

**North Boone Community Unit School District No. 200**

**Minutes of the Regular Meeting of the  
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Monday, October 25, 2010

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:34 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer  
Laura Zwart and Mr. Tom Kinser

Absent: Bradley Crull, Mr. John Ellingson and Mr. Glen Gratz

**APPROVAL OF AGENDA**

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Agenda as amended:

VIII. Consent Agenda: I. Move "Establishment of Senior Citizen Ticket Price and Allow Remaining Season Tickets to be Sold at Half Price for Basketball Season" to New Business.

The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

*(No Audience to Visitors)*

**SUPERINTENDENT'S REPORT**

Dr. Baule congratulated Dana Rosenquist, language arts teacher at North Boone Middle School, who was named Teacher of the Week of October 18, 2010 by 97 ZOK, and Deb Torrison, social studies teacher at North Boone High School, who received a grant from the Illinois Retired Teachers Association to be used for her World Cultures Course.

Dr. Baule announced that Jane Lenser, District Media Specialist, would be presenting at the Illinois School Library Media Association Conference on October 29, 2010.

Dr. Baule stated that the district enrollment as of September 30, 2010 was 1742. The enrollment used by the Fall Housing Report as of October 1, 2010 indicates 1725 students in the district, 14 students at the Boone County Special Education Cooperative and 3 students placed in private institutions.

A joint Critical Incident Plan review meeting was held on October 13, 2010. Although there has been various degrees of inclusions at this meeting in the past, Lt. Phil Bue of the Boone County

Sheriff's Department; Barb Sager, Assistant Chief Chris McElhinney and Assistant Chief Tony Stepansky of the Capron Rescue Squad; Chief Gail Worley and Chief Greg Holmes of North Boone Fire District #1 and #3 participated this year. Jake Hubert has done a very good job of taking the lead on implementing the changes discussed at that meeting. It is required that this meeting be held annually. Dr. Baule thanked the police, fire and EMS departments for their involvement in the recent drills in the district.

Dr. Baule reported that Kristi Crawford and the Math Committee are preparing the necessary information to be sent to Phippen Consulting in order to conduct a K-12 math program audit. The Language Arts Committee will meet on Tuesday, October 26, 2010.

Dr. Baule stated that he was reviewing the Strategic Plan and developing a survey to be taken by the administrative team and the Board. He wanted to make sure he has clarity on what has or has not been done as required by the Strategic Plan.

Dr. Baule thanked the staff who presented at the October 1, 2010 Institute Day and Kristi Crawford for putting everything together for the October 13, 2010 School Improvement Day in which they focused on Common Formative Assessments. The December 13, 2010 School Improvement Day will also focus on Common Formative Assessments.

The Illinois School Report Cards were recently released by the state. Dr. Baule reported that last year the district failed to make Adequate Yearly Progress (AYP) for subgroups of Special Education and English Language Learners in reading and math; however, this year AYP was met in those areas as a district. The only area in which the district did not meet AYP was the Hispanic graduation rate, which was skewed because the district has very few Hispanic students and many of them are in elementary schools.

Dr. Baule announced that the district has received only \$882 from the state for this year's mandated categoricals reimbursements and the state still owes the district approximately \$390,000 for the 2009-2010 school year. The state won't send out any of this year's reimbursements until January 2011. However, we have received the 4<sup>th</sup> voucher for General State Aid; the 3<sup>rd</sup> voucher is still due.

Progress is still being made with PowerSchool. Dr. Baule congratulated Kathy Gustafson for doing an exceptional job in making sure the state reports for the Student Information System are accurate. A few modifications were made to the attendance reports, but the discipline reports and health data still need work. He noted that Pearson recently reported to him that PowerSchool is developed in a Windows environment and, contrary to former belief, does not have to be on a Macintosh server to function well. In fact, an article in *eSchool News* reported that PowerSchool announced they will no longer support the Macintosh server version after December 31, 2010.

