guard Coach	Group V, Year 1	2024/25 Season
HS	Allan Torres	Assistant Boys Soccer Coach	Group IV, Year 1	2024/25 Season
HS	Jeffrey Self	JV Baseball Coach	Group III, Year 1	2024/25 Season
MS	Erik Hanaman	Dungeons & Dragons Advisor	Group VI, Year 1	2024/25 School Year
HS	Gabriel Torres	Assistant Softball Coach	Group III, Year 1	2024/25 Season
5. Extra-Curricular - Resignation				
HS	Larry Sarver	JV Baseball Coach	N/A	08/28/2024
HS	Kristin Stefek	Assistant Softball Coach	N/A	08/28/2024
HS	Rob Ford	Girls Track Coach	N/A	08/28/2024
HS	Melissa Ford	Girls Track Assistant Coach	N/A	08/28/2024
HS	Justice Ohlman	Color Guard Coach	N/A	08/29/2024
HS	Jenna Shattuck	Competitive Cheer Coach	N/A	09/05/2024

- C. Minutes of the Special Meeting of the Board of Education, September 10, 2024
- D. Minutes of the Business Committee Meeting, August 13, 2024
- E. First Reading of Policies
- F. Addition of a Part Time Special Education Paraprofessional at Capron Elementary School
- G. Addition of a Full Time 1:1 Special Education Paraprofessional at Poplar Grove Elementary School

Discussion:

(none)

The motion carried with unanimous roll call.

UNFINISHED BUSINESS

A. Approval of 2024-2025 Budget

Mr. Haverly made a motion to approve the 2024-2025 Budget as presented and was seconded by Mr. Haselhorst.

Discussion:

(none)

The motion carried with unanimous roll call.

B. Strategic Plan Update

Mrs. Neri presented a breakdown of what the MTSS Goals are for the upcoming year along with the next steps that align with our Strategic Plan.

Tier 1

- All teams will continue 3 PLC cycles.
- All data from PLC cycle assessments will be put into Performance Matters by the classroom teacher

District-Based MTSS Goal

Over the course of the 2024-2025 school year, all schools will implement Tier 2 interventions to support students in academic priority standards.

MTSS Team Goal for the Year

- Update the MTSS Guidebook to incorporate Tier 2 district processes and procedures.
- Learn new Tier 3 practices and evaluate current practices to determine our district's Tier 3 processes and procedures.

Building-Level MTSS Goals

- 1st Semester: Plan for Tier 2 implementation with School Leadership Team and Staff.
- 2nd Semester: Implement Tier 2 interventions for PLC cycle standards.

Tier 2 Essentials

- What is Tier 2 intervention?
 - Extension or reteach of priority standards.
- What is the role of Teams in Tier 2?
 - Design and lead Tier 2 interventions for priority standards.

What do Tier 2 Interventions look like?

- Who?
 - Classroom teachers & targeted groups of students.
- What?

- Targeted supports for priority standards.
- Where?
 - Your classroom.
- When?
 - After your priority standard assessment.
 - During designated building times.
- Why?
 - To maximize student learning.

The MTSS Team will be meeting 4 times this year.

NEW BUSINESS

A. September 2024 Bills

A motion was made by Mr. Haselhorst to approve the September 2024 bills as presented and was seconded by Mrs. Maxey.

Discussion:

A question regarding as to why a check was cut to ISBE as a refund for a grant? For state grants, the District is awarded the money and at the end of the period, what has not been used does need to be returned.

After reviewing the Ceroni Plumbing invoices, it appears that there might be duplicated payments as there are a couple with the exact same entry. Per Ms. Corder, there are different codes/accounts for those invoices but the description is the same. They are not duplicates.

Ayes: Mr. Haselhorst, Mrs. Hutchinson, Mr. Kinser, Mrs. Maxey, and Mr. Mulholland.

Nays: Mrs. Schilling

Abstain: Mr. Haverly

The motion carried with 5 Ayes, 1 Nay and 1 Abstention.

B. Ten-Year Life Safety

In an effort to assist in long term planning for the District, Dr. Greenlee suggested that we conduct our Ten-Year Life Safety Survey a year earlier than required. Included in tonight's packet is a proposal from Cashman Stahler Group to conduct the survey in the amount of \$39,300. This was brought to the September 17, 2024 Facility-Long Range Planning Committee Meeting.

Mr. Haverly made a motion to approve Cashman Stahler Group's proposal to conduct the 10-Year Life Safety Survey one year earlier and was seconded by Mr. Haselhorst.

Discussion:

Mrs. Hutchinson was concerned that work on the buildings has not been too worrisome before which makes her question why we would do the Survey a year early and also what was found on our architect's list of jobs in the District. A 10-year breakdown of Cashman Stahler's work was presented at the Facilities Committee Meeting last week which included if there were any change orders and what the final costs came out to.

Mrs. Schilling is not comfortable with accepting this proposal and would like to go out for an RFP.

Mr. Haselhorst stated he would be ok going out for an RFP.

Mr. Haverly stated that he does respect both Mr. Nolen and Mr. Schultz's opinions to go ahead with Cashman Stahler, as they are familiar with our buildings, but would be ok going out for an RFP.

Ayes: Mrs. Maxey and Mr. Mulholland

Nays: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mr. Kinser, and Mrs. Schilling

The motion failed with 2 Ayes and 5 Nays.

This topic will now have to go back to the Committee level for discussion to bring back to the Board.

C. District Surplus Items

Dr. Greenlee stated that the District currently has two pieces of equipment that are no longer in use. He is recommending that the Board allow the District to proceed with a closed bid sale for the John Deere 5205 Tractor and the Bat Wing Mower that were replaced with new, updated equipment.

Mrs. Hutchinson made a motion to approve letting the District hold a closed bid sale for the John Deere 5205 Tractor and the Bat Wing Mower and was seconded by Mr. Haselhorst.

Discussion:

(none)

The motion carried with unanimous roll call.

EXECUTIVE SESSION

(none)

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. FOIA Log
- C. Student Activity Fund Reports

Mr. Mulholland spoke in regards to the ISBE Triple III Conference in November. He suggested that the group that is attending bring back a summary of the forums/classes that they will be attending. North Boone will be presenting on Friday afternoon at the Conference and Stacey Corder will also be presenting at another forum that weekend.

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 7:29 p.m. The motion was carried by unanimous voice call.

PRESIDENT *Ed Mulholland /s/*

SECRETARY *Brian Haselhorst /s/*

APPROVED: 10/15/2024