

**North Boone Community Unit School District No. 200**

Minutes of the Regular Meeting of the  
Board of Education

**District Office**

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, August 15, 2023

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Vice President Mary Maxey and Treasurer Nan Schilling.

Absent: Becky Self.

**APPROVAL OF AGENDA**

Dr. Greenlee requested to have Item B under New Business removed from the Agenda for this evening. He explained that this item will be revisited once the Budget has been completed.

A motion was made by Mary Maxey and seconded by Brian Haselhorst to approve the Agenda removing Item B under New Business.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey and Mr. Mulholland

Nays: Mrs. Schilling

Abstain: None

The motion passed 5-1 with no abstentions.

**AUDIENCE TO VISITORS**

*(none)*

**TREASURER'S REPORT**

*(none)*

**SUPERINTENDENT'S REPORT**

Dr. Greenlee stated that all of the buildings are ready to go for the start of the school year. All of the HVAC systems have been checked and punch lists are ongoing.

At the Middle School, all of the ceiling tiles and the tech equipment have been replaced that were damaged from the steam damage. There are still a few of the doors to replace and that will be completed over Thanksgiving Break. Also, the library is a work in progress but is getting there day by day.

Dr. Greenlee thanked all of the custodial staff for their work over the Summer.

New staff orientation was held yesterday, August 14<sup>th</sup>, at the District Office for all new staff, both certified and non-certified.

Today, August 15<sup>th</sup>, was an all-day staff institute day which included SEL training, Trauma training and Literacy. Tonight, all of the schools have their Open Houses.

There will not be a Strategic Plan update until September which will include MTSS, SEL and Special Education Co-teaching.

The new phones are all installed and a majority of them are working. There are still a few bugs being taken care of including the bells at the Upper Elementary, which will be addressed on Thursday, August 17<sup>th</sup>.

The Instructional Coaches, along with Kari Neri, have been invited to present at the Rising Star Workshop on December 12<sup>th</sup> in Lincolnshire.

## **COMMITTEE REPORTS**

### **Policy Committee**

The next Policy Committee meeting is September 27, 2023 at 3:45 p.m..

### **Business Services Committee**

A Business Services meeting will be held on September 12, 2023 at 6:00 p.m. in regards to the budgets.

### **Facility/Long Range Planning Committee**

The next Facility/Long Range Planning Committee meeting will be held on October 10, 2023 at 6:00 p.m.

### **Curriculum, Instruction and Assessment Committee**

The next Curriculum, Instruction and Assessment Committee meeting will be held on September 27, 2023 at 4:45 P.M.

## **CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Consent Agenda as presented.

Discussion:

- There was no discussion needed.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting of the Board, July 17, 2023.
- B. Minutes of the Business Services Meeting, July 10, 2023

- C. Minutes of the Facility/Long Range Planning Meeting, July 11, 2023
- D. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified - Hire</b>				
HS	Nicholas Pierson	Social Studies Teacher	BA+0, Step 0	08/14/2023
MS	Jenna Alvarez	Special Education Teacher	MA+8, Step 6	08/14/2023
HS	Wes Timpe	Special Education Teacher	BA, Step 4	08/14/2023
MS	Jacqueline Jeffers	PE/Health Teacher	MA+16, Step 16	08/14/2023
HS	Troy James	Social Studies Teacher	MA, Step 1	08/14/2023
<b>2. Certified - Resignation</b>				
HS	Jen Nichols	PE Teacher	N/A	08/10/2023
<b>3. Certified – Transfer Schools</b>				
MS to HS	Beth Doetch	PE/Health Teacher	N/A	08/15/2023
<b>4. Certified - FMLA</b>				
UE	Jordan Larson	5 <sup>th</sup> Grade Science Teacher	N/A	08/17/2023- 09/15/2023
<b>5. Non-Certified – Hire</b>				
PGE	Christina Nino	Bi-Lingual Assistant FT	Current Pay Rate	08/14/2023
District	Margarette Swanson	Bus Driver	\$33/Route	TBD
HS	Andrej Jestafie	Assistant Custodian	Per NBESS Schedule Appendix A	TBD
PGE	Lorrie Wetta	Paraprofessional	Per NBESS Schedule Appendix A	08/14/2023
District	Cynthia Wagner	Bus Driver	\$33/Route	08/17/2023
CES	Amanda Richardson	Pre-K Paraprofessional, FT	Current Pay Rate	08/14/2023
<b>6. Non-Certified - Transfer</b>				
HS to UE	John Ortgiesen	Assistant Custodian to Head Custodian	Per NBESS Schedule Appendix A	08/08/2023
<b>7. Non-Certified Resignation</b>				
MS	Mark Hanaman	Paraprofessional	N/A	07/18/2023
UE	Nick Larsen	Head Custodian	N/A	08/09/2023
<b>8. Extra-Curricular - Hire</b>				
HS	Phil Baker	Assistant Wrestling Coach	Group III, Year 5	2023-2024 Season
HS	Katie Kurczewski	Assistant Drama Coach	Group III, Year 3	2023-2024 School Year
HS	Mike Winebrenner	Mentor	Group IV, Year 5	2023-2024 School Year
HS	Jason Gieger	Mentor (half stipend)	Group IV, Year 1	2023-2024 School Year

