

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, December 17, 2019

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Joe Haverly.

Present: President Joe Haverly, Vice President Tom Kinser, Secretary Mary Maxey,  
Brian Haselhorst, Ed Mulholland and Carl Rudy.

Absent: Tom Moon

**PUBLIC HEARING ON 2019 TAX LEVY**

*(None)*

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Agenda as presented.

The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

*(None)*

**TREASURER'S REPORT**

Ms. Geyman stated the Treasurer's report was as presented.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee noted we are working to organize evidence for the ROE audit, with the goal of completion before winter break. He thanked the Administrators, Secretaries and Mrs. Holsker for the gathering and organizing of the supporting documentation.

Mrs. Neri provided a summary on the ROE School Improvement Program. She stated we had two workdays to date, K-4 in November, and 5-12 in December. They spent time reviewing summative designations from the state data, and completed lengthy self-assessments for each school. In January and February, the ROE will return to meet with individual school teams to do a deep data analysis. The whole goal is that the schools will use all of this data to create actionable goals that will be part of their School Improvement Plans.

Dr. Greenlee thanked Roscoe Chapter 641 Order of Eastern Star for the \$500 donation to Capron Elementary School for the purchase of books for beginning readers. He also thanked the Golden Apple Foundation for providing a \$1,500 grant to Mrs. Saveley for the One Book, One School program at Capron Elementary.

### COMMITTEE REPORTS

#### Policy Committee

A Policy Committee meeting has tentatively been set for February 5, 2020 at 3:00 p.m. to review the new packet of policies.

#### Business Services Committee

Mr. Kinser noted the Committee met on December 4, 2019 to discuss several items that are on the agenda tonight, including the Levy, P-Card, Demand Response and Bus Purchases.

#### Facility/Long Range Planning Committee

Mr. Mulholland said the Facilities Committee had met on December 4, 2019 to whittle down a list of priorities. Another meeting will likely be scheduled for January 2020 to layout the framework for summer work. Mr. Mulholland encouraged everyone to attend the next meeting.

#### Curriculum, Instruction and Assessment Committee

Mr. Rudy said the CIA Committee had met on December 4, 2019 to discuss course proposals, Illinois Quality Framework and student retention and promotion. The next meeting is scheduled for February 5, 2020 at 3:45 p.m.

### CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

A. Minutes of the Regular Meeting November 12, 2019

B. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified - Hire</b>				
UE	Becky Giesecke	Homebound Tutor (One hour per day while school is in session)	\$25.00/hour plus TRS	11/26/19 for 6 weeks
<b>2. Non-Certified – Hire</b>				
MS/HS	Bruce Rudolph	Assistant Custodian (8 hours/day)	Asst. Custodian, Step 7	12/18/19
District	Elizabeth Gooding	Bus Driver (2 routes/day)	\$29.04/route plus IMRF	11/12/19
PGE	Dave Ulrich	Head Custodian	Head Custodian, Step 7	12/2/19
<b>3. Non-Certified – Resignation</b>				
PGE	Carol McCollum	Special Education TA (5.75 hours/day)	N/A	11/8/19

PGE	Tracy Marcus	Special Education TA (5.75 hours/day)	N/A	12/6/19
<b>4. Extra-Curricular - Hire</b>				
NBHS	Wes Timpe	Freshman Boys Basketball Coach	Group II, Step 0	11/15/19
<b>5. Extra-Curricular - Resignation</b>				
NBHS	Ben Weber	Freshman Boys Basketball Coach	N/A	11/14/19
NBHS	Meredith Fleming	Fresh/Soph Volleyball Coach	N/A	11/18/19

- C. Board Conference Expense
- D. Appointment to the North Boone Education Foundation
- E. Overnight Field Trip Request - NBHS

**UNFINISHED BUSINESS**

**A. Athletic Survey and Vision**

Dr. Greenlee stated an equity and sports survey was sent to grade 7-12 students and their parents. He said some of the responses indicated they would like additional offerings such as hockey and boys' volleyball. The survey also asked for reasons they did not participate in sports, and the responses included lack of time and interest. The survey also asked if our programs were well supported, and the responses were 70% positive for the current programs and coaches. When asked what was not supported or disliked, the feedback included difficulty in getting to and from practices, work and home conflicts, the condition of the track, coaches and the condition of uniforms.

