

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, February 20, 2024

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Tom Kinser, Vice President Mary Maxey and Treasurer Nan Schilling.

Absent: None

APPROVAL OF AGENDA

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to approve the Agenda as presented.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

Jamie Richardson from DeKalb Implement spoke in regards to the Tractor Bid that is included in today's agenda. He also inquired about the bidding process.

William Randall spoke in regards to the actions at the Business Services Committee Meeting and is asking that the members work together. He spoke about passing items that were vetted in the Committee Meetings without further discussion at the Board level. He also mentioned amending the budget and the process to do so.

Mrs. Schilling spoke to the community in regards to Board transparency and to what has transpired between the January Board meeting and today, mainly in regards to the recording of the meeting being withheld from the website. She also spoke about the Business Services Committee Meeting not being aired online. She stated that withholding these videos is in violation of the Open Meetings Act.

TREASURER'S REPORT

Mrs. Schilling stated that as Treasurer of the District, it is policy that she is provided with all financial information directly from the lender, which was recommended by the auditor at the January 23, 2024 Board Meeting. She stated that she has not been provided this information but

when going through the nine months of documents that she received within the last sixty days, out of the nine months she did not have one month in particular, November. Looking at November's Treasurer's Report, the District is showing a deficit in our Capital projection account of \$1,061,000. This month was just received yesterday so she is unable to provide any more information on that. As of November, we depleted reserve balances by \$7,440,306. For December, we are depleting the Reserve Balance by \$4,153,209. As Treasurer, she is asking the Board to comply with the Policy that is in place stating that she is to receive this information directly from the bank and not have to wait nine months to be able to complete the report in a timely manner.

SUPERINTENDENT'S REPORT

Dr. Greenlee started with recognizing some of the High School Athletes. The Cheerleaders once again made it to the State Competition. Unfortunately, they did not make it past the first round. Junior Gavin Ekberg competed in Wrestling at State this past weekend. He did place 6th in the 126-pound weight category. And lastly, the Unified Basketball team has also made it to State again and will be competing this upcoming weekend.

Dr. Greenlee stated that he received word today that we have been awarded a \$15,000 Digital Equity Grant. This will be used for updating our wireless access points at the High School. Special thanks to the Tech Department for securing that grant.

Finally, Statements of Economic Interest have been mailed out. These are due to the County Clerk's Office no later than May 1, 2024. Please feel free to drop completed forms off to Andrea Sowers and they will be mailed.

COMMITTEE REPORTS

Policy Committee

The next Committee Meeting will be held on March 6, 2024.

Business Services Committee

The Business Services Committee met on February 13, 2024. Mrs. Hutchinson stated that the abatement was discussed along with a few other items that will be addressed at tonight's meeting. The next Committee Meeting will be held on June 11, 2024.

Facility/Long Range Planning Committee

The next Committee Meeting will be held on February 27, 2024 at 6:00 p.m.

Curriculum, Instruction and Assessment Committee

The C.I.A. Committee met on January 24, 2024. The next Committee Meeting will be held on March 6, 2024 at 4:45 p.m.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to approve the Consent Agenda as presented.

- A. Minutes of the Regular Board Meeting – January 23, 2024
- B. Personnel

| Site | Person | Position | Salary | Effective/ End Date |
|---|---------------------|--|-------------------|---|
| 1. Certified - Resignation | | | | |
| MES | Payton Abbott | Social Worker | N/A | End of 23/24 School Year |
| 2. Certified - Transfer | | | | |
| UE | Alexis Booth | From SpEd Teacher to 6 th Grade ELA Teacher | N/A | 2024/2025 School Year |
| 3. Certified – FMLA/LOA | | | | |
| PGE | Brianna Weinmann | Special Education Teacher | N/A | 05/10/2024 - End of 23/24 School Year |
| HS | Kayla Glickengerger | Nurse | N/A | 05/16/2024 – End of 23/24 School Year |
| 4. Non-Certified – Hire | | | | |
| MS | Ruby Cosio | Bi-lingual Paraprofessional | Para, Step 0 | 02/12/2024 |
| MES | Eve York | Paraprofessional | Para120, Step 0 | 02/19/2024 |
| 5. Non-Certified – Resignation | | | | |
| District | Cynthia Ventura | Bus Driver | N/A | 02/08/2024 |
| CES | Kara Ferguson | Nurse | N/A | 03/08/2024 |
| 6. Non-Certified – FMLA/LOA | | | | |
| District | Jessica Luna | Bus Driver | N/A | 02/13/2024 – 05/08/2024 |
| MS | Jason Mamer-Cox | Nurse | N/A | 20 days intermittently through 02/20/2024 |
| 7. Non-Certified - Retire | | | | |
| CES | Rita St. Germain | Head Cook | N/A | End of 23/24 School Year |
| 8. Extra-Curricular - Indemnify | | | | |
| HS | John Schultz | Volunteer Assistant Track Throw Coach | N/A | 2023-2024 Season |
| 9. Extra-Curricular - Hire | | | | |
| HS | Tony Libit | Assistant Football Coach | Group II, Year 1 | 2024-2025 Season |
| HS | Bailey Becker | JV Softball Coach | Group III, Year 1 | 2023-2024 Season |
| 10. Extra-Curricular - Resignation | | | | |

