

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Monday, February 22, 2010
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:33 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Mr. Bradley Crull,
Mr. John Ellingson, Mr. Glen Gratz, and Mr. Tom Kinser
Absent: Secretary/Treasurer Laura Zwart

SPEAKERS

(No Speakers)

AUDIENCE TO VISITORS

Kristie Marsala commented on the items listed on page 3 of the “Stop-Gap Options” report and wondered why other schools in the district were not included with the amounts that would be saved if they were closed.

Jennifer Bridge stated that Manchester Elementary was a well-performing school with a great staff. She expressed her hope that the Board would find other options available to decrease expenses rather than considering the closure of Manchester.

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Agenda as amended:

IX. Consent – Item F. Personnel: Move “3. Extra Curricular Hiring & Volunteer”
only to XI. New Business – Item J.

IX. Consent – Item CC. Consideration of
Job Share Plan for Erin Roth and Pam
Boens for the 2010-2011 School Year: Move to consider after Executive Session.

The motion was carried by unanimous voice vote.

Mr. Ward appointed Mr. Kinser as Secretary *Pro Tempore*.

REPORTS – ADMINISTRATIVE REPORTS

A. North Boone Middle School Guided Study Update

Mr. Finnegan and Mrs. DuBois presented a indicating that the 7th Grade Guided Study is the last class of the day. The class lasts 42 minutes, and the average group size is 24 students. They spoke about the class' activities and lessons, the positive and negative results from Guided Study and proposed the following recommendations:

- Reduce length of class to no more than 25 minutes
- Limit the class to academic enrichment and reinforcement
- Include Response to Intervention (RtI) as well as Guided Study
- Primary function is academics

B. North Boone High School Guidance Department

Mrs. Troller and Mrs. Peed presented a report on the high school counseling program in which the various functions of a guidance counselor were enumerated and how they impacted the student's academics, personal & social life, and career and post-secondary plans. It was noted that the American School Counselor Association recommends 250 students to one counselor (North Boone High School has 529 students). The student needs assessment was detailed for each grade level. Following are the goals of the high school Guidance Department:

- Provide a framework for students to gain the tools to better understand themselves, their skills/abilities, and explore a variety of career/college options
- Time to meet with students either individually or in a small group setting to address social/personal issues that get in the way of academic success

Mrs. Troller requested that the Board consider an additional counsel at the high school.

C. Population and Transportation Report

Mr. Mulholland was unavailable, as he was attending to matters relative to the bus accident that occurred this afternoon. The report was rescheduled to the next Board meeting on March 15, 2010.

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that Policy Committee last met on February 1, 2010. The next Policy Committee meeting was scheduled for Monday, March 1, 2010 at 4:15 p.m.

Business Services Committee

The Business Services Committee last met on February 8, 2010. The next Business Services Committee meeting was scheduled for Monday, March 8, 2010 at 5:30 p.m.

Facility/Long Range Planning Committee

Mr. Crull reported that the Facility/Long Range Planning Committee had not met since the last Board meeting. The next Facility/Long Range Planning Committee meeting was scheduled for Monday, March 8, 2010 at 6:00 p.m.

Curriculum, Instruction and Assessment Committee

Mr. Gratz reported that the C.I.A. Committee last met February 11, 2010. The next C.I.A. Committee: Curriculum, Instruction, Assessment meeting was scheduled for Thursday, March 11, 2010 at 3:45 p.m.

Other Committee Report

Mr. Kinser reported that the Technology Subcommittee held their first meeting on February 11, 2010. The next Technology Subcommittee meeting was scheduled for Thursday, March 11 at 5:30 p.m.