Mr. Aaron Sullivan, HS Athletic Director gave a presentation outlining student and parent likes and dislikes. He noted boys' soccer starts two weeks before school, and several students were not able to get to practice. He felt North Boone Youth Sports does a great job preparing kids for softball and baseball. He stated the soccer program runs at the same time as other sports, so they are having a tough time keeping up their participation numbers. He felt around our conference, North Boone is looked at as inferior due to their facilities and uniforms. He stated he had met with girls interested in soccer and believes they will have enough players to field a team this year. Mr. Sullivan said other schools are having similar problems, as programs are competing for the same students. Mr. Mulholland wished for solutions to increase participation and was surprised he didn't see more teachers that wanted to coach. Mr. Kinser expressed concern over missing a head soccer coach with a vision. Mr. Hubert and Mrs. Louis both remarked they do consider interest in coaching when they hire teachers. Mr. Mulholland questioned why we aren't playing soccer on the football field. Mr. Sullivan replied that the field does not have the correct dimensions and is not compliant with IHSA. Dr. Greenlee noted there was some discussion during contract negotiations regarding equitable stipends, and wondered how we could better support coaches. Mr. Rudy suggested putting together a comprehensive plan to identify some concrete action items and tiers of associated costs, in order to have some strategic points to review. Dr. Greenlee said they could look at putting together a committee in the spring.

**B. Levy**

A presentation on the levy was provided by Ms. Geyman. She recommended Option 1: Levy CPI (1.9%), levy additional money for increase in final EAV and new construction, and abate bonds at previously agreed upon amount of \$1,100,000. The estimated levy rate would be 6.9519%, meaning a potential decrease of \$231.97 per year for a \$150,000 home. Dr. Greenlee and Ms. Geyman noted there are several projects that we could be addressed if we did not do the additional abatement. For instance, there are curriculum needs for ELA and Social Studies, and additional personnel costs may also be necessary for instructional coaches and interventionists. There is also the social emotional learning component that may need additional resources, along with future technology needs, including the growing of devices and corresponding bandwidth. Bus purchases are also an annual expense to stay with the planned rotation. We also have some large parking lot projects that are on the horizon for the Middle School and Capron Elementary, along with the athletic facilities. Dr. Greenlee suggested holding \$500,000 placeholders for the next several years between sales tax and the O&M fund for large projects. Mr. Mulholland asked if the parking lots were the priority, and Dr. Greenlee replied that is one option. Mr. Kinser preferred to work within last year's budget unless there was a specific project in mind. He leaned toward Option 2: Levy CPI (1.9%), levy additional money for increase in final EAV and new construction, abate bonds at previously agreed upon amount of \$1,100,000, and abate additional CPI % of about \$175,000. Mr. Mulholland, Mrs. Maxey, Mr. Haverly and Mr. Haselhorst said they would follow Ms. Geyman's recommendations, as there had been several large projects identified, and this would help enable Administration to do as needed. Mr. Haverly suggested a Board retreat to discuss how to rank the large projects. Mr. Rudy said the goals have merit, but without clear priorities and actionable proposals, he would be more comfortable with Option 2.

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to approve Levy Option 1 as presented.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Maxey, Mr. Mulholland and Mr. Rudy

Nays: Mr. Kinser

Abstain: None

The motion passed 5-1 with no abstentions.

**NEW BUSINESS**

**A. December 2019 Bills**

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to approve the December bills as presented.

The motion was carried by unanimous roll call.

**B. P-Card**

Ms. Geyman presented the program for BMO Purchasing Cards (P-Cards). The program allows for more governance, control, checks and balances, and allows limits to be placed on individual users. The program is endorsed by the Association for School Business Officials. There are no costs to the District, and the program provides rebates. The program was supported by the Business Committee at the December 4, 2019 meeting. Mrs. Maxey read the Resolution Authorizing Issuance of Individual Procurement Cards.

A motion was made by Mr. Rudy and seconded by Mr. Haselhorst to approve the P-Card program as presented.

The motion was carried by unanimous roll call.

**C. Demand Response Energy**

Ms. Geyman introduced the Demand Response program, which focuses on reducing power during unusually high peak times. She is waiting for information on the cost of equipment installation, so the presentation tonight was informational only. The program is run by NRG Curtailment Solutions and the grid operator is PJM. North Boone would typically be asked to reduce energy approximately one time per year for an hour. We could have a potential of between \$4,800 and \$14,400 per year depending on our reduction amounts. The contract is for 5 years, and we would receive about 70% of the revenue and the company would keep the remaining 30%. We can reduce power as we see fit, and there is no cost to enroll or penalties associated with the program. The Business Committee was in favor of joining this program.