| | | | | |
|----|----------------|--------------------------|-----|---------------------|
| HS | Britton Morris | Assistant Football Coach | N/A | End of 23/24 Season |
| HS | Payton Abbott | JV Softball Head Coach | N/A | 02/02/2024 |

C. Minutes of the C.I.A. Committee Meeting of January 24, 2024.

D. Minutes of the Special Board Meeting of January 24, 2024.

Discussion:

(none)

The motion carried by unanimous roll call.

UNFINISHED BUSINESS

A. Abatement

Mr. Haselhorst read aloud the RESOLUTION abating a portion of the tax heretofore levied for the year 2023 to pay debt service on General Obligation Capital Appreciation School Building Bonds, Series 2008B, of Community Unit School District Number 200, Boone and Winnebago Counties, Illinois.

Mrs. Maxey made a motion of approve to abate the portion of the tax heretofore levied for the year 2023 to pay debt service on General Obligation Capital Appreciation School Building Bonds, Series 2008B and was seconded by Mr. Kinser.

Discussion:

- Mrs. Hutchinson was concerned as to why the Business Service Manager was not in attendance to answer any questions since it was fully discussed at the Business Services Committee Meeting which was not live streamed. She felt that a synopsis of the presentation would have been beneficial.
- Mrs. Schilling questioned how the CPI was being handled, if it was to be abated or not? As a Board Member, prior to voting, she would like to know what is being done with CPI.
- Mr. Kinser responded that as a committee, all of the options were presented and discussed and that the recommendation from the committee was to continue forward with what was presented at the December Board Meeting when the Levy was voted on which was not to abate the CPI. The abatement is to take the District back to what the levy was last year. We captured the CPI at the December meeting with the Levy portion of our responsibilities.
- Mrs. Maxey added that we are only doing the scheduled abatement on the Bonds.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mr. Kinser, Mrs. Maxey and Mr. Mulholland.

Nays: Mrs. Schilling

The motion carried with 6 Ayes and 1 Nay.

B. Board Evaluation Instrument (BEI) Review

On January 24, 2024, the Board met with Laura Martinez from IASB who led them through activities to support the roles of board members as well as the expectations and communications the Board will use when conducting business. The previous agreements were modified to reflect the protocols that will be used to conduct district business. These agreements do require Board review and approval.

A motion was made by Mrs. Maxey to approve the Board Evaluation Instrument (BEI) as presented and was seconded by Mr. Haverly.

Discussion:

- Mrs. Schilling was unable to attend the meeting and has requested a copy of the recording but stated that she will have to abstain.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mr. Kinser, Mrs. Maxey and Mr. Mulholland

Nays: None

Abstain: Mrs. Schilling

The motion was passed with 6 Ayes and 1 Abstention.

NEW BUSINESS

A. February 2024 Bills

A motion was made by Mr. Kinser to approve the February 2024 bills as presented and was seconded by Mrs. Maxey.

Discussion:

(none)

The motion carried by unanimous roll call.

B. Approve Addition of Special Education Transition Teacher at the High School

A motion was made by Mrs. Hutchinson to approve the Addition of a Special Education Transition Teacher for the 2024-2025 school year and was seconded by Mrs. Maxey.

Discussion:

- Mrs. Hutchinson clarified that this was brought up in the last C.I.A. Committee Meeting and as it was presented, there really isn't an option to not approve this position. We are required to provide continuing education for the students that require it from the ages of 18-21 years which starting next school year, we will have students in that age range.