TREASURER’S REPORT

Mrs. Nelson stated that the Treasurer’s Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Consent Agenda as amended. The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting January 25, 2010
- B. Minutes of the Special Meeting February 8, 2010
- C. Minutes of the Reconvened Special Meeting February 15, 2010
- D. Minutes of the Reconvened Special Meeting February 16, 2010
- E. Minutes of the Reconvened Special Meeting February 17, 2010
- F. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Non-Certified Hiring				
Transportation	Nickole Wells	Bus Aide	\$9/hr.	February 23, 2010
2. Non-Certified Resignation				
District	Justina Cavaliere	Bus Driver	N/A	January 25, 2010
4. Extra Curricular Resignation				
NBHS	Lennie Doetch	Varsity Basketball Coach	N/A	End of 2009-2010 School Year
NBHS	Cortney Ludwig	Cheerleading Sponsor	N/A	End of 2009-2010 School Year

- G. Consideration of Policy 6:110, Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentive Program
- H. Consideration of Policy 6:300, Graduation Requirements
- I. Consideration of Policy 6:310, Credit for Alternative Courses and Programs, and Course Substitutions
- J. Consideration of Policy 6:320, High School Credit for Proficiency
- K. Consideration of Policy 6:340, Student Testing and Assessment Program

- L. Consideration of Policy 7:240, Conduct for Participants in Extracurricular Activities
- M. Consideration of Policy 7:300, Extracurricular Activities
- N. Consideration of Policy 8:100, Relations for Other Organizations and Agencies
- O. Consideration of 1st Reading – 2:200, Types of School Board Meetings
- P. Consideration of 1st Reading – 2:250, Access to District Public Records
- Q. Consideration of 1st Reading – 4:110, Transportation
- R. Consideration of 1st Reading – 4:150, Facility Management and Building Programs
- S. Consideration of 1st Reading – 4:160, Environmental Quality of Buildings and Grounds
- T. Consideration of 1st Reading – 5:10, Equal Employment Opportunity and Minority Recruitment
- U. Consideration of 1st Reading – 6:50, School Wellness
- V. Consideration of 1st Reading – 6:60, Curriculum Content
- W. Consideration of 1st Reading – 7:10, Equal Educational Opportunities
- X. Consideration of 1st Reading – 7:20, Harassment of Students Prohibited
- Y. Consideration of 1st Reading – 7:180, Preventing Bullying, Intimidation, and Harassment
- Z. Consideration of 1st Reading – 8:70, Accommodating Individuals with Disabilities
- AA. Group VIII Program Request – Renee Roen – NBUE – Tutoring
- BB. Group VIII Program Request – Tami Doetch – Manchester – Family Reading Night

UNFINISHED BUSINESS

A. 2010-2011 Budget Update

Dr. Brodnax reviewed the following changes and clarifications to the original Stop-Gap Options she had presented on February 17:

- Definite Reductions: Add 1 FTE at NBUE
- 2010 Stop-Gap Reductions 1-7:
 - 5. K-6 Split Classes – \$162,240 is the minimum cost of four teachers
 - 6. Eliminate PK Transportation – \$70,113 is represents 2 drivers
 - 7. Eliminate PK Program – \$151,656 represents 1 FTE, Teacher & TA
- 2010 Stop-Gap Reductions 8-15
 - 14. Freeze Administrative Salaries - \$7,790 for 1 person
 - 15A. Facilities Coordinator - \$60,316 (outsourcing costs TBD)
- 2010 Stop-Gap Reductions 35-40
 - 40. Increase Textbook Fees by \$5 (\$5,560) or \$10 (\$11,120)

Ms. Stout commented that although teaching a split class has been successful for her students, many things should be taken into consideration prior to undertaking this type of curriculum, and training would be necessary. Ms. Stout teaches Grades 3 and 4 as a multi-grade, and has been doing so for five years.

Dr. Brodnax added that there was no projected growth in the Manchester area, and currently only 55 students at Manchester are from the rural area.

The Board responded to the following questions:

Amy Morris: Is anyone consistently contacting the state comptroller's office to ask about unpaid funding?

Answer: This is tracked daily and current information is that three general state aid payments will be covered only by Federal Stimulus money. On average, receipt of this money is 110 days out. This is not only impacting school districts as state organizations are also inquiring about payments due them.

Amy Morris: Is anyone looking into some of the federal grants available?

Answer: Yes, and the district has applied for several federal grants.

