

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, April 23, 2012

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris
Absent: *(None)*

AUDIENCE TO VISITORS

(No Audience to Visitors)

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Agenda as amended:

IX. Consent: Move the following items as follows:
C. April 2012 Bills to XI. New Business
E. Resolution Authorizing Notice of Honorable Dismissal of Educational Support Personnel to XIII. Recommendations from Executive Session

The motion was carried by unanimous voice vote.

SUPERINTENDENT'S REPORT

Dr. Baule recognized the following staff members: Mrs. Colleen Bowman (3rd Grade Teacher) and Jean Perkins (5th Grade Teacher) were recently featured in the "Get to Know Me" section of the *Rockford Register Star*. Mrs. Ann Mylin (French Teacher) will be going to France this summer as a part of The American Council for International Studies. Mrs. Janet Lobo (6th Grade Teacher) will be at Chapman University in California with the Gilder Lehrman Institute. Mrs. Karin Taylor (Reading Specialist) brought in storyteller and author, Cindy Adreon-Petersen, for the commencement of the Being Excited About Reading Program at Capron Elementary and Poplar Grove Elementary.

The district was recently notified that it will receive a grant from the Illinois State Library in the amount of \$1,294.75. Mrs. Jane Lenser (District Media Specialist) also received another grant recently from Wal-Mart in the amount of \$1,000.00.

Dr. Baule informed the Board that a few district teachers have expressed interest in applying for National Board Certification. Once the eligibility forms are submitted, it can take up to three years to complete the certification process. Master certificates are issued to those with National Board for Professional Teaching Standards certification.

Effective September 2012, all principals, assistant principals and deans must be evaluated based on student achievement. Effective 2016, the teachers evaluation will be based on value-added student growth trajectories. The process requires around 40-50 hours of training. Because it will have such a large impact on where teachers will fall on the RIF list, we are being told not to attempt to develop our own system because of its vulnerability. The ECRA Group has been highly recommended. They have over 30 years experience and have established a partnership with the American Association of School Administrators (AASA) to provide high quality research and accountability solutions to local school districts. ECRA provides research-based analytic solutions to meet the difficult requirements of linking student performance to teacher and administrator evaluations as well as providing real statistical evidence as to how students are performing. Many districts also use their data warehouse developed by ECRA for program evaluation. The student data would be value added and is based on individual growth. ECRA has given presentations to administrators and teachers and would be available to meet with the Board. Dr. Baule recommended that a program be implemented prior to the time it is required in order for the teachers to become used to the process and any necessary, academically sound modifications can be made. The cost for this program would be approximately \$30,000 to \$50,000.

The Boone County Chamber of Commerce is holding a Cinco de Mayo Celebration at the Belvidere Community Building from 6:00 to 9:00 p.m. on May 5th. The cost is \$20 in advance and \$25 at the door. Dr. Baule asked the Board to contact his office if they are interested in attending.

The district will celebrate Cinco de Mayo at Capron Elementary this year from 6:00 to 8:00 p.m. on Wednesday, May 2, 2012.

Dr. Baule announced that the district will host an open house in the Commons Area of the high school from 3:30 to 5:00 p.m. on Thursday, May 17, 2012 for the district's Retirement and Recognition Celebration.

Ms. Marybeth Kurnat (Music Teacher) and her students honored the Board of Education with a few excerpts from their recent high school musical, "Guys & Dolls."

Miller, Buettner and Parrott are working with several districts to organize a health insurance cooperative that will save those districts money. The *Rockford Register Star* has called for information and more information will be given to the Board as it develops.

Dr. Baule stated that the math pilots have been going well. The Math Committee will meet on April 25 to review both series and develop a recommendation for the next Board meeting in May.

Mr. Michael Wesbecher (Business/Computer Teacher) has proposed changes to the computer curriculum which will result in more effective and efficient use of staff. The changes will allow

the district to add computer classes to 5th and 6th grades, thereby creating the opportunity for more upper level computer classes at the high school. The focus is to make more use of Google Apps for such things as e-mail, and use of their software which has no cost to the district.

Mr. Jerry Rudolph (Computer/Electronic Information Technician) has researched various tablets to replace the district's sub-notebook laptops. All of the tablets would run on the Android Operating System, which is the same thing used on cell phones, and are less expensive than sub-notebooks. Principals and teachers at the middle school and upper elementary reviewed approximately six different models and the majority prefer the Eee Pad by ASUS. One advantage is that the keyboard can be detached from the screen and the screen can be used alone by writing on it with your fingers. It also has a USB connection. By using Google Apps on these tablets, all software is available. The cost for the Eee Pad is approximately \$399, and their battery will run about 16 hours.

Dr. Olds added that about 11% of district students still did not have access to computers at home, and the tablets would fill in that gap.

