

North Boone Community Unit School District No. 200

**Minutes of the Regular Meeting of the
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, January 24, 2017

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Ed Mulholland, Secretary Tom Moon and Don Ward. Present via phone: Brian Reininger

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Agenda as amended.

Move the following item to X. Unfinished Business, Item C.

IX. Consent Agenda: Item D. First Reading of Policies - Policy 6.310 Credit for Alternative Courses and Programs and Course Substitutions

The motion was carried by unanimous voice vote.

AUDIENCE TO VISITORS

(No Audience to Visitors)

RECOGNITION OF ILLINOIS STATE SCHOLARS

Kaitlyn Schak, NBHS Counselor shared that based on outstanding academic achievement, nine students were selected as Illinois State Scholars. She mentioned the state uses a formula that considers class rank, standardized test scores, ACT scores and GPA, along with other data to make their selections. Mr. Ellingson presented each recipient with a certificate and Dr. Greenlee praised the accomplishments of Michaela Babcock, Alexandra Hill, Zachary Johnson, Amiel Mangulabnan, Natasha Peterson, Devin Rapp, Maggie Snuggs, Nicole VandeVusse and Joshua West. Dr. Greenlee thanked the families of the honorees for attending, and expressed his best wishes to the students.

TREASURER'S REPORT

Mrs. Saunders said the Treasurer's Report was as presented. She also noted the transition to Decision Systems went smoothly and mentioned we are only using Sungard for viewing purposes.

SUPERINTENDENT'S REPORT

Dr. Greenlee thanked the State Scholars and their families for attending the meeting.

He noted Mr. Novak obtained a grant for approximately \$6K from the Illinois Department of Commerce and Economic Opportunity (DCEO). The money will be used to replace external security lights on all of our buildings. There are approximately 90 wall pack fixtures that will be installed, and the grant will cover about 80% of the cost of the project.

Dr. Greenlee said he would work with the Curriculum, Facilities and Business Committee Chairs for upcoming meetings.

Dr. Greenlee stated he is looking to form a Communications Committee. He shared that Mr. Mullholland will be the Chair of that committee

He mentioned Kelly Holsker will be out of the office for a short time and Kristi Garman will be her replacement.

Dr. Greenlee provided the Board with high school special education internship job descriptions and a list of associated businesses, per a previous request.

COMMITTEE REPORTS

Policy Committee

Mr. Ward said the meeting minutes were as presented and there would likely be another meeting in March.

Business Services Committee

Mr. Reininger reported the next Business Services Committee meeting is to be determined.

Facility/Long Range Planning Committee

Mr. Moon noted the Facility/Long Range Planning Committee had not met and the next meeting is to be determined.

Curriculum, Instruction and Assessment Committee

Mr. Haverly said the next Curriculum, Instruction and Assessment Committee meeting is to be determined.

CONSENT AGENDA

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting December 13, 2016
- B. Minutes of the Special Meeting January 17, 2017

C. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified - Hire				
NBHS	Keirsten Putnam	Science Teacher	BA, Step 0	1/4/17
2. Certified - Retirement				
PGE	Jill Grove	Reading Specialist	N/A	End of 2016-2017 School Year
3. Non-Certified - Hire				
NBHS	Tyrone Ford	Special Education Teacher Assistant (5.75 hrs per day)	TA60, Step 1	1/4/17
NBHS	Christine McAhren	Special Education Teacher Assistant (5.75 hrs per day)	TA90, Step 1	1/4/17
NBHS	Donna Peterson	Assistant Cook (2.5 hours per day)	Asst. Cook, Step 1	1/4/17
PGE/ CES	Margaret Sachs	Certified Occupational Therapist Assistant (12 hours per week)	\$22.00/hour	1/5/17
District	Sue Rodakowski	HR & Payroll Specialist	\$46,000 (Including IMRF)	1/12/17
NBUE	Jamie Cunningham	Building Secretary	Secretary, Step 7	1/9/17
CES	Courtney Kosch	Teacher Assistant (Int) (5.75 hours per day)	Per NBESS Schedule	1/17/17
4. Non-Certified – Change in Hours				
NBHS	Patty Wolski	Assistant Cook (from 3.0 to 4.5 hours)	Per NBESS Schedule	1/4/17
District	Patty Wolski	Bus Assistant (from 2 routes to 1 route)	Per NBESS Schedule	12/21/16
NBHS	Pasquina Cichon	Assistant Cook (from 3.0 to 3.5 hours)	Per NBESS Schedule	1/4/17
5. Non-Certified – FMLA				
PGE	Chris McKibben	Nurse	N/A	1/6/17 for 6 weeks
6. Non-Certified – Leave of Absence				
District	Robin Baker	Bus Assistant	N/A	Change LOA return date from 2/17/17 to 12/12/16
CES	Theresa Schober-Worley	Early Childhood Assistant	N/A	End of March 2017 for 6-8 weeks
7. Non-Certified - Resignation				
CES	Courtney Kosch	Special Education Teacher Assistant (2.0 hours per day)	N/A	1/16/17
8. Extra Curricular - Hire				
NBHS	Kendra Stachowiak-Brady	Mentor (1 Mentee, 1 semester)	Group VI, Step 0	1/17/17
NBHS	Tyrone Bruce Ford	Head Girls Soccer Coach	Group II, Step 0	1/10/17
NBHS	Diego Garcia	JV Girls Soccer Coach	Group III, Step 0	1/12/17

