

**North Boone Community Unit School District No. 200**  
Minutes of the Regular Meeting of the  
Board of Education  
District Office  
6248 North Boone School Road, Poplar Grove, Illinois 61065  
Tuesday, October 25, 2016  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Ed Mulholland and Don Ward. Present via phone: Brian Reininger  
Absent: Secretary Tom Moon

**APPROVAL OF AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Agenda as presented.

The motion was carried by unanimous voice vote.

**AUDIENCE TO VISITORS**

*(No Audience to Visitors)*

**TREASURER'S REPORT**

The Treasurer's Report was submitted to the Board. Dr. Greenlee noted our auditors, Siepert & Co., have filed an extension and will be present the audit report at our next regular meeting.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee noted we held parent/teacher conferences on back to back nights. He mentioned we have been working on the calendar for next year and will consider if teachers wish to change the conference schedule going forward.

He stated ECRA was coming in this week to review student data. Dr. Greenlee said he would bring to the Board data from PARCC, MAPS and ECRA.

Dr. Greenlee thanked Tom Hribik for his generous donation to the Drama Club in memory of his mother.

Dr. Greenlee noted he was a speaker at the United Way fundraiser breakfast and was also invited to speak on November 9 at a Boone County Board meeting.

**COMMITTEE REPORTS**

**Policy Committee**

Mr. Ward said the next Policy Committee is to be determined.

**Business Services Committee**

Mr. Reininger reported that the Business Services Committee had not met. Dr. Greenlee mentioned the Committee will need to meet in November for the audit report and to discuss the levy.

**Facility/Long Range Planning Committee**

Mr. Mulholland stated the next Facility/Long Range Planning Committee meeting is to be determined.

**Curriculum, Instruction and Assessment Committee**

Mr. Haverly reported that the Curriculum, Instruction and Assessment Committee had not met. Dr. Greenlee noted we will need to meet after the high school equivalencies committee has made recommendations.

**CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting September 27, 2016
- B. Minutes of the Special Meeting October 18, 2016
- C. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified - Hire</b>				
NBUE	Kathryn Franz	5 <sup>th</sup> Grade ELA Teacher (One Year Position)	BA, Step 0	10/3/16
<b>3. Non-Certified - Hire</b>				
NBHS	Sasha Moore	Special Education Teacher Assistant (5.75 hours)	TA30, Step 1	10/17/16
CES/ MES	Bonnie Wallin	Teacher Assistant (Math Interventionist 5.75 hours)	TA120, Step 7	10/13/16
<b>4. Non-Certified – Leave of Absence</b>				
PGE	Evelyn Rivera	Assistant Cook	N/A	Extension of Original Request 10/18/16 – 10/31/16
District	Sonia Stanski	Bus Assistant	N/A	9/21/16 – 11/2/16
<b>8. Extra Curricular - Change</b>				
NBHS	Jodie Embry	Community Service Coordinator (Split Stipend)	<del>Group VII, Step 0</del> Group VII, Step 6	2016-2017 School Year

NBHS	Melissa Ford	Community Service Coordinator (Split Stipend)	Group VII, Step 0 Group VII, Step 6	2016-2017 School Year
NBHS	Deb Moore	Drama Coach to Volunteer	N/A	2016-2017 School Year
NBHS	Johnny Lammersfeld	Drama Coach (stipend split 3 ways to stipend split 2 ways)	Group II, Step 0	2016-2017 School Year
NBHS	Joseph Pienta	Drama Coach (stipend split 3 ways to stipend split 2 ways)	Group II, Step 0	2016-2017 School Year
<b>10. Extra Curricular - Volunteer</b>				
NBHS	Brett Luth	Assistant Chess Coach	Indemnify	2016-2017 School Year

- D. Overnight Field Trip – Drama Club
- E. Approval of IASB PRESS Subscription Renewal

**UNFINISHED BUSINESS**

**A. Second Reading and Approval of Policies**

Mr. Ward remarked these policies have come back for approval since the Board had reviewed them at their last meeting.