Dr. Baule added that the Technology Department will work on the computer lab at Capron Elementary on Thursday of this week. The goal is to have a desktop lab in every building.

Dr. Baule called the Board member's attention to the Mandatory Board Member Training information given to them which lists the requirements and their timelines.

Dr. Baule stated that a Transportation Committee meeting was held on April 16th. Dr. Olds added that they reviewed Activity Routes, Transportation Software and Athletic Routes among other things. The district is reimbursed for activity buses as well as for regular education routes and special education routes; however, bus usage for athletic events are not reimbursable. The IT Department is researching transportation routing software and is to report back to Dr. Baule by June.

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that the Policy Committee last met on April 9, 2012. The next Policy Committee meeting date is to be determined.

Business Services Committee

Mrs. Zwart reported that the Business Services Committee did not meet in April. The next Business Services Committee meeting is scheduled for Tuesday, May 8, 2012 at 5:30 p.m.

Facility/Long Range Planning Committee

Mr. Ward reported that the Facility/Long Range Planning Committee did not meet in April. The next Facility/Long Range Planning Committee meeting date is to be determined.

Curriculum, Instruction and Assessment Committee

Mr. Gratz reported that the Curriculum, Instruction and Assessment Committee did not meet in April. The next Curriculum Committee meeting is scheduled for Thursday, May 3, 2012 at 3:30 p.m.

Other Committee Reports

Dr. Baule reported that the Boone County Special Education Coop Board of Directors meeting was held earlier this evening. Ms. Kim Moore (Director) has done an excellent job in making sure all funding mechanisms are being used, and is presently working on increasing Medicaid funding.

Mrs. Zwart reported that the Community Involvement Committee did not meet in April. The next Community Involvement Committee meeting is scheduled for Wednesday, May 2 at 5:30 p.m. at the high school.

Mr. Kinser reported that the Technology Subcommittee did not meet in April. The next meeting date is to be determined.

TREASURER’S REPORT

The Treasurer’s Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to approve the Consent Agenda as amended.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting March 19, 2012
- B. Personnel

| Site | Person | Position | Salary | Effective/End Date |
|--|-----------------|-------------------------------|-------------------|--|
| 1. Certified - Hire | | | | |
| NBHS/NBMS | Kirshna Selchow | Spanish Teacher | BA, Step 2 | August 17, 2012 |
| 2. Certified – FMLA | | | | |
| NBMS | Ashley Boyer | Language Arts Teacher | N/A | 5/23/12 thru 9/28/12 |
| NBMS | Dana Rosenquist | Language Arts Teacher | N/A | 9/3/12 thru 1/4/13 |
| 3. Certified – Resignation | | | | |
| NBHS | Mary Powers | English Teacher | N/A | End of 2011-2012 School Year |
| 4. Certified – Summer School Hire | | | | |
| PGE | Krystal Kniep | 4 th Grade Teacher | \$28/hr. plus TRS | 5/29/12-6/1/12, 6/4/12-6/8/12 & 7/30/12-8/3/12 |
| PGE | Cindy Maten | ELL Teacher | \$28/hr. plus TRS | 5/29/12-6/1/12, 6/4/12-6/8/12 & 7/30/12-8/3/12 |
| 5. Non-Certified - Hire | | | | |
| District | Ken Washburn | Grounds/Maintenance | \$10.66/hr. | July 1, 2012 |
| 6. Non-Certified - Resignation | | | | |
| NBHS | Art Pankhurst | Assistant Custodian | N/A | April 27, 2012 |
| 7. Non-Certified – Summer School Hire | | | | |
| NBUE | Eva Rutiaga | Bilingual Assistant | TA30, Step 11 | 5/29/12-6/1/12, 6/4/12-6/8/12 & 7/30/12-8/3/12 |

| 8. Extra-Curricular – Resignation | | | | |
|-----------------------------------|----------------|--------------------------------|-----|------------------------------|
| NBHS | Jeannine Plath | National Honor Society Sponsor | N/A | End of 2011-2012 School Year |

- ~~C. April 2012 Bills~~
- D. First Reading and Approval of Policies
- ~~E. Resolution Authorizing Notice of Honorable Dismissal of Educational Support Personnel~~

UNFINISHED BUSINESS

(No Unfinished Business)

NEW BUSINESS

A. Approval of Rental Rates

Dr. Baule informed the Board that very few rates were changed. However, those items which used to require a \$50 refundable deposit was changed to require that a staff member be present and the following language was added to the restrictions on deposit: “Damage deposit will be used if any damage found, plus organization will be billed for any additional charges.”

A new rental of \$2/table and \$0.50/chair was added for equipment, and a cancellation fee of \$100 or cost of facility rental, whichever is less.

A motion was made by Mrs. Zwart and seconded by Mr. Crull to approve the facility fee changes for the 2012-2013 school year.

