

North Boone Community Unit School District No. 200

**Minutes of the Regular Meeting of the
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, November 13, 2018

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Joe Haverly.

Present: Brian Haselhorst, President Joe Haverly, Vice President Tom Kinser,
Secretary Mary Maxey, Ed Mulholland and Carl Rudy.

Absent: Tom Moon

APPROVAL OF AGENDA

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Agenda as presented.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

(none)

TREASURER'S REPORT

Ms. Geyman stated the Treasurer's report was as presented.

SUPERINTENDENT'S REPORT

Dr. Greenlee gave the Board members chocolate in recognition of Board Appreciation week.

He also attended the Golden Apple reception to honor North Boone's 24 nominees.

Dr. Greenlee announced he will be meeting with Poplar Grove Village representatives and will invite them to the December Board meeting to address the development in Poplar Grove.

He noted the Board and some of our Administrators would be attending the annual Tri-Conference in Chicago this week.

Dr. Greenlee also stated Boone County Board and Conservation had an opportunity for a Safe Routes to Schools grant, which would connect North Boone School campus and the Village of Poplar Grove with a pedestrian/bicycle facility. Hearing no objections, Dr. Greenlee will provide a letter of support.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey said the next meeting would likely be in January.

Business Services Committee

Mr. Mulholland stated the Business Committee met on October 30, 2018 where Ms. Geyman gave a great presentation on the levy. The Committee also discussed bus leasing and purchasing, online registration and the long range technology plan.

Facility/Long Range Planning Committee

Dr. Greenlee said the Facilities Committee had not recently met.

Curriculum, Instruction and Assessment Committee

Mr. Haselhorst noted CIA Committee will be meeting December 4, 2018 at 3:45 p.m.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting October 23, 2018
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified - FMLA				
NBUE	Sarah Streed	5 th Grade Teacher	N/A	3/20/19 – End of School Year
PGE	Jami Brandt	Special Education Teacher	N/A	Intermittent from 10/30/18 – 10/30/19
2. Certified - Resignation				
PGE	Janet Stinde	Special Education Teacher	N/A	December 21, 2018
3. Non-Certified – Hire				
PGE	Tiffany Ridings	Special Education TA (5.75 hours/day)	TA120, Step 1	10/23/18
4. Extra-Curricular - Hire				
NBHS	Dakadoh Mrkvicka	Assistant Chess Coach	Group V, Step 0	2018-2019 School Year
NBHS	Carson Jones	Boys Freshman Basketball Coach	Group II, Step 0	2018-2019 School Year

- C. Title I Parental Involvement Agreements
- D. Approval of IASB PRESS Subscription Renewal
- E. Set Date for Hearing on the 2018 Tax Levy
- F. Additional Paraprofessional Position
- G. Appointment to North Boone Education Foundation

UNFINISHED BUSINESS

A. **Bus Purchases and Leasing**

Ms. Geyman presented bus quotes which included trade in values. She recommended purchasing ten buses from Midwest Transit in order to resolve the immediate issues. Mr. Mulholland asked about the availability, and was told there are four hydraulic brake buses on the lot that would be available immediately and there would be six air brake buses available in the summer. The quote for trade in allowance for ten buses was \$23,000. The A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the bus purchase from Midwest for six air brake and four hydraulic buses, with a purchase price of \$778,820 (including trade in) using the budgeted \$550,000 and allocating the remaining \$228,820 from the fund balance.

The motion was carried by unanimous roll call.

B. **CEC Audit Report**

Ms. Liz Webb and Ms. Terri Carman from CEC expressed how welcomed they felt by the District Office, staff, students, and parents while they were conducting their audit. Their audit team was comprised of four team members with 35 years of experience. The CEC team received feedback from 47 of the 117 teachers surveyed. Ms. Webb and Ms. Carman presented a comprehensive review of their audit findings. In summary, they identified the need for a full-time, District-level Curriculum Director, recommended offering greater teacher collaboration time, and suggested increased communication with parents. Mr. Mulholland asked if it was common to see the separation between staff and audit scores. The CEC team responded that it is very common. The CEC team can re-audit in a couple of years, after we have given enough time for the recommendations to be put into place, and they also offer consulting to fit specific needs of districts. Mr. Mulholland thanked the team for such a thorough presentation.

C. **Online Registration**

Dr. Greenlee provided an online registration quote from PowerSchool for \$13,591.95. The quote covers set up, training and the annual fee for the registration. He said currently we are spending \$18,000 and 650 staff hours to hold two days of walk in registration. Ms. Geyman said we already have firewall and security measures in place. She noted PowerSchool has a preferred partner for fees, and said there are some nice accounting features. Ms. Geyman will investigate the transaction fees and also work with Food Service to review their online payment transaction fees.

Mr. Haverly asked if the online registration would sync with our long term technology plan. Mr. Rudy asked what percentage of registration would be covered by the online process. Dr. Greenlee said we would not take away all walk in registration but would encourage online. Mr. Rudy asked if implementing online registration for Pre-K in February would serve as a soft opening for the other levels. Mr. Kinser felt we were light on information and asked if this was cloud based. He also inquired about planned resources, hardware, a defined implementation plan, expenses, pay back, cost avoidance and commitments from PowerSchool. Mr. Kinser questioned the status of the

PowerSchool video that was to be sent to the Board. Mr. Haverly said he would like to see if this is part of a long term plan and asked if we should be expecting the vendor to provide a nice, glitzy presentation that would highlight all the possibilities. He also thought a multi-spoked visual would be helpful to see lunch fees, and other items that interface with the software. Mr. Mulholland asked what software we were using for transportation. Ms. Geyman said they use Google, but they have Versatrans. She said PowerSchool has a field to add bus numbers, and they are investigating software to track buses in order to inform parents of any unexpected drop off/pick up time changes. Mr. Mulholland thought Versatrans had the capability to track buses. The Board was invited to contact Dr. Greenlee with any other requests for information prior to the next meeting. The Board elected to table this topic until the December Board meeting.