NBHS	Daniel Nitz	JV Baseball Coach	Group III, Step 0	1/13/17
9. Extra Curricular - Resignation				
NBHS	Cindy Kastning	JV Softball Coach	N/A	1/9/17
NBHS	Mandie Morelock	JV Softball Coach	N/A	1/9/17
10. Extra Curricular – Volunteer				
NBHS	Brandon Codina	Volunteer Basketball Coach	Indemnify	2016-2017 School Year
NBHS	Kyle Crull	Volunteer Basketball Coach	Indemnify	2016-2017 School Year
NBHS	Carson Jones	Volunteer for Music / Drama Program	Indemnify	2016-2017 School Year

- D. First Reading of Policies – ~~Policy 6:310 High School Credit for Non-District Experiences; Course Substitution; Re-Entering Students~~
- E. Overnight Field Trip Request – Chess Club

UNFINISHED BUSINESS

A. Architect Search

Dr. Greenlee asked the Board if they were interested in pursuing a new district architect, and if so, to provide direction. Mr. Mulholland asked if there was value in checking with contractors about their experiences with our current architects, in order to evaluate if we should move forward. Dr. Greenlee indicated the process is cumbersome and acknowledged we need to give a new firm a chance to work with our documents and drawings without affecting summer work. Mr. Mulholland wanted to ensure we are receiving the best value possible with all of our vendors. Mr. Moon noted we have future work already scheduled, and suggested gathering feedback from contractors that have worked with our architects and re-visit this topic in August. Dr. Greenlee said he would bring feedback to the Board at the April or May meeting.

B. Board Goals

Dr. Greenlee stated he met with the Board and Administrators on January 17, 2017 to discuss the strengths and challenges faced by the District. He noted most suggestions fell within the four areas of the Strategic Plan. He said goal statements to encourage discussion would be prepared in time for the next meeting. The next Special Meeting to discuss Board Goals will be January 31, 2017 at 6:30 p.m.

Mr. Mulholland thought the next step would likely be to prioritize goals. Mr. Moon asked if Administration was communicating information from the meeting to the teachers, and asked if teachers should be brought into the meeting. Dr. Greenlee thought the Strategic Plan would help guide the goals meeting, and said he would work with the Administrators on having a teacher from each level attend the next meeting.

C. Policy 6:310 High School Credit for Non-District Experiences; Course Substitution; Re-Entering Students

Mr. Haverly noted this policy had been discussed at the Curriculum Committee meeting as well as at a Sub-Curriculum Committee. He remarked those committees wanted to accept the PRESS recommendations, as to not limit outside credits that could count toward a

diploma. Mr. Haverly said this policy then went to the Policy Committee, and that committee chose to have a limit on the number of external classes for students. He would like the Board to decide on which direction to take, such as limiting or promoting off campus offerings.

Dr. Greenlee noted many times, we accept the PRESS recommendations due to changes in state laws. He stated we have many policies that also contain language specific to North Boone practices. Mr. Ward said PRESS keeps us legally compliant, but beyond that they say it is your prerogative to modify the policy. He shared that every district does this and every district does have policies that are specific to their districts. He said the Policy Committee had a lengthy discussion and it was unanimous to increase the limit from three to four credits. He noted this decision was based on a multitude of reasons. He said if we completely eliminate the limit, it could open up the door and we could lose all control over rigor, and content of subject matter. Mr. Ward said the Committee also felt there were classes that were offered at North Boone that could be taken instead of taking outside courses. He did not see an overwhelming push at the Policy meeting that this policy needed further review. He noted there were not any attendees from the Curriculum Committee at the Policy meeting. He said we could send the policy back to the Policy Committee and have people from the Curriculum Committee attend. Dr. Greenlee suggested combining a Curriculum and Policy meeting. Dr. Greenlee noted if there are too many students taking courses off site, it may be difficult to maintain those rigorous courses on campus. Mr. Haverly said he pulled this policy off the Consent Agenda, as he had an issue with the protocol. He stated he assumed after this policy went to the Curriculum Committee and Sub-Committee, he assumed the Policy Committee could not change this policy. He also felt uncomfortable with these policies being placed on the Consent Agenda. Dr. Greenlee said he made the Policy Committee aware of the recommendations from the Curriculum Committee, but said the Policy Committee just had a difference stance. Mr. Haverly would like to have more in depth Policy Committee minutes. Mr. Haverly will have an opportunity to hear the transcript from the meeting, as a copy was provided to him tonight. Mrs. Holsker said the Policy Committee minutes were mirrored after all the past versions, as far as what was accepted, tabled and recommended for first readings. Mr. Haverly would like any policy changed at a Policy meeting, to be withdrawn from the Consent Agenda. Dr. Greenlee said that is what the Policy Committee is for and we would lose the function of the Committee. He stated the Committee reviews the information prior, in order to streamline the Board meetings. Dr. Greenlee acknowledged he had made contact with Mr. Haverly regarding the change in opinions from the two Committees. Mr. Haverly said he'd like an informal vote as to how the Board would prefer to guide the Policy Committee as it moves forward. Mr. Mulholland said he supports the idea of students being able to take as many outside courses as they wish, until it becomes a problem. Mr. Ward asked if the cap of three credits had been a problem. Mr. Ellingson did not feel like the cap of three was ever a problem. Mr. Ellingson said now it has been increased to four, and we could lose sections of classes if there are unlimited off campus classes. Mr. Ward said one of the things the Policy Committee discussed was that a student could earn a North Boone diploma without ever attending North Boone if there were no limits. Mr. Ellingson asked what the problems were to date. Mr. Haverly said he didn't think there had been past problems, but said there are two students that are in violation of the policy if we keep the cap at three or four credits. Mr. Ward asked how students could be in violation, as this

