

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Thursday, January 24, 2019
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Joe Haverly.

Present: Brian Haselhorst, President Joe Haverly, Vice President Tom Kinser,
Secretary Mary Maxey, Ed Mulholland and Tom Moon.

Absent: Carl Rudy

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the Agenda as presented.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

(none)

TREASURER'S REPORT

Ms. Geyman stated the Treasurer's report was as presented. She noted the PMA maturities and investment information were also included.

SUPERINTENDENT'S REPORT

Dr. Greenlee mentioned we had new bulletin boards installed in the Board room which feature projects from each school.

He is hoping to bring the 2019-2020 school calendar to the February Board meeting, but is awaiting additional information from the state regarding changes in the law.

Dr. Greenlee stated we had another snow day on January 22, 2019 which was our second snow day of the school year.

He attended the Kishwaukee Regional IASA meeting this morning to hear IASA President Brent Clark speak. The IASA expects a new State Superintendent of Education, and they believe the Pre-K and Capital Improvement grants may be returning.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey stated the Policy Committee met January 16, 2019, and had made a few minor changes to those policies which will be presented at the February Board meeting for their first reading.

Business Services Committee

Mr. Mulholland said the next Business Committee meeting is to be determined.

Facility/Long Range Planning Committee

Mr. Moon said the Facilities Committee met on January 16, 2019, to review the projects from last year and to discuss the MES roof and PE sewer issues.

Curriculum, Instruction and Assessment Committee

Mr. Haselhorst noted the CIA Committee had not met since December.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting December 18, 2018
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified - Hire				
District	Melissa Franzen	Homebound – position #1 (one hour per day when school is in session)	\$25.00/hour Plus TRS	12/26/18 - Mid January 2019
District	Melissa Franzen	Homebound – position #2 (one hour per day when school is in session)	\$25.00/hour Plus TRS	12/28/18 – 1/31/19
2. Certified - Resignation				
NBHS	Taylor Neuschwander-Thurow	PE Teacher	N/A	12/21/18
CES	Scott Carlson	1 st Grade Teacher	N/A	End of 2018-2019 School Year
3. Certified – FMLA Change				
NBUE	Sarah Streed	5 th Grade Teacher	N/A	3/20/19 – 5/10/19
4. Non-Certified - Hire				
CES	Melissa Armbrust	Special Education TA (5.75 hours/day)	TA30, Step 1	1/7/19
5. Non-Certified - Resignation				
CES	Jacquelyn Goodman	Teacher Assistant (5.75 hours/day)	N/A	1/18/19

NBUE	Donna Thomas	Special Education TA (5.75 hours/day)	N/A	1/18/19
6. Non-Certified Leave of Absence				
CES	Theresa Schober-Worley	Pre-K Assistant (5.75 hours/day)	N/A	3/27/19 for 6-8 weeks
7. Extra-Curricular - Hire				
NBHS	Tim Fleming	Head Softball Coach	Group I, Step 2	11/26/18
NBHS	Ashley Magyar	Head Softball Coach	Group III, Step 0	11/26/18
District	Lisa Scribner	Mentor (1/2 stipend to replace Jessica Smith's mentor position)	Group VI, Step 0	1/11/19
8. Extra-Curricular – Resignation				
NBHS	Taylor Neuschwander-Thurow	Head Softball Coach	N/A	12/21/18
NBHS	Taylor Neuschwander-Thurow	Freshman Volleyball Coach	N/A	12/21/18
NBHS	Tim Fleming	JV Softball Coach	N/A	11/26/18
NBHS	Aaron Sullivan	Varsity Football Coach	N/A	1/10/19
District	Jessica Smith	Mentor	N/A	1/2/19

- C. Acceptance of Audit Proposal
- D. Overnight Field Trip Request – HS Music
- E. Board Conference Expense
- F. Group VIII Program Request - MES

UNFINISHED BUSINESS

A. Long Term Technology Plan

Ms. Geyman noted the mission statement was taken into account when they built the long term technology plan. She described our various software programs and how they interfaced with other District programs and state reporting, along with how we used technology for communication. Mr. Mulholland asked how long we have owned Versatrans, as the presentation showed we were bringing it online in 2019. He questioned what the issues were since we haven't started using that program. Ms. Geyman believed we have had it for about 3-4 years and Dr. Greenlee said it was time consuming to set up and felt we needed more support and training. Mr. Mulholland asked if we were fixing E911 mapping issues in preparation for using Versatrans. Ms. Geyman said it would have to be looked at manually was hoping this summer there would be more time to work with Versatrans. Mr. Mulholland asked since it took us three years to get to this point, wondered if we had been working on E911 mapping routes to make sure maps are ready when we implement Versatrans in 2019. Ms. Geyman will research the mapping issue.