**D. Grades 5-8 Retention / Promotion Procedure**

Mrs. Louis described the revamped point system for promotion in grades 5-8. Mrs. Louis and Mr. Peterson are currently reviewing true summer course recovery programs, which would put more rigor into the program. At semester, the Middle School will also be instituting mandatory study halls. Mrs. Louis and Mr. Peterson ran several feasibility scenarios, and found even if a student has failed all subjects, it was not impossible to achieve the ten points needed on the point accumulation record to be promoted to the next grade. She noted according to research, retention can set students up for failure, however, she didn't feel it was fair to the child and the teacher to promote, if the student did not put in the work. Mr. Rudy commented this proposal was enthusiastically supported by the Curriculum Committee.

**E. New Course Proposal**

Mrs. Neri had revised the course proposal form to include priority standards and main topics taught. Signature lines were also added to ensure the proposal was properly vetted.

Mrs. Neri stated Transitional Math was a new course required by the state. The course is designed for students that aren't quite ready for college math. We are partnering with Rock Valley College for this course, and it cannot be used as a North Boone math requirement, but to be taken after three years of math. Mr. Mulholland asked if this would cause an overload situation, and Mr. Hubert said it was a possibility. The other courses were Honors Spanish 2 and Introduction to Engineering. These courses were approved by the Curriculum Committee and incorporated into the Course Guide for approval tonight. Mr. Mulholland asked for some final edits in the Course Guide.

A motion was made by Mr. Haselhorst and seconded by Mr. Rudy to approve the New Course Proposal and Course Guide as presented with a caveat completing the editing.

The motion was carried by unanimous roll call.

**F. Bus Purchases**

Ms. Geyman gave a presentation on the current transportation fleet and needs. She mentioned with newer buses and fewer routes, our need for spare buses has decreased. It was recommended to trade 10 buses, purchase 5 special needs buses, 2 buses with undercarriage

(77 passenger) and 2 buses (77 passenger) along with 1 additional white bus. Ms. Geyman has budgeted \$725,000 for transportation vehicles this year. The quote is to trade in buses 53, 61, 62, 63, 65, 106, 107, 111, 112 and 113 at a value of \$65,400, and purchase 9 used buses for \$627,521, for a total of \$562,121. The replacement buses would include (4) 2019 IC 77 passenger air brake buses – 2 with luggage; (1) 2017 Chevrolet 32 passenger bus; (1) 2018 Chevrolet wheelchair bus; (2) 2019 IC wheelchair 51 passenger buses; and (1) 2020 IC wheelchair hydraulic brake 60 passenger bus. Specifications for the buses were provided, and we would take delivery of the buses in summer 2020.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Bus Purchases as presented.

The motion was carried by unanimous roll call.

**G. Acceptance of 2018-2019 Audit Report**

Ms. Geyman provided an overview of the audit completed by Gorenz and Associates, LTD. The District received a score of 3.8 out of 4.0, which represents the highest category for financial strength. There was one minor finding in which the District did not obtain debarment certification for vendors contracted in excess of \$25,000. The District now has procedures in place to ensure all vendors have not been suspended or debarred.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to accept the 2018-2019 Audit Report as presented.

The motion was carried by unanimous roll call.

**H. Resolution abating the tax heretofore levied for the year 2019 to pay debt service on General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016, of the District.**

Mrs. Maxey read the above resolution.

A motion was made by Mrs. Maxey and seconded by Mr. Rudy to approve the Resolution abating the tax heretofore levied for the year 2019 to pay debt service on General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016, of the District as presented.

The motion was carried by unanimous roll call.

**I. Resolution abating a portion of the tax heretofore levied for the year 2019 to pay debt service on \$9,292,272.20 Capital Appreciation School Bonds, Series 2003, of the District.**

Mrs. Maxey read the above resolution.

A motion was made by Mrs. Maxey and seconded by Mr. Rudy to approve the Resolution abating a portion of the tax heretofore levied for the year 2019 to pay debt service on \$9,292,272.20 Capital Appreciation School Bonds, Series 2003, of the District as presented.

The motion was carried by unanimous roll call.

**J. Boone County Food Pantry**

Mr. Haverly mentioned the Boone County Food Pantry had lost a grant which supplies needy students with snacks. Manchester PTO then did a snack drive at Thanksgiving, which covered the 40 snacks per month needed at their school. Mr. Haverly and Mr. Mulholland thought this was something the District should support.

**EXECUTIVE SESSION**

A motion was made at 9:30 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; the placement of individual students in special education programs and other matters relating to individual students or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Ed Mulholland and Carl Rudy.

The Open Session of the Board of Education was called to order at 9:55 p.m. by President Joe Haverly.

Present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Ed Mulholland and Carl Rudy.

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

*(none)*

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Rudy to adjourn at 9:56 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT**                     *Joe Haverly / S /*                    

**SECRETARY**                     *Mary Maxey / S /*                    

**APPROVED: 1/21/2020**