

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Monday, December 14, 2009
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:34 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and Mr. Tom Kinser
Absent: *None*

SPEAKERS

(No Speakers)

AUDIENCE TO VISITORS

(No Audience to Visitors)

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Kinser to approve the Agenda. The motion was carried by unanimous roll call.

REPORTS – ADMINISTRATIVE REPORTS

A. Certificate of Accomplishment

Dr. Brodnax announced that the following teachers have been selected as Golden Apple Nominees:

Wanda Grover	Capron Elementary
Shannon Harkness	Capron Elementary
Jim Mulvenna	Capron Elementary
Linda Stevens	Capron Elementary
Diane Vermett	Capron Elementary
Sandy Jacobs	Manchester Elementary
Christy Lanham	Manchester Elementary
Suzi Parris	Manchester Elementary
Heather True	Manchester Elementary

Tina Babcock	Poplar Grove Elementary
Denise Bussie	Poplar Grove Elementary
Patti Key	Poplar Grove Elementary
Sandra Kleckler	Poplar Grove Elementary
Krystal Kniep	Poplar Grove Elementary
Sarah Mariani	Poplar Grove Elementary
Courtney Scherrer	Poplar Grove Elementary
Pam Wade	Poplar Grove Elementary
Julie Winebaugh	Poplar Grove Elementary
Heidi Surratt	North Boone Upper Elementary

The Board of Education presented Certificates of Achievement for all the Nominees.

B. e-Report Card Results and Trends

- Capron Elementary

Mr. Klett distributed a document comparing Capron Elementary's reading, math and writing scores with the scores of other 3rd and 4th grade students within the district and in the state. The achievement standard for 2008-2009 was 70%, and Capron Elementary met and exceeded that standard. Mr. Klett reviewed the data on all classes and discussed the interventions used for those students who needed additional assistance such as their after school enrichment program.

- North Boone Upper Elementary

Mr. Greenlee distributed a PowerPoint in which he compared the 5th and 6th student ISAT results in reading and math with the state results over the last five years. North Boone Upper Elementary met and exceeded the state standards in both areas, as well as the state results in all but one year. Mr. Greenlee then reviewed the school's Targeted Areas of Improvement and their Strategies to Improve Achievement.

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that Policy Committee did not meet in December. The next Policy Committee meeting was scheduled for Monday, January 4, 2010 at 6:30 p.m.

Business Services Committee

Mrs. Zwart reported that the Business Services Committee met this evening at 5:30 p.m. The next Business Services Committee meeting was scheduled for Monday, January 11, 2010 at 5:30 p.m.

Facility/Long Range Planning Committee

Mr. Crull reported that the Facility/Long Range Planning Committee did not meet in December. The next Facility/Long Range Planning Committee meeting was scheduled for Monday, January 11, 2010 at 6:30 p.m.

Curriculum, Instruction and Assessment Committee

Mr. Gratz reported that the C.I.A. Committee did not meet in December. The next C.I.A. Committee: Curriculum, Instruction, Assessment meeting was scheduled for Thursday, January 14, 2010 at 3:45 p.m.

Other Committee Report

(No Other Committee Report)

TREASURER’S REPORT

Mrs. Zwart stated that the Treasurer’s Report was submitted to the Board.

CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the Consent Agenda. The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting November 23, 2009
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Non-Certified Resignation				
Capron	Jessica Koltz	Lunch Assistant	N/A	12-18-09
2. Non-Certified Hiring				
PGE	Terry Johnson	Assistant Custodian	Step 1	12-15-09
3. Extra Curricular Hiring				
NBHS	Jeannine Plath Maureen Glickenberger	National Honor Society Sponsor (shared position)	Group VII, Step 0 Group VII, Step 1	2009-2010 School Year

- C. Consideration of Policy – 2:20, Powers and Duties of the School Board
- D. Consideration of Policy – 2:40, Board Member Qualifications
- E. Consideration of Policy – 2:110, Qualifications, Term, and Duties of Board Officers
- F. Consideration of Policy – 2:150, Committees
- G. Consideration of Policy – 3:40, Superintendent
- H. Consideration of Policy – 4:30, Revenue and Investments
- I. Consideration of Policy – 4:40, Incurring Debt
- J. Consideration of Policy – 4:100, Insurance Management
- K. Consideration of Policy – 4:110, Transportation
- L. Consideration of Policy – 4:140, Waiver of Student Fees
- M. Consideration of Policy – 5:30, Hiring Process and Criteria
- N. Consideration of Policy – 5:90, Abused and Neglected Child Reporting
- O. Consideration of Policy – 5:100, Staff Development Program
- P. Consideration of Policy – 5:120, Ethics
- Q. Consideration of Policy – 5:250, Leaves of Absence
- R. Consideration of Policy – 5:280, Duties and Qualifications
- S. Consideration of Policy – 5:330, Sick Days, Vacation, Holidays, and Leaves

- T. Consideration of a Donation of \$3,105.00 from the Shuckhart family in Memory of their mother, Buelah Shuckhart, to be used for the library at Capron Elementary
- U. Consideration of Farm Land Rentals