Amy Morris: Commented that she understood the challenges and asked that the Board consider the quality of education for the students and examine all other options to eliminate expenses rather than closing Manchester Elementary.

Cindy Stear: What is the district recommended class sizes?

Answer: Kindergarten – 25, Grades 1-4 – 27, Grades 5 & 6 – 29, and Grades 7-12 – 35.

Cindy Stear: Will Ed Mulholland speak at the next Board meeting regarding the transportation issues?

Answer: Yes.

Cindy Stear: Who are the five teachers who will be retiring at the end of this school year?

Answer: Pat Jones, Jim Mulvenna, Linda Stevens, Diane Vermett and Pam Wade.

Eva Lind: Would the Board give us test scores?

Answer: They are assessable on the district website as well as at the Illinois State Board of Education website.

Eric Fowler: How can you take students from Manchester and put them in other schools that have growth without exceeding the class sizes?

Answer: This is a process and most likely there will not be any growth for the next 3-5 years. However, if growth had continued as anticipated, we would not be in this situation. The district can also reopen Manchester without building code penalties.

Jenn Bridge: What is the projected date for closing Manchester?

Answer: No date has been set as the Board is still examining all options.

Jenn Bridge: Has any research been done on how students will be affected by being put in different schools that will be crowded?

Answer: Children are very adaptable, and there will still be empty seats in those schools with the addition of the Manchester students.

Ginger Chorney: How would the incorporation of Candlewick affect closing Manchester?

Answer: Do not expect that to affect the closing at all, and changes in the economy would help us short-term. 40% to 50% of the district revenue is derived from the state, and the state is insolvent by approximately \$12B.

Ginger Chorney: What if families in the district volunteered to do building repairs?

Answer: That would have to be reviewed by our liability insurance, and referendum money is very specific as to how it can be spent.

Amy Morris: Has the federal stimulus amount been put into the budget?

Answer: Yes.

Don Ward: Why would outsourcing be long-term?

Answer: Long-term in this case is defined as for the 2011-2012 school year, and that is in order to complete our fact-finding.

Additional information:

The state is now considering reducing our per-student reimbursement by approximately \$160 each student.

Shared AP classes: It depends on the needs of the student. We can transport students to other schools, but our location is not conducive for other schools to come here. (The Board asked for a report on the AP classes that are offered and their class sizes.)

Split classes: Capron Elementary already has a split class, and it was recommended there be one at Manchester Elementary, two at Poplar Grove Elementary and one at North Boone Upper Elementary.

B. Special Education Cooperative Update

A motion was made by Mr. Kinser and seconded by Mr. Ellingson to table this item to the next Regular Board Meeting.

The motion was carried by unanimous voice vote.

NEW BUSINESS

A. Current Bills

A motion was made by Mr. Kinser and seconded by Mr. Crull to approve Current Bills.

Ayes: Mr. Crull, Mr. Ellingson, Mr. Gratz, Mr. Kinser, Mr. Ward

Nays: (None)
Abstain: Mrs. Balsley
Motion passed 5-0, with one abstention.

B. Consideration of 1st Reading – 7.190, 2 Pre K-4 Discipline Code 2010-2011

Mrs. Balsley noted that the changes in red were recommended by IASB PRESS. This item will come back to Board on March 15 for approval.

C. Consideration of 1st Reading – 7.190, 3 5-6 Discipline Code 2010-2011

Mr. Hubert reviewed the changes recommended by the Discipline Committee that were highlighted in yellow, and Mrs. Balsley noted that the changes in red were recommended by IASB PRESS. This item will come back to Board on March 15 for approval.

D. Consideration of 1st Reading – 7.190, 4 High School Discipline Code 2010-2011

Mr. Hubert reviewed the changes recommended by the Discipline Committee that were highlighted in yellow, and Mrs. Balsley noted that the changes in red were recommended by IASB PRESS. This item will come back to Board on March 15 for approval.

E. Consideration of 1st Reading – 8:20, Community Use of School Facilities

Mrs. Balsley reviewed the changes recommended by the Policy Committee. This item will come back to Board on March 15 for approval.

