

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
North Boone High School
17823 Poplar Grove Road, Poplar Grove, Illinois 61065
Tuesday, July 21, 2020
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:32 p.m. by President Joe Haverly.

Present: President Joe Haverly, Vice President Tom Kinser, Secretary Mary Maxey, Brian Haselhorst, Lisa Leden, Ed Mulholland and Carl Rudy.

APPROVAL OF AGENDA

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to approve the Agenda as amended.

Move 10.E Hiring of Custodians to after 10. B Tentative Budget.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

Mr. & Mrs. Jurs addressed the Board with their concerns about return to school protocols, including thresholds for holding classes, whether we were committing to three separate programs, and if all schools would be aligned. They also inquired if Teacher Assistants would be responsible for instruction time to keep class sizes low.

TREASURER'S REPORT

Ms. Geyman stated the Treasurer's report was as presented.

SUPERINTENDENT'S REPORT

Dr. Greenlee provided an update of the summer project progress at each school. He noted most of the WiFi fiber lines had been run. The summer lunch program will be wrapping up at the end of July. He shared e-learning will be offered in August to staff, with the program being optional and paid. Dr. Greenlee stated high school graduation will be held Saturday, July 25 at 9:30 a.m. and will be broadcast to parents in the parking lot.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey stated the committee met in July and there were First Reading of Policies as well as a Second Reading and Approval of Policies on the agenda tonight.

Business Services Committee

Mr. Kinser said the next Business Services meeting it to be determined.

Facility/Long Range Planning Committee

Mr. Mulholland said the next Facilities Committee will be held on August 11, 2020 at 6:30.

Curriculum, Instruction and Assessment Committee

Mr. Rudy said the next CIA Committee is August 11, 2020 at 3:45 p.m.

CONSENT AGENDA

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Special Meeting June 16, 2020
- B. Minutes of the Regular Meeting June 23, 2020
- C. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified - Hire				
CES/ MES	Jacqueline Anderson	Bilingual Teacher – One year contract	BA, Step 0	8/17/20
MS	Jillian Zelek	8 th Grade Social Studies Teacher	BA, Step 0	8/17/20
MS	Ashley Potter	Social Worker	MA32, Step 8	8/17/20
2. Certified - Resignation				
NBHS	Leah Velisek	Social Worker	N/A	End of 2019-2020 School Year
NBHS	Jordan Kohut	English Teacher	N/A	June 30, 2020
3. Non-Certified - Hire				
NBUE	Alexa Nowikowski	Special Education TA (5.75 hours)	TA60, Step 7	8/18/20
PGE	Brianna Weinmann	Special Education TA (5.75 hours)	TA60, Step 3	8/18/20
District	Mike Metzger	Computer Technician	\$36,000 plus IMRF	7/13/20
PGE	Cindy Schwabe	Special Education TA (5.75 hours/day)	TA60, Step 7	8/18/20
CES	Bruce Rudolph	Head Custodian	Head Custodian, Step 8	7/1/20
4. Non-Certified – Resignation				
CES	Melissa Armbrust	Special Education TA	N/A	6/20/20
NBMS	Bruce Rudolph	Assistant Custodian	N/A	6/30/20
CES	Deb Antis	Assistant Cook	N/A	6/20/20
NBHS	Jorge Martin	Bilingual TA	N/A	7/7/20
District	Ed Hyzer	Bus Driver	N/A	7/31/20

5. Extra-Curricular – Hire				
NBMS	Kassandra Bowman	Dance Coach	Group V, Step 0	2020-2021 School Year
NBMS	Jodie Rogers	Quiz Bowl Master	Group VII, Step 0	2020-2021 School Year
NBMS	Katharine Doering	Quiz Bowl Advisor	Group VII, Step 0	2020-2021 School Year
NBHS	Bryan Becker	Volunteer Coach	Indemnify	2020-2021 School Year
NBHS	Phil Baker	Assistant Football Coach	Group II, Step 9	2020-2021 School Year
6. Extra-Curricular - Resignation				
NBHS	Austin Baden	Assistant Football Coach	N/A	6/22/20
NBMS	Sarah Fleming	Cheer Coach – Football	N/A	6/23/20
NBMS	Sarah Fleming	Cheer Coach – Basketball	N/A	6/23/20
NBMS	Beth Doetch	7 th Grade Girls Basketball Coach	N/A	7/6/20

- D. First Reading of Policies
- E. Appointment of Hearing Officers
- F. Appointment of School Treasurer
- G. Review of Transportation Safety Hazards

UNFINISHED BUSINESS

A. Re-Opening Plans – In-Person

Return to School surveys were presented, identifying approximately 20% of the students were not expecting to return to In-Person learning in the fall.