UNFINISHED BUSINESS

A. Construction Closeout Update

Mr. Schroepfer, Wold Architects & Engineers, reported the following:

North Boone High School:

- Fire Lane - Wold disagreed with Larson & Larson and recommended that the work be contracted to others and costs incurred deducted from final payment to Larson & Larson.
- Septic Field - Grading is complete and Wold will check the work.
- Stair Treads - Repairs not acceptable. Wold directed Larson & Larson to replace stair treads and bottom landing.
- Trapped Water - All cores that leaked have been drilled and work is complete.
- Intake Hood - No roof leak was found, all duct work joints resealed and damaged insulation replaced. If leak continues, a hose test will be done.
- Outstanding Claim- Claim from Nelson Carlson reviewed and rejected by Facilities Committee. No response at this time.

Poplar Grove Elementary:

- Leak in Roof - Non-conforming letter sent to Scandroli. No response at this time. Wold recommended contacting roofing manufacturer.
- Exterior Lighting - Wold stated that lighting was designed for the site and met all codes.

North Boone Middle School:

- Science Tables - Tables were reviewed and approved by the district. Wold would assist in obtaining quotes for new lab tables if directed.
- Kitchen Cabinets - Wold is working with the food service consults to see if drawers can be retrofitted for installation.
- Freezer - Freezer training is complete.

Transportation/Administration Center:

- Concrete - Concrete repair in bus bay unacceptable. Wold recommended terminating contract and money held by bonding company be used for repair by another contractor.
- Mechanical Units - Wold will meet with district to review design of mechanical units.
- Sound Issues - Building was designed to meet the budget; however, additional insulation and sound seals on doors were suggested to mitigate sound issues.
- Toilets - Mechanical Inc. has agreed to fix the flushing issue.

- Security Fence - Wold unable to locate any grants to fund installation of security fencing.
- Roof Snow - Because of type of roofing, snow falling from the roof can be hazardous. Wold suggested the installation of snow jax.

A motion was made by Mr. Kinser and seconded by Mrs. Zwart to terminate the existing contract with Platt Concrete for concrete work at the Transportation/Administration Center for unsatisfactory, non-conforming work.

Ayes: Mrs. Balsley, Mr. Ellingson, Mr. Gratz, Mr. Kinser, Mr. Ward, Mrs. Zwart

Nays: *(None)*

Abstain: Mr. Crull

Motion passed 6-0, with one abstention.

NEW BUSINESS

A. Current Bills

A motion was made by Mrs. Zwart and seconded by Mr. Kinser to approve Current Bills.

Ayes: Mr. Crull, Mr. Ellingson, Mr. Gratz, Mr. Kinser, Mr. Ward, Mrs. Zwart

Nays: *(None)*

Abstain: Mrs. Balsley

Motion passed 6-0, with one abstention.

B. Consideration of an Additional One-on-One Special Education Teaching Assistant for Poplar Grove Elementary

Dr. Brodnax explained that Poplar Grove Elementary has had extra assistance since mid-October. This position is now required by an IEP.

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to approve an additional one-on-one special education teaching assistant at Poplar Grove Elementary for 6 ½ hours a day. These hours may change according to the student's IEP.

The motion was carried by unanimous roll call.

C. Consideration of 2009 Tax Levy

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the Certificate of Tax Levy for 2009, collectible in 2010.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 7:59 p.m. by Mrs. Balsley and seconded by Mr. Gratz to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; or other matters provided for pursuant to §2(c) of the Open Meetings Act. The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and Mr. Tom Kinser.

The Open Session of the Board of Education was called to order at 9:13 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary/Treasurer Laura Zwart, Mr. Bradley Crull, Mr. John Ellingson, Mr. Glen Gratz, and Mr. Tom Kinser

Absent: *None*

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to approve the Paternity Leave for Shawn Brady effective January 4-15, 2010 and the Revised 2nd Quarter Leave for Pat Jones to return from leave ½ days effective 10-26-09.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Ellingson, Mr. Gratz, Mr. Kinser, Mrs. Zwart

Nays: Mr. Ward

Motion passed 6-1.

A motion was made by Mrs. Balsley and seconded by Mr. Ellingson to approve the corrected increase in compensation for Sheila Foley and Salena Kinser beginning July 1, 2009 to \$19,112.89 each based on 180 days.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Ellingson, Mr. Gratz, Mr. Ward, Mrs. Zwart

Nays: *(None)*

Abstain: Mr. Kinser,

Motion passed 6-0, with one abstention.

ANNOUNCEMENTS & OTHER INFORMATION

- A. **Enrollment**
- B. **Discipline Reports**
- C. **Student Activity Fund Reports**
- D. **District Activities Calendar**

ADJOURNMENT

A motion was made by Mrs. Balsley and seconded by Mr. Crull to adjourn the meeting at 9:17 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____ *Don Ward /S/*
Don Ward

SECRETARY _____ *Laura Zwart /S/*
Laura Zwart

APPROVED: 1-25-10