The motion carried by unanimous roll call.

C. Minivan Purchase

At the Business Services Committee meeting, purchasing minivans was discussed. The District currently has one minivan that is unusable with numerous repairs needed as well as a frame that is rusting. The \$100,000 would give administration the flexibility to purchase a second one as well. Both Stacey Corder and Vienna Aaby, our Transportation Supervisor, feel that a second one at this time would be very beneficial with the upcoming Spring sports season and our outplaced students. The reason for looking into used minivans was to speed the process up and not have to go out to a request for proposals on new ones.

A motion was made by Mrs. Maxey to approve the authority to purchase 2 minivans not to exceed \$100,000 and was seconded by Mr. Kinser.

Discussion:

- Mr. Kinser mentioned that this was discussed at the Business Services Committee Meeting and the committee felt it to be a workable way for administration to get the vehicles in a timely manner.
- Mrs. Schilling stated that she believes it had been discussed and agreed upon to look into new minivans as opposed to buying used. She is not comfortable agreeing to \$100,000 for used vehicles.
- Mr. Mulholland believes that Dr. Greenlee was to look into new minivans and then bring to the Board a proposal that he was comfortable working with.
- Mr. Haselhorst inquired if the District has looked into leasing these minivans. He is not sure how many miles are put on them in a year but was curious if this is an option. Our current minivan is a 2009 and has almost 185,000 miles on it. He also indicated that new might be the better option as the inventory for used vehicles is minimal.
- Mrs. Maxey did ask about new verses old with the direction to bring back a proposal to the Board as to what he felt was the best route to take seeing as purchasing one as soon as possible is necessary.
- Mrs. Hutchinson stated she was expecting a proposal or updated information in regards to new minivans.
- Mr. Haverly was ok with going either new or used.

Ayes: Mr. Kinser and Mr. Mulholland

Nays: Mr. Haselhorst, Mrs. Hutchinson, Mrs. Maxey and Mrs. Schilling

The motion failed with 2 Ayes and 5 Nays.

A motion was then made by Mrs. Maxey to approve the authority to purchase 1 used minivan, not to exceed \$50,000, with the supplied criteria and was seconded by Mr. Haselhorst.

Discussion:

- Mr. Haverly inquired as to how the bid process will proceed? For purchasing a used minivan, we will not have to go out for bid. If it is decided to purchase a new minivan for the second one, it will come back to the Board for approval to go out for bid.
- Mrs. Hutchinson stated she understands the urgency but feels that we will lose any possible deal of buying 2 vehicles at the same time.
- Mrs. Schilling agreed with Mrs. Hutchinson's statement.
- Mr. Kinser asked for clarification on past purchases of new vehicles. Did they go out to bid or did they not have to go out to bid because they were purchased on a State Contract? If they are State Contract we do not have to go out to bid.

The motion carried with unanimous roll call.

D. Tractor Purchase

Dr. Greenlee presented a John Deere tractor proposal from a State Contract. An updated proposal, with an additional discount, was included in the Board Member's folders. The new purchase price total is \$38,750.

A motion was made by Mr. Kinser to purchase the John Deere tractor that is under state contract and was seconded by Mrs. Maxey.

Discussion:

- Mr. Haselhorst asked if we were to put this purchase on hold would we still have time to purchase it in the future? Only if it does not sell.
- Mrs. Schilling voiced her concerns in regards to the tractor being presented at the Business Services Meeting as a used tractor and it is now being shown as new. Dr. Greenlee did state that it is new but was mismarked. At the Committee Meeting a proposal for a John Deere was submitted along with two proposals for Kubota tractors. The discussion was to have two more proposals submitted for John Deere tractors in order to make the proper comparisons. She is concerned that the proposal for the John Deere is from AHW is in direct violation of Policy 2.100 which is related to Board Member conflict of interest.
- Mr. Kinser asked, for his benefit and the audience, at what amount do we need to go out for purchases? Our current policy shows \$20,000. Secondly, is the request for bid a completely different concept than a request for a quote? Which needs to be sealed or advertised? Quotes generally do not have to be publicized. Bids do need to be publicized with access to the drawings/criteria/etc. and then will be returned at a certain time, sealed. Mr. Kinser does not feel that because a Board Member is employed by a company that they indirectly benefit from purchase or sale of an item, unless the Board Member is an owner, especially if the quote is on a State Contract. He is in agreement to put this purchase on hold.