MS	Beth Doetch	Mentor	Group IV, Year 2	2023-2024 School Year
PGE	Taylor Bielski	Mentor (half stipend)	Group IV, Year 1	2023-2024 School Year
HS	Kayla Kuhn	Mentor (half stipend)	Group IV, Year 1	2023-2024 School Year
PGE	Dawn Seipts	Mentor (half stipend)	Group IV, Year 1	2023-2024 School Year
<b>8. Extra-Curricular - Resignation</b>				
MS	Katie Kurczewski	Assistant Drama Coach	N/A	08/01/2023

### EXECUTIVE SESSION

<b>Hire</b>				
District	Kim Maville	Director of Special Education	As Presented	08/01/2023
<b>Certified Hiring Considerations</b>				
HS	Nicholas Pierson	Social Studies Teacher	BA+0, Step 0	08/14/2023
MS	Jenna Alvarez	Special Education Teacher	MA+8, Step 6	08/14/2023
HS	Wes Timpe	Special Education Teacher	BA, Step 4	08/14/2023
MS	Jacqueline Jeffers	PE/Health Teacher	MA+16, Step 16	08/14/2023
HS	Troy James	Social Studies Teacher	MA, Step 1	08/14/2023

- E. District Bank Accounts Revisions
- F. 2023-2024 Consolidated Plan
- G. ROE Professional Development Contracts
- H. COTA FY24 Contract
- I. PT FY24 Contract
- J. OT FY24 Contract

### UNFINISHED BUSINESS

#### A. Approval of FY24 Tentative Budget

The FY24 Tentative Budget was presented. It is still very much a work in progress as Ms. Corder continues to get the FY23 Budget finalized.

Ms. Corder started with Revenues and Expenses. For revenues, there is a difference between FY24 Tentative and FY23 Budget due to CPRT decreasing, EBF increasing, State and Federal Grants awards decreasing, State and Federal reimbursements being adjusted to reflect actuals, and a 5% increase in Property Taxes. The Grant amounts decreasing is mainly due to Title I, as the income numbers for that grant are still a few years back and the year that is currently being used is lower due to the pandemic as well as when all lunches for students were free. As a result of this, less applications were being submitted. In districts across the state, the numbers have dropped and hopefully next year they will be on the rise after the numbers associated with the pandemic are

gone. She is remaining very conservative on the revenue numbers as some accounts still need to be reviewed from last year. In regards to expenses, there is an increase from last year which includes the Curriculum adoption, new phone system and the increase in number of students that are outplaced. The number of outplaced students have increased in many districts due to the pandemic as well.

The FY24 Tentative Budget was also broken down with the removal of ESSER and the tax abatement. This does still show a difference. Ms. Corder is currently getting an accurate accounting on salaries and benefits to verify that all staff is accounted for and coded to their buildings correctly. In this first year, she will be watching spending patterns very closely and will be making plans on ways to lower these costs such as buying in bulk. Prior to the meeting in September, she will have met with the grant writing team to verify that all of the FY24 Grants are written and submitted.

Questions:

- Will it be balanced? Yes.
- In regards to Title I funds, is it because we do not have enough families filling out the applications? Yes, due to the pandemic, when everyone received free meals, applications were not filled out. It has been a slow process getting the direct certs and any free/reduced applications completed and up to date.
- In regards to the Revenues/Expenditures, we currently do not have the finalized numbers for FY23 but we will be balanced? Will we come in on budget? That is still being worked on.
- Was the additional \$400,000 for outplaced students budgeted for FY23? No.
- For the capital equipment, what does that number include? That is for items for the Tech Department that are above \$500 but less than \$2500.

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to approve the FY24 Tentative budget as presented with the knowledge that changes will be coming.

The motion carried by unanimous roll call.

## **NEW BUSINESS**

### **A. August 2023 Bills**

A motion was made by Mr. Haselhorst to approve the August 2023 bills as presented and seconded by Mrs. Maxey.

Discussion:

- There was no discussion needed.

The motion was carried by unanimous roll call.

B. 2023-2024 Substitute Rates

Dr. Greenlee stated that every year the District reviews the area sub rates to make sure that North Boone is competitive in the region. It was found that sub rates were increased by area districts. He asked the Board to approve a \$10 increase to the daily rates for a sub teacher; long term sub teacher; North Boone Retired Teacher; and North Boone Retired Teacher long term subbing. This increase will keep the District towards the top rates in the area which will help us to draw teachers to fill those vacancies. Currently, our sub fill rate is at 65% which is the highest in our region.

A motion was made by Mr. Haverly to approve the increase to the 2023-2024 sub rates as presented and was seconded by Mrs. Maxey.

Discussion:

- Mrs. Hutchinson – The Business Services Committee recommends that the sub rates be increased as presented.
- Mrs. Schilling - none
- Mr. Haverly - none
- Mr. Haselhorst - none
- Mrs. Maxey - none

The motion carried by unanimous roll call.

C. Board Retreat

Mr. Mulholland stated that the Board Retreat that was scheduled for September will need to be rescheduled due to scheduling conflicts.

**EXECUTIVE SESSION**

A motion was made at 7:06 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; the purchase or lease of real property for the use of the public body; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve:

<b>Hire</b>				
District	Kim Maville	Director of Special Education	As Presented	08/01/2023

The motion was carried by unanimous roll call.

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. FOIA Log
- B. Student Activity Fund Reports

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to adjourn at 7:23 p.m. The motion was carried by unanimous roll call vote.

**PRESIDENT** Ed Mulholland /s/

**SECRETARY** Brian Haselhorst /s/

**APPROVED: 9/19/2023**