

North Boone Community Unit School District No. 200
Minutes of the Business Services Committee Meeting
District Office
6248 North Boone School Road
Poplar Grove, Illinois 61065
Tuesday, April 12, 2016
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Co-Chairperson Ed Mulholland at 6:30 p.m. The following Committee members were present: Dr. Mike Greenlee, Ed Mulholland, Tina Babcock, Kelly Hanaman, Kelly Holsker, Jamie Pearce, Jeannine Plath and Julia Saunders. Also present: Joe Haverly, Don Ward, Andy Arndt – Baird Financial, Howie Crouse - PMA and Greg Kubitz – Forecast 5 Analytics. Absent: Brian Reininger.

AUDIENCE TO VISITORS

(none)

PMA REVIEW OF ASSUMPTIONS AND FINANCIAL STATUS
and
LONG TERM PROJECTIONS AND FUNDING

Dr. Greenlee mentioned he attended an IASB meeting and shared some of the presenter's concerns regarding the education budget. He said there are rumblings that the democrats may not pass an education budget without passing all budgets, and we may not see a budget until after the election. He said there is talk about some schools holding off on opening, so as not to spend down reserves. He said North Boone could go 6-8 months by spending reserves.

Julia Sauders said she reviewed the budget and may amend it in May 2016.

Greg Kubitz from Forecast 5 Analytics provided a handout to the Board and guided the committee through the presentation. He discussed the budget, tax based assumptions, revenue assumptions, general state aid, enrollment, expenditure assumptions and projections.

BAIRD PRESENTATION ON OPTIONS FOR WORKING CASH BONDS

Andy Arndt from Baird presented information on outstanding bond debt and bond structure options. He noted we were half way through obtaining the authority to issue bonds, but that authority expires in December 2017. He felt it was an excellent time to borrow. Mr. Arndt said we can look at options to level off the bonds without asking for the \$4M. Mr. Arndt stated the alternate revenue bonds are callable.

Mrs. Saunders said she spoke to Paul Wessels from PMA to see what it would look like if we took \$1.1M in CDB money and applied it to the last three big years. Mr. Mulholland asked if we had looked at all options to use some sales tax money to offset deficit funds. Mrs. Saunders said we could move the overfunding in transportation to O&M.

AUDIT UPDATE

Mrs. Saunders said she is caught up and will have March balanced by the April board meeting. Mr. Mulholland thanked Mrs. Saunders for her outstanding job. Dr. Greenlee noted we would begin a risk assessment survey. Mrs. Saunders said she would spend time with each building addressing this topic. This assessment will including everything that is at risk, how we can keep risk low and addresses processes.

OTHER ITEMS FOR DISCUSSION

Dr. Greenlee noted the student fee sheet shows \$90 for the AP exam fee. Last year the fee was actually \$92 and is expected to rise this year. He said we may need to modify this fee for 2016-2017.

He also said lunch prices may rise by .25 this year.

Dr. Greenlee discussed the driver's education waiver processes and noted our current vendor, Drive Right, is planning to raise their fees.

He thanked Janice Burmeister for her hard work on the food service audit. The auditors were pleased with our program and her evidence.

ANNOUNCEMENT

The next meeting is TBD.

ADJOURNMENT

The meeting adjourned at 8:00 p.m.

Submitted by:

Ed Mulholland /S/
Ed Mulholland, Co-Chair