- Mr. Haverly does favor putting this purchase on hold and going through the process to ensure that everything is done above the table.
- Mrs. Hutchinson reiterated that three quotes were requested and even though they may be hard to come by to have that information would be helpful.
- Mrs. Maxey is in agreement with Mr. Kinser as to her interpretation of the Policy but feels that this purchase can be put on hold to see if there are other quotes that can be obtained.

Ayes: Mr. Haverly

Nays: Mr. Haselhorst, Mrs. Hutchinson, Mr. Kinser, Mrs. Maxey and Mrs. Schilling

Abstain: Mr. Mulholland

The motion failed with 1 Aye, 5 Nays and 1 Abstention.

E. Approve Purchase of High School Kitchen Steamer

The steamer in the kitchen at the High School no longer works. Three quotes were brought to the Business Services Committee and the consensus was to purchase from Central Restaurant which has a 2-year warranty for parts and labor included.

A motion was made by Mrs. Hutchinson to approve the purchase of a Kitchen Steamer for the High School from Central Restaurant as presented and was seconded by Mrs. Maxey.

Discussion:

(none)

The motion was carried by unanimous roll call.

F. Approve 2024-2025 Student Fees

The Student Fees for the 2024-2025 School Year was presented at the Business Services Committee with no changes being made.

A motion was made by Mrs. Maxey to approve the 2024-2025 Student Fees as presented and was seconded by Mrs. Hutchinson.

Discussion:

(none)

The motion was carried by unanimous roll call.

G. Open Disclosure for Open Meetings

Mrs. Schilling spoke on the policy in regards to our open meetings available to the community. Currently the meetings are live streamed and then placed on the website. However, the last

Business Services Committee Meeting was neither recorded nor live streamed. Mrs. Schilling said that in regards to the Open Meetings Act 5 ILCS 120, which the District has adopted, it is a public policy of the state that the public bodies exist to aid in the conduct of the people's business and that people have the right to be informed, as they conduct their business in order that the people shall be informed, is the intent of the Open Meetings Act to ensure that the action of the public bodies be taken openly and that the deliberations be conducted openly. She is asking that the Board comply with our open meetings act and that the meetings be live streamed and available to our community.

Mr. Haverly stated that live streaming was something the District elected to do a few years prior to COVID, when it then became a requirement, and that it wasn't mandated by the Open Meetings Act. Mrs. Schilling states that it does include electronic communication.

Mr. Kinser would like to involve the Board Attorney for his interpretation of Act and what is required as he was under the impression that it was a mandate to live stream the meetings only during COVID. The Board Attorney will be contacted.

Mrs. Schilling stated that in the Open Meetings Act 5 ILCS 120/1.02 contains the wording in regards to live streaming and asked that the Board Attorney please look at that section.

Mr. Haselhorst would like wait to hear from our attorney. He has no problem live streaming the meetings and recordings on the website.

Mrs. Maxey would also like to hear from the attorney but also feels that we are not mandated to live stream the meetings as all of our meetings are open to the public. She feels the live stream is a convenience and that there are other public bodies that do not live stream, do not record and do not post them on a public website.

Mrs. Hutchinson concern is that we have been live streaming our meetings and then we just did not for certain meetings. She would like transparency as to why it was not streamed. She also feels that some policies are not followed until it suits us.

Mr. Haverly stated that he feels that not following policies unless it suits us is incorrect. We do contact our lawyer when necessary for clarification and compliance.

Mrs. Schilling asked that our attorney look into Policy 2.110 as to why, as the Treasurer, she is not getting the financial information straight from our banks as it is stated. Mr. Kinser stated that this was discussed at the Business Services Committee level. He also suggested holding another Business Services Meeting prior to the next one scheduled in June. This can be done.

Mrs. Hutchinson stated that she prefers that everything is fully vetted at the Committee level prior to the Board Meetings.

EXECUTIVE SESSION

(none)

ANNOUNCEMENTS & OTHER INFORMATION

- A. FOIA Log
- B. Enrollment
- C. Student Activity Fund Reports

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 7:46 p.m. The motion was carried by unanimous roll call.

PRESIDENT Ed Mulholland /s/

SECRETARY Brian Haselhorst /s/

APPROVED: 03/19/2024