

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, May 16, 2023

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst, Joe Haverly (via Google Meet at 6:35 pm), Judy Hutchinson, Vice President Mary Maxey, Treasurer Nan Schilling and Becky Self (via Google Meet).

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Agenda as presented. The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

Several parents, along with one student, came to speak about Johnny Lammersfeld and the all of the work that he has done for the Upper Elementary School and Middle School. These parents mentioned the idea of a Music Booster Club to assist with Mr. Lammersfeld with all of his additional duties and time spent with band concerts, competitions and choir. There is a huge love of band in the Upper Elementary and Middle Schools. They all spoke very highly of Mr. Lammersfeld and all of his work with the children.

TREASURER'S REPORT

Dr. Zelek asked that the Board table the Treasurer's Report for this month in order to complete a revision and have it brought back to the table next month in order to catch up. March, April, May and June will be included next month with more detailed information.

SUPERINTENDENT'S REPORT

Dr. Greenlee updated the Board that Dr. Zelek and Stacey Corder did meet with Mrs. Schilling in regards to the Treasurer's Report and will routinely meet with her now that she has been elected Board Treasurer.

Dr. Greenlee introduced Lexi Booth and Judy Lange, from the Upper Elementary, to discuss their SEL program that was featured on the news recently. In order to explain how they are implementing SEL at the Upper Elementary, they played a game that is done with the students called Upside/Downside. The problem they tackled was "Should we teach SEL?". They proceeded to list the Downside and all of the Upsides to teaching SEL.

Next, Dr. Greenlee invited Johnny Lammersfeld, the band director at the Upper Elementary and Middle Schools to speak. He thanked the parents for the kind words and support. He stated that he has two objectives for talking to the Board today. First was to be a presence of positivity and support for everyone. Second, he was asked by Jarrod Peterson to show off all of the awards that the music department has won over this past year. These include:

- The Marching Band won a 3rd Place award at Old Settlers Day Parade marching in Marengo
- The 6th grade band took 2nd in District in IGSMA (Illinois Grade School Music Association)
- Also, at IGSMA, the Middle School band earned a Level 1 in District which moved them up to State Level where they earned an Excellent rating (2nd highest rating that can be earned)
- Again, at IGSMA, the 5th Grade band earned a Superior rating (the highest ranking in the state)
- For the solo ensemble, be it in instrumental or vocals, we had 41 students compete. Out of those students 23 received the highest ranking possible and 18 received the 2nd highest ranking
- For the Choir Class, they received the highest score for their work in the IHSA in 2023.

Mr. Lammersfeld is very proud of all of his students.

Dr. Greenlee noted that Teacher Appreciation Week was last week. All of the buildings had little celebrations to show their appreciation for all of the staff. Dr. Greenlee is very appreciative of everyone.

Dr. Greenlee announced that Jerry Rudolph did secure a grant from the FCC that will cover all of the ChromeBook purchases that were approved at the last Board Meeting.

Also, Kari Neri was published in the ILASCD with an article titled “Cultivating Student Growth Through Instructional Coaching”. The instruction coaches did go to Atlanta to the Solution Tree Assessment and Grading Conference. They heard from 6-7 speakers during the entire conference. They took the information from the conference and were able to narrow down to the aspects that they are wanting to focus on for next year. Mrs. Neri will give a more complex review of what they learned in her June report with the plans for next year.

COMMITTEE REPORTS

Policy Committee

The next Policy Committee meeting is TBD. Awaiting committee assignments by week’s end.

Business Services Committee

The next Business Services Committee meeting is TBD. Awaiting committee assignments by week’s end.

Facility/Long Range Planning Committee

The next Facility/Long Range Planning Committee meeting is TBD. Awaiting committee assignments by week’s end.

