

North Boone Community Unit School District No. 200

**Minutes of the Regular Meeting of the
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, June 26, 2018

6:30 p.m.

CALL TO ORDER AND ROLL CALL

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to appoint Tom Kinser as President Pro-Tem.

The motion was carried by unanimous roll call.

The Regular Meeting of the Board of Education was called to order at 6:34 p.m. by President Pro-Tem, Tom Kinser.

Present: Brian Haselhorst, Tom Kinser, Secretary Mary Maxey, Tom Moon and Ed Mulholland.

Absent: President Matt Ellingson and Vice President Joe Haverly

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the Agenda as presented.

The motion was carried by unanimous voice vote.

AUDIENCE TO VISITORS

Mr. William Randall, substitute custodian and teacher, addressed the Board concerning the substitute custodian pay scales on the agenda for approval. Mr. Randall noted we currently have three custodial vacancies, including a substitute custodial posting that has been active since 2015. He asked the Board to consider an increase in the substitute custodial rate to help fill the need. Mr. Randall felt the substitute teacher rate of pay with in line with area districts.

TREASURER'S REPORT

Ms. Geyman stated the Treasurer's report was as presented, and mentioned the money market information had been added.

SUPERINTENDENT'S REPORT

Dr. Greenlee acknowledged we received \$9,000 from the state for the Pre-K playground upgrade. He stated we did not receive the Pre-K or 21st Century Learner grants, but were awaiting the formal reply from the state. He will keep the Board informed on how the state rated the grants.

Dr. Greenlee suggested holding a Business Committee meeting on July 11, 2018 at 6:30 p.m. to review budget projections.

He also noted the state will now cover the costs for the PSAT for grades 9 and 10.

Dr. Greenlee mentioned the Board conference information is now available online.

He shared that the Poplar Grove Elementary restroom remodel was underway and the roofing project at Capron will begin after July 4, 2018.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey said the Policy Committee had not met and expects a meeting in August.

Business Services Committee

Mr. Mulholland stated the next meeting will be July 11, 2018 at 6:30 to discuss the budget, and noted it would be a good opportunity to have any questions answered at that meeting.

Facility/Long Range Planning Committee

Mr. Moon said the Facilities Committee will likely meet in August.

Curriculum, Instruction and Assessment Committee

Dr. Greenlee stated the CIA Committee had met on May 30, 2018, and reviewed the math intervention program and AP classes.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting May 22, 2018
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified – Hire				
NBHS	Andrew Baden	Science Teacher	MA, Step 0	8/16/18
NBHS	Troy Doetch	English Teacher	MA, Step 2	8/16/18
2. Certified – Resignation				
NBHS	Samantha Carlson	Science Teacher	N/A	End of 2017-2018 School Year
NBHS	Shane Finley	Business Teacher	N/A	End of 2017-2018 School Year
NBUE	Georgianne Chromczak	Special Education Teacher	N/A	6/25/18
3. Non-Certified – Hire				
NBMS	Lauren Dhamer	Secretary	Secretary, Step 13	8/6/18
District	Jamie Figueroa	ESY Summer School TA (3 hours/day - 4 days/week)	Per NBESS Contract	6/4/18 – 6/28/18

PGE/ CES	Wendy Spence	Library Assistant (6.5 hours)	TA30, Step 14	8/16/18
District	Rusty Meier	Maintenance Specialist (8 hours)	\$35,066.62 including IMRF	7/1/18
4. Non-Certified - Resignation				
NBUE	Tiffany Mamer-Cox	Special Education Teacher Assistant (5.75 hours)	N/A	5/22/18
PGE	Margaret Sachs	Certified Occupational Therapist Assistant (16 hours per week)	N/A	End of 2017-2018 School Year
PGE	Alice Rabe	Assistant Custodian (4 hours/day)	N/A	6/29/18
NBHS	Mike Ferguson	Assistant Custodian (5.5 hours/day)	N/A	6/11/18
PGE	Wendy Spence	Special Education Teacher Assistant (5.75 hours)	N/A	6/25/18
CES	Rusty Meier	Custodian	N/A	6/30/18
5. Extra-Curricular - Hire				
NBHS	Avery Johnson	Freshman Boys Basketball Coach	Group II, Step 0	5/22/18
NBHS	Taylor Neuschwander- Thurrow	Freshman Volleyball Coach	Group II, Step 0	6/21/18
NBHS	Taylor Neuschwander- Thurrow	Varsity Softball Coach	Group I, Step 0	6/21/18
NBHS	Lisa Christiansen	Sophomore Class Advisor	Group VI, Step 0	6/21/18
NBUE	Julie Brosnan	Yearbook Advisor	Group VI, Step 0	6/21/18
NBMS	Jodie Rogers	Yearbook Advisor	Group IV, Step 0	6/21/18
6. Extra-Curricular - Resignation				
NBMS	Cindy Maten	Volleyball Coach	N/A	5/21/18
NBHS	Bob Bruncshon	Softball Coach	N/A	6/7/18