Dr. Baule reported that all the recently purchased Smart Boards have been installed, and the installations by COTG went very well. The student response system at North Boone Middle School is also installed and working well. TechCare and Randy Porter are working on the Active Directory issues and are in the midst of updating the virus protection software. The computers that the Board approved last month have arrived and are being installed at North Boone Middle School and North Boone High School. Sharon Olds is working with Jane Lenser to create our new technology plan and will soon be conducting a home technology survey.

Bureau Valley School District is developing a wind turbine farm. Their Board of Education will meet tomorrow at 7:00 p.m. and will be open for questions regarding the wind farm.

### **COMMITTEE REPORTS**

#### **Policy Committee**

Mrs. Balsley reported that the Policy Committee last met on October 18, 2010. The next Policy Committee meeting was scheduled for Monday, December 6, 2010 at 4:15 p.m.

#### **Business Services Committee**

Mrs. Zwart reported that the Business Services Committee last met on October 18, 2010. The next Business Services Committee meeting was scheduled for Monday, November 15, 2010 at 6:30 p.m.

#### **Facility/Long Range Planning Committee**

A Facility/Long Range Planning Committee meeting has not been held.

#### **Curriculum, Instruction and Assessment Committee**

A Curriculum, Instruction and Assessment Committee meeting has not been held.

#### **Other Committee Reports**

Mr. Kinser reported that the next Technology Subcommittee meeting was scheduled for November 15 at 5:30 p.m.

Mrs. Zwart reported that the Community Involvement Committee last met on October 6, 2010. The next Community Involvement Committee meeting has not yet been scheduled.

### **TREASURER'S REPORT**

Mrs. Zwart stated that the Treasurer's Report was submitted to the Board.

### **CONSENT AGENDA**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Consent Agenda as amended. The motion was carried by unanimous roll call.

- A. Minutes of the Special Meeting September 27, 2010
- B. Minutes of the Regular Meeting September 27, 2010
- C. Personnel

<b>Site</b>	<b>Person</b>	<b>Position</b>	<b>Salary</b>	<b>Effective/End Date</b>
<b>1. Non-Certified Recall</b>				
<b>Capron</b>	<b>Katie Baietto</b>	Special Education Assistant	TA60, Step 5	October 25, 2010
<b>2. Maternity Leave</b>				
<b>Manchester</b>	<b>Erin Roth</b>	Kindergarten Teacher	N/A	December 2, 2010 through remainder of 2010-2011 school year

<b>3. Extra Curricular Hire &amp; Volunteer (Pending Completion of Required State Forms)</b>				
<b>NBHS</b>	<b>Karen George</b>	Cheerleading Sponsor (Shared position w/Lori Graciana)	Group III, Step 0	October 26, 2010
<b>NBHS</b>	<b>Kirstin Johns</b>	Girls Freshmen Basketball Coach	Group II, Step 0	November 1, 2010
<b>NBMS</b>	<b>Allison Louis</b>	Basketball Cheerleading	Group VI, Step 4	October 26, 2010
<b>4. Extra Curricular Resignation</b>				
<b>NBMS</b>	<b>Dana Rosenquist</b>	Girls Basketball Coach	N/A	October 15, 2010
<b>NBMS</b>	<b>Roxann Armstrong</b>	Basketball Cheerleading	N/A	September 29, 2010

- D. Second Reading and Approval of Policies
- E. First Reading of Policies
- F. Overnight Field Trip Request – Drama Club
- G. Group VIII Program Request – North Boone Upper Elementary
- H. Resolutions and Intergovernmental Agreement Regarding PrairieCat
- ~~I. Establishment of Senior Citizen Ticket Price and Allow Remaining Season Tickets to be Sold at Half Price for Basketball Season~~
- J. Memorial Gift to Manchester Elementary in Honor of Mr. Harold Swezey

**UNFINISHED BUSINESS**

*(No Unfinished Business)*

**NEW BUSINESS**

**A. October 2010 Bills**

A motion was made by Mrs. Zwart and seconded by Mrs. Balsley to approve the October 2010 Bills.