The In-Person Plan was presented to incorporate all of the guidelines and requirements that are required by the ISBE and the IDPH. This plan is the overarching plan that each of our buildings are using to set their building specific protocols for student and staff. Administrators from each of the buildings are using these district level plans to create building specific plans for in-person instruction and e-learning. Those building plans will dive into the specific details of what a school day will look like for students at each grade level. Mr. Haverly wanted Administrators to buckle down on school details. Dr. Greenlee stated these are District level plans and guidelines and they are working on specific details at the building level. Mr. Mulholland asked when to expect answers on how we will handle illnesses. Dr. Greenlee said we would be working with the Health Department. Mr. Rudy asked Ms. Sager for a summary of the meeting with the Health Department. Ms. Sager replied nurses will be fitted with N95 masks, masks for all are necessary, they discussed the sanitation of work areas, not using playground equipment, discontinuing the use of drinking fountains and the sanitation of vision and hearing machines. Mr. Haverly felt he was not ready to approve the plan without some additional details.

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the In-Person and E-Learning Plans as presented.

Mr. Haverly asked for discussion. Mr. Kinser said he follows the e-learning plan, but would like more information on remote learning before approving. Mr. Rudy fully supports the direction and work by the Administration, but thought additional details on the remote learning process were needed. Mrs. Leden said the lack of detail was

concerning and wondered if e-learning lessons would be recorded, as a live lesson may not work with families. The Board agreed to table this until the next Board meeting. The motion failed by unanimous roll call.

B. Re-Opening Plans – E-Learning

The E-Learning plan was presented. E-Learning would be used if all students were to be sent home because of the pandemic or used on emergency weather days. Mrs. Neri noted 23% of students were not planning to return. She said there will be a remote option and students would have a choice for an in-person or a remote learning option, but could only opt in for an entire marking period of a trimester or a quarter. Mrs. Neri posed the question of how we best support students and best support teachers and ensure they don't feel like they are doing two jobs. Grades K-4 will look the same across the District. One question is to how we safely bring students back and how do we best educate them.

Mr. Mulholland expected to see a modified schedule, such as running a school day from 9:00-2:00 and drop the specials. Mrs. Louis said she is proposing a MS dismissal time for 1:54, with teachers using from 2:00-2:45 for remote planning. She is also looking at 40 minute classes, with home room at the beginning of the day to allow time to scan temperatures. Mr. Kinser asked if we had considered moving kids from a low attendance center, and Mrs. Neri noted that could overload the host school.

C. Second Reading and Approval of Policies

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Second Reading and Approval of Policies as presented. The motion was carried by unanimous roll call.

D. Utility Contracts

Ms. Geyman presented data on the utility contracts. The current electric and gas contract will be up for renewal in 2021. Due to the current low market price on utilities, it was recommended to enter into a contract beginning in 2021 after our current contracts are over. This topic was presented at the Business Committee Meeting on June 16, 2020. Ms. Geyman recommended that we enter into a contract with Illinois Energy Consortium (IEC) for gas and electric for two years starting in 2021-2023. For gas it is being recommended that we fix the price and for electric that we split a 50% locked and 50% index.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Utility Contracts as presented.

The motion was carried by unanimous roll call.

E. Student Handbook

Mrs. Walsh updated the handbook with additions and revisions based on recommendations from the Administration. The Illinois Principals Association (IPA) has a student handbook service which recommends the wording that was added. Those recommendation are consistent with changes in the school code and IASB policy changes.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Student Handbook as presented.