Curriculum, Instruction and Assessment Committee

A Curriculum, Instruction and Assessment Committee meeting was held on May 10, 2023. The next committee meeting is TBD. Awaiting committee assignments by week’s end.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the consent agenda as presented. The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting of the Board, April 25, 2023
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified - Hire				
District	Kim Hoiness	Elem. Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 5-30, 2023
District	Lisa Falk-Kopala	Elem. Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 5-30, 2023
District	Danielle Ritter	PreK ESY Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/ hour plus TRS	June 5-30, 2023
District	Britta Swanson	SpEd ESY Elementary Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 5-30,2023
District	Karise Tinberg	MS Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 5-30, 2023
District	Rob Ullrich	MS Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 5-30, 2023
District	Verna Rentsch	SpEd/ELL HS Summer School Teacher (3.5 hours/day for 5 days/week))	\$25.00/hour plus TRS	June 5-30, 2023
District	Sean Smart	HS Educere Summer School Teacher (3.5 hours/day for 5days/week – 3 weeks)	\$25.00/hour plus TRS	June 5-9, 2023 June 20-30, 2023
District	Lindsey Jackson	HS Educere Summer School Teacher (3.5 hours/day for 5 days/week – 1 week)	\$25.00/hour plus TRS	June 12-16, 2023
District	Joe Pienta	HS Educere Summer School Teacher (3.5 hours/ day for 5 days/week)	\$25.00/hour plus TRS	June 5-30, 2023
District	Julie Brosnan	Summer School Nurse Central Campus (3.5 hours/day for 5 days/week) – split position	\$25.00/hour plus TRS	June 5-30, 2023

2. Certified - Resignation				
MS	Shauna Cahill	Social Worker	N/A	End of 2022/23 School Year
3. Non-Certified - Hire				
UE	Kayla Glickengerger	Nurse	\$29.12/hour plus IMRF	8/14/2023
District	Erik Hanaman	Summer School Para at UE	Per NBESS schedule	June 5-30, 2023
District	Jessica Martinez	Summer School Bilingual Para at UE/MS	Per NBESS schedule	June 5-30, 2023
District	Shantel Rabe	Summer School Para at HS	Per NBESS schedule	June 5-30, 2023
District	Jodie Embry	Summer School Secretary HS-split position	Per NBESS schedule	June 5-30, 2023
District	Michele Johnson	Summer School Secretary HS – split position	Per NBESS schedule	June 5-30, 2023
District	Sue Zarndt	Summer School Nurse Central Campus (3.5 hours per day for 5 days/week) – split position	Per NBESS schedule	June -30, 2023
4. Non-Certified - Resignation				
CES	Nicole Greenstreet	Pre-K Teacher Assistant	N/A	5/30/2023
5. Non-Certified - FMLA				
MS	Beth Geishert	Assistant Custodian	N/A	8/4/23-9/8/2023
6. Extra-Curricular - Hire				
HS	Derek Persson	JV Girls Basketball Coach	Group II, Year 1	2023/24 Season
7. Extra-Curricular – Resignation				
HS	Phil Baker	Assistant Football Coach	N/A	5/1/2023

- C. Overnight Field Trip – HS FFA
- D. Highland Community College and NBHS Dual Credit MOU
- E. District Accounts Signature Changes

UNFINISHED BUSINESS

A. Board Structures and Protocol

President Mulholland gave an overview on Board structure and protocol. He reiterated Robert’s Rules and stated how the Board will follow them when it comes to motions, discussion and voting. An item will be presented to the Board. A motion is made in regards to the item and then seconded. At that point, there will be a discussion lead first by the member making the motion. Each member will then be given an opportunity to speak their opinions/questions. Once that is completed, roll call vote will be taken. Mr. Mulholland noted that the District’s attorney, Scott Nemanich, is here tonight to answer any questions that may arise. Mr. Nemanich stated that we have a policy in place for elections. He also noted that Robert’s Rules do not apply if there is a policy in place. Policy is trumped by State Law.

Mr. Mulholland touched on the District's financials and how our audit was returned at a rating of 3.9 out of 4.0, which is exemplary.

Mr. Mulholland also gave an overview of the Board Committee members' duties. He cited several of the District's Policies from Section 2. Committee's should come to a consensus on each item in the agenda that is to be recommended to the Board by discussion or roll call vote. Committee assignments will be out the end of the week.

Can discussion be opened on this item? It was placed on the agenda as informational. Normally there is a discussion after a motion per Mr. Nemanich. If the Board desires a discussion, one can be had. Mrs. Schilling addressed the Treasurer's Reports. She feels that there is a fiscal issue if we are having to go back almost 4 months to review the reports. Second, she questioned the integration among the Board Agreement, Roberts Rules and Policy. There appears to be a conflict between the Board Agreement and Policy. Clarification is needed. Lastly, in regards to Committees, is the Chair person or the Policy the deciding factor. Mr. Nemanich stated that Policy does dictate.