policy does not prevent a student from taking outside courses, it just limits how many external credits can be applied toward a North Boone diploma.

Mr. Haverly suggested the Board provide some overarching guidance. Mr. Moon, Mrs. Maxey and Mr. Reininger did not see a reason to limit the amount of external courses. Mr. Ward asked if they would like to remove the fees as well. Dr. Greenlee said he'd still like to see a Superintendent or designee sign off on the courses. Mr. Haverly said we have an opportunity for our best and brightest to get into college courses. He noted the AP test results have not been good. He said we currently do not have a high enough success rate with AP test scores. Mr. Ellingson again expressed his concern about sections that could be cut.

Mr. Haverly asked why Running Start was not included in the policy, as it is a part of a non-district experience. Mr. Ward noted Running Start was a contractual agreement between two government bodies.

Mr. Ellingson asked if the Board would like to send this policy back to the Policy Committee. Mr. Ward noted we do have two readings at the Board level to allow for review.

A motion was made by Mr. Moon and seconded by Mr. Mulholland to hold a Curriculum/Policy meeting in March 2017 to discuss policy 6:310.
The motion was carried by unanimous voice vote.

NEW BUSINESS

A. January 2017 Bills

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the January 2017 bills as presented.
The motion was carried by unanimous roll call.

B. Approval of 2017-2018 Calendar

A motion was made by Mr. Mulholland and seconded by Mr. Haverly to approve the 2017-2018 calendar as presented.
The motion was carried by unanimous vote vote.

C. Surplus Items

Dr. Greenlee stated the IT and Athletic Departments have surplus equipment that they would like to sell to the public, and are requesting approval of the Resolution that the items presented or listed are surplus property and may be sold to the public at the Administrator's discretion. Proceeds for IT items will go towards purchasing new and maintaining current technology items. Proceeds from athletic items will go to the athletic activity fund.

A motion was made by Mr. Ward and seconded by Mr. Moon to approve the Resolution that the items presented or listed are surplus property and may be sold to the public at the Administrator's discretion.
The motion was carried by unanimous roll call.

D. Retention of Board Attorney

Scott Nemanich, our current Board Attorney, joined the law firm of Klein Thorpe Jenkins. We have confirmed there will be no changes in rates or billing, and the relationship and expectations will remain the same. It is recommended the Board continue the relationship with Scott Nemanich as Board Attorney.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to retain Scott Nemanich from Klein Thorpe Jenkins.

The motion was carried by unanimous roll call.

E. Farmland Rental Agreement

The farmland rental rate was proposed at \$243 per acre, down from \$250 last year, based on Department of Agriculture rates.

Mr. Haverly suggested the possibility of putting the land up for bid in an effort to increase revenue. Mr. Mulholland said the lease would likely have some type of provision plan, and if we didn't intend to rent to the same people, we should have notified them in the fall. Mr. Mulholland felt in fairness to those that have already made financial plans to farm our ground, we should continue to rent to them this year. Mr. Mulholland felt we have solid, conscientious renters that work well with our staff and minimize the impact to our students.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey approve the farmland rental rates of \$243 per acre as presented.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 7:40 p.m. by Mrs. Maxey and seconded by Mr. Moon to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Vice President Joe Haverly, Secretary Tom Moon, Mary Maxey, Ed Mulholland, and Don Ward. Present via phone: Brian Reininger.

The Open Session of the Board of Education was called to order at 7:49 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Secretary Tom Moon, Mary Maxey, Ed Mulholland and Don Ward. Present via phone: Brian Reininger

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the setup of a NBEA sick bank to benefit Emily Elms for the remainder of the 2016-2017 school year, not to exceed 30 days. Certified staff can each donate one day.
The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to adjourn at 7:50 p.m.
The motion was carried by unanimous voice vote.

PRESIDENT *Matt Ellingson / S /*

SECRETARY *Thomas Moon / S /*

APPROVED: 2/21/17