Dr. Greenlee spoke to the instruction side of the long term technology plan. He noted 98 teachers responded to the computer usage survey and they are currently in the process of a parent survey. He had heard informally throughout the District, that teachers would use more devices if available. Dr. Greenlee said we typically have about \$100K budgeted as a placeholder each year to grow and refresh devices, and we would need about 500 new devices to reach our goal. Mr. Mulholland said he thought we were headed down a different path, and said the audit didn't seem to show all these additional technology needs. He felt there were many other steps that needed to take place before spending \$100K on computers, as we didn't even have an internal assessment evaluation tool. He felt it made more sense for teachers to be immersed in technology for a year or two, and having a good curriculum were priorities. Mr. Mulholland said there were a lot of other steps needed before voting for \$100K of devices. Dr. Greenlee said they were just presenting the concept, and not asking for the vote tonight. He noted there are many ways to phase in technology, and wants us to take our time and do it right. Mr. Mulholland also suggested we look into a program for bring your own devices. Dr. Greenlee said he could bring back information, but a BYOD program also brings another set of hurdles with network security, etc. Mrs. Lilja clarified curriculum and technology tools develop concurrently, and some resources really need that technology piece to be optimum. Mr. Mulholland said technology supports a well-defined curriculum but won't fix a broken curriculum. Mrs. Lilja stated it can support and enhance curriculum while we are waiting for a cycle to come around. Mr. Haverly asked if there were teachers that just weren't ready to use technology. Dr. Greenlee said some can't wait to utilize and others may feel there is too steep of a learning curve. Mr. Pearce stated math and science were just implemented and some of the best professional development may come from planning time, and by having teachers watch each other to share implementation tips. Mr. Haverly asked if we were collecting results as far as success stories and if we are seeing any impact. He asked if we would be needing institutional research where someone would be collecting that data. Mr. Pearce said it is tough to show what individual ingredient is causing the success, as it could be the teacher, technology, assessments, best practices, etc. Mr. Moon said he would like phase-in numbers and a presentation that shows inflation calculated, and not buried in the costs. Dr. Greenlee the costs vary each year based on what we need, and asked if this was a concept they were on board with for the technology program. Mr. Rudolph noted this is the future for our students and this is the way they will learn for the rest of their lives. Mr. Haverly noted the Board is not against this, but there is a lot apprehension to spend this much money. Mr. Mulholland said he was in support of technology, but the prior roll out was not popular and wants this done right.

NEW BUSINESS

A. January 2019 Bills

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the January bills as presented.

The motion was carried by unanimous roll call.

B. Farmland Rental Agreement

It was recommended the Board continue the rental agreements established for the rental of the Central Campus Farmland (46 acres) at the rate of \$215 per acre and the Poplar Grove Road farmland (25 acres) at the rate of \$215 per acre. Total rental income for the two properties for the district is \$15,265. Both properties have been maintained by local families for several years with positive partnerships with the district. Mr. Mulholland asked if we required record keeping provisions, consisting of tracking seed, conditions, applications, etc., which is usually standard in farm leases. Mr. Mulholland suggested obtaining a copy of seeding and harvest maps. Ms. Geyman will research.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Farmland Rentals Rates at \$215 per acre for the 2019-2020 fiscal year, including updating the lease with the record keeping language.

The motion was carried by unanimous roll call.

C. Strategic Plan Update

At the beginning of the 2015-16 school year, the district created a six year strategic plan for the North Boone School District. Dr. Greenlee recommended the committee reconvene to review the plan, the progress on our action plans, and to discuss the future path of our district and goals. Dr. Greenlee suggested reviewing the Plan in March or April and will work with Mr. Haverly to form an update committee.

D. Approve Architect Design Services for Manchester Roof

The Manchester Elementary School gymnasium roof is over 30 years old and has required an increased need for repairs, including several age cracks in the base membrane and several seam failures. On January 16, 2019 the Facilities Committee met and agreed move forward with the request for replacement of this roof, gutters and necessary fascia. The cost for this work has been estimated at \$240,000 to \$300,000.

Mr. Mulholland asked if we were still considering different architects in the future. Dr. Greenlee said he was looking for formal direction from the Board and noted we would need to go out for RFP. Mr. Moon suggested discussing this topic after we hire Mr. Novak's replacement. Mr. Mulholland asked if prior to Mr. Novak's retirement, if there will be a plan put in place to wire the high school to the generator. Mr. Mulholland stated when he talked to Wold Architects at the conference, they were stunned that the high school cannot stand on its own in the event of a natural disaster. He said that was the whole purpose of putting a generator at the high school was to handle the community in the event of a natural disaster. Mr. Mulholland suggested talking to Matt from Wold, as he was part of the design.

A motion was made by Mrs. Maxey and seconded by Mr. Moon to give consent to the Facilities Director and the District Architect to prepare bid documents and collect bids for replacement of this roof, gutters and necessary fascia.

The motion was carried by unanimous roll call.

E. Approve Architect Design Services for Poplar Grove Sewer Lines

Poplar Grove Elementary school has two sewer lines leading to the village. During the Village's Ray Street repair work last fall it was discovered the Poplar Grove School's two sewer lines are slowly clasping due to material & age. If left unattended, failure of either line will essentially close the school for use. On January 16, 2019 the Facilities Committee met and agreed move forward with the request for the District Architect to investigate the problem and prepare documents for the replacement and possible consolidation of those two sanitary sewer lines.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to have District Architect investigate the problem and prepare documents for the replacement and possible consolidation of those two sanitary sewer lines.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 7:37 p.m. by Mrs. Maxey and seconded by Mr. Moon to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; and the placement of individual students in special education programs and other matters relating to individual students, or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, President Joe Haverly, Vice President Tom Kinser, Secretary Mary Maxey, Tom Moon and Ed Mulholland. Also present: Melissa Geyman.

The Open Session of the Board of Education was called to order at 9:36 p.m. by President Joe Haverly.

Present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Tom Moon and Ed Mulholland.

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Ms. Geyman left Executive Session at 9:28 p.m.

Dr. Greenlee left Executive Session at 9:30 p.m.
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RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve up to 20 sick bank days for Diane Bohl, contributed from bus drivers the remainder of the 2018-2019 school year.

The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to adjourn at 9:37 p.m.
The motion was carried by unanimous voice vote.

PRESIDENT *Joe Haverly / S/*

SECRETARY *Mary Maxey / S/*

APPROVED: 2/19/19