Ayes: Mrs. Balsley, Mr. Kinser, Mrs. Zwart

Nays: *(None)*

Abstain: Mr. Ward

Motion passed 3-0, with one abstention.

**B. Appointment of Hearing Officers**

The Board discussed the need to include an attorney as a hearing officer.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to appoint Sharon Olds and Mike Greenlee as hearing officers for discipline cases not involving expulsions for the 2010-2011 school year.

The motion was carried by unanimous roll call.

**C. Resolution to Appoint Designated Representative to Receive Nominating Petitions**

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to appoint Dianne Mulligan as the designated representative to receive nominating petitions.

The motion was carried by unanimous voice vote.

**D. Establishment of Substitute Rates of Pay for the 2010-2011 School year**

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the attached schedule of Substitute Pay rates for the 2010-2011 school year.

Ayes: Mrs. Balsley, Mr. Ward, Mrs. Zwart  
Nays: *(None)*  
Abstain: Mr. Kinser  
Motion passed 3-0, with one abstention.

**E. Property Liability Insurance Proposals**

Mrs. Nelson stated that historically the renewal date for this insurance has been November 15 and the cost this past year is \$57,698. Four proposals were received and it was recommended that the Board select Prairie State Insurance Cooperation because their lower rate and overall insurance coverage to the district was more comprehensive than any other proposal received.

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve a three-year commitment with Prairie State Insurance Cooperative for a cost of \$42,591 for FY 2011. The motion was carried by unanimous roll call.

**F. Establishment of Senior Citizen Ticket Price and Allow Remaining Season Tickets to be Sold at Half Price for Basketball Season**

Mr. Kinser noted that these fees were already determined in April 2010.

A motion was made by Mr. Kinser and seconded by Mr. Ward to establish senior citizen ticket prices equal to the student price at the high school and allow all remaining season tickets to be sold at one-half price for the rest of the season.

The motion was carried by unanimous roll call.

**EXECUTIVE SESSION**

A motion was made at 7:38 p.m. by Mrs. Balsley and seconded by Mr. Kinser to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; student disciplinary cases; pending or imminent litigation; or other matters provided for pursuant to §2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart and Mr. Glen Gratz.

The Open Session of the Board of Education was called to order at 9:25 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart and Mr. Tom Kinser

Absent: Mr. Bradley Crull, Mr. John Ellingson and Mr. Glen Gratz

**RECOMMENDATIONS FROM EXECUTIVE SESSION**

A motion was made by Mr. Kinser and seconded by Mrs. Zwart to accept the hearing officer's recommendation for Discipline Case 2011-01.

The motion was carried by unanimous roll call.

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. **District Activities Calendar**
- B. **FOIA Log**
- C. **Student Activity Fund Reports**

**ADJOURNMENT**

A MOTION WAS MADE BY Mrs. Zwart and seconded by Mrs. Balsley to adjourn the meeting at 9:25 p.m. The motion was carried by unanimous voice vote.

**PRESIDENT** Don Ward /S/  
**Don Ward**

**SECRETARY** Laura Zwart /S/  
**Laura Zwart**

**APPROVED:** 11-22-10

**Substitute Pay - FY11**

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<u>Classification</u>	<u>Recommendation</u> <u>as of FY2011</u>	
Bus Driver	\$24.25	
Lunch Asst.	\$8.70	
Asst. Cook	\$8.70	
Head Cook	Fill within & pay contract differential	
Custodian	\$9.75	
Teacher Asst.	\$9.00	
Bus Asst.	\$9.00	
Secretary	\$9.00	
Nurse	\$20.00	
Teacher	\$80.00/day	Short-Term
(New rate FY11)	\$100.00/day	Long-Term - 15 consecutive days
	\$27.59/hour	Internal Subbing - Extra Duty
	Incl. TRS	