A motion was made by Mr. Ward and seconded by Mrs. Maxey to approve Policies 2:70, 6:100, 6:235, 7:10, 7:270, 7:340, 8:90, 8:110, 7:180, 2:10, 4:80.

The motion was carried by unanimous roll call.

**B. Board Workshop**

Dr. Greenlee compiled an annual agenda calendar for the Board that shows the timing and cycle of approvals throughout the year.

He shared that Laura Martinez, IASB Field Service Director, had presented survey results at the October 18, 2016 Special Board meeting. Dr. Greenlee felt the meeting went very well, and included a follow up letter from Ms. Martinez which encouraged the Board review the Superintendent evaluation process, discuss Board goals and priorities, and review committee structure. Ms. Martinez also suggested the Board hold a self-evaluation workshop next summer to include new Board members.

**C. Course Equivalencies and Dual Credit Discussion / Alternative Courses and Programs**

Mr. Haverly noted we had a lengthy discussion at the last Board meeting. He suggested the Board work toward an end statement to provide the equivalencies committee some guidance. Mr. Ellingson said he would like to first hear from the equivalencies committee. Mr. Mulholland mentioned he'd like to see some data on passing rates for AP tests, the correlation between receiving an A in the class and passing the AP test, as he feels those are important pieces to the equation.

## NEW BUSINESS

### A. October 2016 Bills

A motion was made by Mr. Ellingson and seconded by Mrs. Maxey to approve the October 2016 bills as presented.

Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Mulholland and Mr. Reininger

Nays: none

Abstain: Mr. Ward

The motion passed 5-0, with one abstention

### B. IESA Membership

The Middle School requested to join the IESA (Illinois Elementary School Association) at a cost of \$185.00 per year for middle school track for the 2016-2017 school year. This membership would extend the season by two weeks, allowing participation in sectionals and state.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the IESA membership as presented.

The motion was carried by unanimous roll call

### C. Curriculum Plan

Mrs. Lilja, Curriculum Coordinator, shared that she worked with the Administrators in May to determine where the District was at with the curriculum. She provided the Board with the findings in the form of a curriculum plan. Mrs. Lilja said science and social studies have new standards that will need to be addressed, and that science appears most in need of alignment across all levels. After reviewing data, her findings indicate our priority should be science, math, social studies, and then ELA. Mrs. Lilja said the committee will review science standards beginning next month. She noted ROE offers free foundational services to help us understand the depth of the standards and to help us build upon a solid foundation. This service provides training and support funded by the Federal government.

### D. School Improvement Plans

The District has adopted a new format for School Improvement Plans. Principals and staff analyzed the data and will target goals for student improvement. The plans for Poplar Grove and NBHS will be presented at the next meeting.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the School Improvement Plans for Capron, Manchester, Upper Elementary and the Middle School.

The motion was carried by unanimous roll call

### E. Superintendent Evaluation Instrument

Dr. Greenlee provided an example of an annual planning and evaluation cycle, as well as a tool that could be used for performance expectations. Dr. Greenlee offered to bring back to the November meeting evidence based on the goals of his contract. He asked if the Board would like to develop their own goals. Mr. Ellingson suggested reviewing the information in December, and discuss additional goals in January.

**EXECUTIVE SESSION**

*(There were no executive session topics)*

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

*(None)*

Mr. Ellingson appointed Mrs. Maxey as Secretary Pro Tem

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

**ADJOURNMENT**

A motion was made by Mr. Ward and seconded by Mrs. Maxey to adjourn at 7:53 p.m.  
The motion was carried by unanimous voice vote.

**PRESIDENT**                     *Matt Ellingson / S /*                    

**SECRETARY**                     *Mary Maxey / S /*                      
**Mary Maxey – Secretary Pro Tem**

**APPROVED: 11/22/16**