B. Capron Parking Lot

Dr. Greenlee stated that it is recommended that the Board approve the final contract sum with the change orders and deductions for the Capron parking lot in the amount of \$1,448,929.00. The final sum is \$43,411.95 over the original bid. The main reasons for the increase were because of 2 areas of unsuitable soil that needed to be removed, removal of an old septic tank and extra tillage to dry and recompact the soil in several areas.

A motion was made by Mrs. Maxey to approve the final contract sum on the change order for the Capron Parking Lot and was seconded by Mr. Haselhorst.

Discussion:

- Mrs. Maxey feels that the work has been completed and the extra work was unforeseen and that payment should be made.
- Mrs. Schilling feels that we do need to come in as the project was bid. It was then clarified that we were just approving the payment on the change order.
- Mr. Haselhorst agrees that we need to be more diligent on the contract amounts but to pay this change order.
- Mrs. Hutchinson is also concerned that we are burning through our contingency fund and that we shouldn't really be going over that amount.
- Mr. Haverly had no comment.
- Mrs. Self also had no comment.

The motion was carried by unanimous roll call.

NEW BUSINESS

A. May 2023 Bills

A motion was made by Mrs. Self to approve the May 2023 bills as presented and seconded by Mr. Haselhorst.

Discussion:

- Mrs. Self had no questions.
- Mr. Haverly had no questions.
- Mrs. Hutchinson had no questions.
- Mrs. Schilling would like to see the invoice for Johnson Controls. This will be pulled and the information given.
- Mr. Haselhorst had no questions.
- Mrs. Maxey had no questions.

The motion was carried by unanimous roll call.

B. K-4 Literacy Resource Adoption

The Administration recommends the purchase of Collaborative Classroom: Collaborative Literacy for K-4 Literacy for the total cost of \$316,915.00 for all materials. It is also recommended that the Board approve the initial professional development for teachers for the total cost of \$7,000.00.

Year 1 Materials Cost:	\$252,865.00
Years 2-6 Materials Cost:	\$64,050.00
Initial Professional Development:	\$7,000.00

Materials will be purchased from District funds as part of our resource adoption and curricular resources budget. Professional Development will be purchased from Title II Grant Funds.

A motion was made by Mrs. Hutchinson to approve the purchase of the K-4 Literacy Resource program *Collaborative Literacy* as presented and was seconded by Mrs. Self.

Discussion:

- Mrs. Hutchinson stated that the CIA Committee did meet on May 10th and thoroughly reviewed this resource and all agreed that it should be brought to the Board for approval.
- Mrs. Schilling had no comment.
- Mrs. Self had no comment.
- Mr. Haverly had no comment.
- Mr. Haselhorst had no comment.

The motion was carried by unanimous roll call.

C. Paper Renewal

The Administration recommends the renewal of Paper 24/7, an online tutor for Middle School and High School which is approximately 749 students. The CIA Committee recommended purchasing for two years, if ESSER funding is available, for the total cost of \$78,645.00. Paper will be purchased from ESSER funds allocated to supporting learning loss. This program has been very highly used in both schools.

A motion was made by Mrs. Hutchinson to renew Paper for a 2-year contract as presented and seconded by Mr. Haselhorst.

Discussion:

- Mrs. Hutchinson stated that this was discussed with the CIA Committee on May 10th. She did clarify that originally they wanted to renew for one year unless there was additional funds available, through ESSER, to renew for two years. There are sufficient funds to renew for two years. All of the high points were discussed in the committee meeting. Our high school is the highest using school in our area.
- Mrs. Maxey had no comment.
- Mrs. Schilling wanted to confirm that it was coming out of ESSER III funds and it is.
- Mr. Haselhorst feels it is a great program and cannot wait to hear how it is continued to be used year to year.
- Mrs. Self had no comment.
- Mr. Haverly had no comment.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 7:48 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; the purchase or lease of real property for the use of the public body; or other matters provided for pursuant to §2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

RECOMMENDATIONS FROM EXECUTIVE SESSION

(none)

ANNOUNCEMENTS & OTHER INFORMATION

A. Enrollment

- B. Student Activity Fund Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 8:47 p.m. The motion was carried by unanimous voice vote.

PRESIDENT Ed Mulholland /s/

SECRETARY Brian Haselhorst /s/

APPROVED: 6/20/2023