The motion was carried by unanimous roll call.

NEW BUSINESS

A. July 2020 Bills

A motion was made by Mr. Haselhorst and seconded by Mr. Mulholland to approve the July bills as presented.

The motion was carried by unanimous roll call.

B. Tentative Budget

Ms. Geyman shared a tentative budget overview. She reviewed budget implications due to COVID, and estimated the impact on our District would cost approximately \$782,040 for 1596 students. The Association of School Business Officials International estimated it will cost an additional \$490 per student to cover costs aligned with CDC due to COVID. The tentative budget will be brought back to the Board in August to approve. In September a public hearing will be held along with the approval of the final budget.

E. Hiring of Custodians

This topic was moved up from 10. E to be discussed following the Budget. Dr. Greenlee recommended the hiring of two 4-hour custodians. One custodian for Manchester and one custodian for Capron to take the PM shift to help with nighttime cleaning and sanitizing. Mr. Mulholland asked what we were willing to do to keep kids in schools as far as cleaning. Ms. Sager noted she attended a webinar which said fogging classrooms increased chemicals in the air without an added benefit, LED lights can cause skin cancer and compromise eye health, and the concern with allowing children to be near cleaning supplies. Mr. Nolen stated they are currently using MERV10 filters, but Mr. Kinser had requested MERV13 filters recommended by the CDC. Mr. Mulholland felt we should invest in cleanliness first before everything else, and wondered if we should look into getting assistance from an outside service. Mr. Nolen will research the costs of that option. Mrs. Louis stated they are trying to make plans to ensure the schools are as safe as possible. A motion was made by Mr. Mulholland and seconded by Mr. Rudy to approve the Hiring of Custodians as a preliminary plan, giving Dr. Greenlee the ability to hire one full time employee to cover the position if needed.

The motion was carried by unanimous roll call.

C. Teacher Devices K-4

A proposal for the Board to approve device purchases for teachers in grades K-4 was presented. This is a refresh for 7-year-old desktop devices that are coming to end of life. These new laptops were requested by the K-4 teachers and would enable the teacher greater flexibility to incorporate technology into the classroom as well as teach remotely should the district need return to e-learning. The funds would come from our tech budget, as the previous purchase of devices in the spring was made through the stimulus money. Another round of stimulus money is coming to the district with the intention of schools be equipped for e-learning. The 80 devices with docking stations, bags and disk drives will cost \$76,743.00. Mrs. Neri felt we would be doing teachers a disservice by not providing them with a district-issued device.

A motion was made by Mrs. Maxey and seconded by Mr. Kinser to approve Teacher Devices for K-4 as presented.

The motion was carried by unanimous roll call.

D. Hiring of Long Term Subs

It was recommended the Board hire one long term sub for each of our schools (6 total), as the upcoming school year will require the need for a dependable substitute teacher due to the current pandemic. Each building would have one designated long term sub that can fill in for any teacher, support with student instruction and remote learning, assist with supervision and support where needed with all of the added guidelines for the 2020-21 school year. This person would work 181 days for \$30,000 plus TRS and health benefits. This would be a one year contract.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Hiring of Long Term Subs as presented with the option of having the subs fill in at other buildings if needed.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 8:52 p.m. by Mrs. Maxey and seconded by Mr. Mulholland to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public or public property or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Joe Haverly, Tom Kinser, Lisa Leden, Mary Maxey, Ed Mulholland and Carl Rudy.

Dr. Greenlee left Executive Session at 10:30 p.m.

The Open Session of the Board of Education was called to order at 11:19 p.m. by President Joe Haverly.

Present: Brian Haselhorst, Joe Haverly, Tom Kinser, Lisa Leden, Mary Maxey, Ed Mulholland and Carl Rudy.

RECOMMENDATIONS FROM EXECUTIVE SESSION

(None)

ANNOUNCEMENTS & OTHER INFORMATION

- A. FOIA Log
- B. Student Activity Reports

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 11:20 p.m.
The motion was carried by unanimous voice vote.

PRESIDENT *Joe Haverly / S /*

SECRETARY *Mary Maxey / S /*

APPROVED: 8/18/20