F. Consideration of 1st Reading – 8:20-AP, Community Use of School Facilities

Mrs. Balsley reviewed the changes recommended by the Policy Committee. This item will remand back to the Policy Committee for review.

G. Consideration of 1st Reading – 8:20-E, Application and Procedure for Use of School Facilities

Mrs. Balsley reviewed the changes recommended by the Policy Committee. This item will remand back to the Policy Committee for review.

H. Consideration to Amend the Boone County Special Education Cooperative Joint Agreement as follows:

In the event a member district elects to access programs or services from another member district, the member district operating the program or service must admit the student or students and charge the other member district the amount that the Boone County Special Education Cooperative would have charged if it operated the program or service.

A motion was made by Mr. Crull and seconded by Mr. Ellingson to approve foregoing Amendment to the Boone County Special Education Cooperation Joint Agreement. The motion was carried by unanimous voice vote.

I. Review of Proposal for New Library Software

Mr. Carter informed the Board that the library software (La Follett) failed last year. A temporary solution was implemented, but that was not the solution. Their research reviewed that the district can go back to the same company (Destiny Library Manager, Alliance & Title Peek) used in prior years at a much-reduced rate if implemented before March 7, 2010. There is enough money in the library budget to cover almost the entire cost, and it would simply be a reallocation of money already budgeted. The learning curve would also be reduced because the librarians are already familiar with the software, and the data previously saved in Destiny can easily be imported into the new software.

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to approve the purchase of Destiny Library Manager, Alliance & Title Peek software in the amount of \$14,701.00.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Ellingson, Mr. Gratz

Nays: Mr. Kinser, Mr. Ward

Motion passed 4-2.

J. Personnel

A motion was made by Mrs. Balsley and seconded by Mr. Gratz to approve the following personnel actions. The motion was carried by unanimous voice vote.

Site	Person	Position	Salary	Effective/ End Date
3. Extra Curricular Hiring & Volunteer				
NBHS	John Scudella	Volunteer Basketball Coach	Indemnify	Feb. 23, 2010 thru 2010-2011 School Year (Pending background check)
NBHS	Todd VanSchelven	Volunteer Football Coach	Indemnify	Feb. 23, 2010 thru 2010-2011 School Year (Pending background check)
NBHS	Chris Weber	Volunteer Football Coach	Indemnify	Feb. 23, 2010 thru 2010-2011 School Year

EXECUTIVE SESSION

A motion was made at 9:01 p.m. by Mr. Ellingson and seconded by Mr. Kinser to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; pending or imminent litigation; or other matters provided for pursuant to §2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and Mr. Tom Kinser. The following Board member was absent: Secretary/Treasurer Laura Zwart.

The Open Session of the Board of Education was called to order at 10:15 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and Mr. Tom Kinser

Absent: Secretary/Treasurer Laura Zwart

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the following personnel actions. The motion was carried by unanimous roll call.

Site	Action and Person	Position	Step/Group	Effective Date
PGE	Retirement: Pat Wallace	2 nd Grade Teacher	N/A	End of 2013-2014 School Year
NBMS	Hire: Greg Stronczek	Girls Basketball Coach	Group III, Step 1	2009-2010 School Year
NBMS	Hire: Dana Rosenquist	Girls Basketball Coach	Group III, Step 0	2009-2010 School Year

CONSENT

CC. **Consideration of Job Share Plan for Erin Roth and Pam Boens for the 2010-2011 School Year**

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to table this item to the next Regular Board Meeting.

The motion was carried by unanimous voice vote.

ANNOUNCEMENTS & OTHER INFORMATION

- A. **Enrollment**
- B. **Discipline Reports**
- C. **Student Activity Fund Reports**
- D. **District Activities Calendar**

ADJOURNMENT

A motion was made by Mr. Ellingson and seconded by Mr. Gratz to adjourn the meeting at 10:18 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____ *Don Ward* /S/
Don Ward

SECRETARY PRO TEMP _____ *Tom Kinser* /S/
Tom Kinser

APPROVED: 3-15-10