The motion was carried by unanimous roll call.

B. Approval of 2012-2013 Student Fee Schedule

Dr. Baule clarified that the new Technology Fee of \$20 would be included in the total registration fees. This fee is to help maintain the costs fixing and replacing laptops and tablets.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the 2012-2013 Student Fee Schedule.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mrs. Morris, Mr. Ward, Mrs. Zwart

Nays: Mr. Kinser

Motion passed 6-1.

C. Approval of 2012-2013 Breakfast, Lunch and À La Carte Prices

Mrs. Nelson stated that these prices have not been increased for two years.

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the 2012-2013 Breakfast, Lunch and À La Carte Prices.

The motion was carried by unanimous roll call.

D. Capron/Middle School Roofing Replacement Bids

Mr. Cashman informed the Board that participation in this bid was very good although the bids came in a little higher than anticipated. He felt optimistic that the \$20,000 contingency would be returned to the district. The lowest bid was received from

Olsson Roofing with whom he has worked on different projects over the last twenty years and recommended their workmanship. He recommended that the Board approve their base bid and hold the option of approving any of their alternate bids at a later date when all the bids for the summer projects have been received. Olsson has assured him that they will hold the price until those decisions are made. The architectural fee is tied to the cost of the project. Dr. Baule added that the construction fund is just under \$620,000.

Mrs. Balsley requested that the Board be informed of the full cost on all future projects.

A motion was made by Mrs. Zwart and seconded by Mrs. Morris to approve the Capron/Middle School Roofing Replacement Bid submitted by Olsson Roofing in the amount of \$601,200.00.

The motion was carried by unanimous roll call.

E. Manchester Kitchen Food Service Equipment Bids

Mr. Cashman explained that a second bid was just found today. Apparently, when it was delivered by UPS, there was no indication on the outside that it was a bid but it did say "RE: Manchester Elementary (sic) School" and was therefor sent to Manchester Elementary unopened. The bid was from Tri Mark Marlinn in the amount of \$85,242.11 and the only other bid was from Stafford-Smith in the amount of \$91,800.00. Mr. Cashman requested that the Board allow him to analyze this recently-found bid and suggested they approve the apparent low bidder, Tri Mark Marlinn, to go move forward with submittals and shop drawings only.

A motion was made by Mrs. Morris and seconded by Mrs. Zwart to allow Cashman Stahler to review the bid from Tri Mark Marlinn and approve Tri Mark Marlinn to go forward with the submittals and shop drawings only at a cost of \$1,500 to \$2,500.

The motion was carried by unanimous roll call.

F. Lighting Replacement Bids

Mr. Cashman stated that his firm had contacted 15 electrical contractors, seven requested bids and seven bid documents were received. The scope of the work includes replacement of lighting in the gymnasiums at Manchester, Poplar Grove, Capron, North Boone Middle School, North Boone Upper Elementary and North Boone High School, plus the high school commons area and addressing existing electrical violations/issues at Manchester, Poplar Grove and the middle school. The lowest bid was received from Associated Electric. However, approximately one-third of the cost of this work will be offset by reimbursement from a DECA grant.

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the Lighting Replacement Bid submitted by Associated Electric in the amount of \$59,900.00.

The motion was carried by unanimous roll call.

G. April 2012 Bills

A motion was made by Mr. Kinser and seconded by Mr. Gratz to approve the April 2012 Bills.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 8:40 p.m. by Mrs. Balsley and seconded by Mrs. Morris to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris.

The Open Session of the Board of Education was called to order at 9:41 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris
Absent: *(None)*

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to hire Heather Walsh as co-Assistant Principal at \$68,000.00/year on an 11-month contract.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Balsley and seconded by Mr. Crull to hire Dale Purvis as co-Assistant Principal at \$83,000.00/year on an 11-month contract.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Kinser, Mrs. Morris, Mr. Ward, Mrs. Zwart

Nays: Mr. Gratz

Motion passed 6-1.

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the Resolution Authorizing Notice of Honorable Dismissal of Educational Support Personnel for Ed Mulholland effective June 30, 2012.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mrs. Morris, Mr. Ward

Nays: Mr. Kinser, Mrs. Zwart

Motion passed 5-2.

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the Resolution Authorizing Notice of Honorable Dismissal of Educational Support Personnel for Donna Sremaniak effective May 24, 2012.

The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

A. **Enrollment**

B. **FOIA Log**

C. **Student Activity Fund Reports**

ADJOURNMENT

A motion was made by Mrs. Zwart and seconded by Mr. Gratz to adjourn the meeting at 9:45 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____ *Don Ward* /S/
Don Ward

SECRETARY _____ *Tom Kinser* /S/
Tom Kinser

APPROVED: 5-14-12