- C. Overnight Field Trip – FFA
- D. Overnight Field Trip – HS Foreign Language
- E. Extra-Curricular Positions 2108-2019
- F. Approval of Substitute Pay Scales
- G. Resolution of Prevailing Wages
- H. Approval of Treasurer’s Bond
- I. Renewal of Workman’s Comp, Property, Liability, Auto, Umbrella Insurance

UNFINISHED BUSINESS

A. Phone System Upgrade

The project will upgrade the eight virtual servers that make up the phone system from 10.5 to the current version of 12, and includes tying into the overhead paging at the High School so they can page from any phone in the building. Mr. Randy Porter, Network Manager, recommended awarding Heartland Business Systems the project in the amount of \$9939.00.

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve Heartland Business Systems to perform the phone upgrade in the amount of \$9939.00.
The motion was carried by unanimous roll call.

B. Upper Elementary – Middle School Math Intervention

At the last Board meeting Mr. Pearce had presented a math intervention program, which had been expanded to encompass more students. A three week math intervention block for grades 5-8 was proposed to take place during the study hall time. Students that are struggling in math will get an additional 33 minutes of math per day for a three week period, and he also had recommended tutoring on Tuesdays and Thursdays with a licensed teacher. At the May Board meeting, it was recommended this proposal be returned to the Curriculum Committee for review. The Curriculum Committee approved the expanded project at the May 30, 2018 meeting.

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the Math Intervention Program as presented.

The motion was carried by unanimous roll call.

NEW BUSINESS

A. June 2018 Bills

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the June bills as presented.

The motion was carried by unanimous roll call.

B. Approval of Student Handbook 2018-2019

The handbook was updated by Mrs. Heather Walsh to include additions and revisions based on recommendations from the Administration. Mrs. Walsh noted the minor changes and addressed the athletic portion of the handbook regarding cuts, tryouts and students wishing to participate in two sports in one season.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Student Handbook for 2018-2019 as presented.

The motion was carried by unanimous roll call.

C. Cheerleading Stipend

The IHSA recognizes competitive cheer as a sport, therefore the Curriculum Committee recommended adding this to stipend category Group IV (1,752.59 without TRS). The Committee had also discussed student participation and recommended the elimination of the Students Against Drunk Driving (SADD) stipend in Group VII (843.57 without TRS), for a difference of \$909.02. Mr. Mulholland noted he'd like Administration to review the handbook for grey areas concerning athletics, as he would like to see more students participate in athletics. He also wanted to ensure any changes are communicated to parents. A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the addition of the Cheerleading Stipend in Group IV, and the elimination of the Students Against Drunk Driving (SADD) stipend in Group VII.

The motion was carried by unanimous roll call.

D. Smartboard Replacement Parts

Mr. Jerry Rudolph, Instructional Technology Coordinator recommended Chicago Office Technology Group (COTG) as the vendor for smartboard repairs for a cost of \$14,352.00. A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the COTG bid of \$14,352.00 for smartboard repairs as presented.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 7:05 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Tom Kinser, Secretary Mary Maxey, Tom Moon and Ed Mulholland.

The Open Session of the Board of Education was called to order at 8:02 p.m. by President Pro-Tem Tom Kinser.

Present: Brian Haselhorst, Tom Kinser, Mary Maxey, Tom Moon and Ed Mulholland.

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the 2018-2019 contract as presented for Alla Jarquin, Physical Therapist.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the 2018-2019 contract as presented for Sarah Krygier, Occupational Therapist.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the wage increases for non-bargaining certified and non-certified as amended.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the wage increases for transportation as amended.

The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to adjourn at 8:04 p.m.
The motion was carried by unanimous voice vote.

PRESIDENT PRO-TEM Tom Kinser /S/

SECRETARY Mary Maxey /S/

APPROVED: 7/24/18