D. Long Term Technology Plan

Dr. Greenlee noted we are at the point where we are ready to continue the development with the Technology team and are ready to incorporate staff input. This topic will be discussed at the upcoming Curriculum Committee meeting on December 4, 2018 at 3:45 p.m. Mr. Haverly asked if we were soliciting vendors to present options to the Board. Dr. Greenlee stated his focus at this time was in the development of the plan instead of requesting vendor information.

NEW BUSINESS

A. November 2018 Bills

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the November bills as presented.

Ayes: Mr. Haverly, Mr. Kinser, Mrs. Maxey, Mr. Mulholland and Mr. Rudy

Nays: none

Abstain: Mr. Haselhorst

The motion passed 5-0, with one abstention.

B. Treasurer's Bond

Our auditors, Gorenz and Associates, Ltd., recommended increasing our Treasurer's bond amount to \$10 million. The new yearly renewal cost is \$8,500.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the increase of the 2018-2019 Treasurer's Bond with Liberty Mutual through the Williams-Manny Insurance Group as presented.

The motion was carried by unanimous roll call.

C. Levy

Ms. Geyman proposed Levy Option 4 as a great choice, which included levy CPI, levy additional money for increase in final EAV and new construction, abate \$900,000 in bonds, and apply for a Property Tax Relief Grant. If the grant is awarded, it could be an additional abatement up to \$327,000 depending on grant award. Ms. Geyman said we would be notified by January 31, 2019 if we received the grant. Mr. Kinser noted he originally liked Option 2, which would abate CPI of approximately \$200,000, but agreed with Option 4, as that money would be put toward the needed bus purchase. Mr. Haverly thanked Ms. Geyman for the effective presentation.

A motion was made by Mr. Mulholland and seconded by Mr. Haselhorst to recommend moving forward with the grant application and recommending Levy Option 4, with the formal vote at the December Board meeting.

The motion was carried by unanimous roll call.

D. Pre-School Transportation and Fees

The Board had asked for discussion on this topic. Paid transportation fees were approved at the May 23, 2011 Board meeting, beginning with the 2011-2012 school year. Until a parent brought it to Mr. Mulholland's attention, he was unaware we were still charging for Pre-K transportation. In the short term, he suggested refunding transportation costs for those parents of paid Pre-K students, and adding the students back on the transportation reimbursement claim. In the future the Board could then decide what they'd like to do with the whole program. He noted safety waivers exist for all subdivisions within the District, and prior to next school year, suggested discussing the possibility of transporting all students, as to alleviate logistic issues. Ms. Geyman said we have 30 students in the blended program on each the morning and afternoon routes. Ms. Geyman asked if the Board wished to open up free transportation for all Pre-K, keeping in mind the shortage of drivers and space for star seats. Ms. Geyman offered to survey the parents to see if they would be taking advantage of transportation, and asked if there was any other information the Board would deem helpful in order to make a decision. Ms. Geyman said parents were reimbursed for first quarter as we had driver shortages causing students to be late. She has since met with the bus drivers on a solution to alleviate the situation. Dr. Greenlee said it is unknown if we will need to fund the Pre-K program in the future without state assistance. This topic will be brought back to the December Board meeting.

E. Streaming Meetings

Mr. Haverly had felt streaming all Committee meetings would be a helpful addition to supplement the minutes. Mr. Kinser agreed with the transparency part of streaming, but felt the decision of streaming meetings should be the consensus of the Board. Mr. Kinser would also like to see local control of the starting and stopping of the video streaming, instead of an employee having to monitor the meeting remotely. The Board agreed to move forward in investigating the streaming of Committee meetings.

F. Transparent Finances

The Board had asked for discussion on this topic, as Mr. Haverly had input from the community regarding large retirement payouts in another district. Mr. Haverly saw a quote that stated "*School board members should insist that a district's finances be as transparent as possible. Every district should publish on its website information about budgets, tax levies, capital expenditures and employee compensation.*" Mr. Haverly thought we should also have those items accessible. Dr. Greenlee noted compensation reports were already on the website. Ms. Geyman noted the budget, union contracts, annual financial reports, and other financial documents were on the website under the Business tab, and stated she could add any additional documents requested by the Board. Mr. Haverly suggested sending our parents emails with levy information and school report cards. Dr. Greenlee mentioned we currently send a publication to all Boone County residents two to three times per year, but he is open to including additional topics. Mr. Haverly said he would discuss his ideas with Ms. Geyman.

EXECUTIVE SESSION

(none)

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mr. Kinser and seconded by Mr. Mulholland to adjourn at 9:06 p.m. The motion was carried by unanimous voice vote.

PRESIDENT *Joe Haverly / S /*

SECRETARY *Mary Maxey / S /*

APPROVED: 12/18/18