

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Tuesday, December 18, 2018
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by Vice President Tom Kinser.

Present: Brian Haselhorst, President Joe Haverly (arrived 7:14 p.m.), Vice President Tom Kinser, Secretary Mary Maxey, Tom Moon and Carl Rudy.
Absent: Ed Mulholland

PUBLIC HEARING ON 2018 TAX LEVY

There were no comments.

APPROVAL OF AGENDA

Mr. Kinser received a request from Mr. Haverly to move Item X-A Long Term Technology Plan to after XII-Executive Session.

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the Agenda as amended.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

(none)

TREASURER'S REPORT

Ms. Geyman stated the Treasurer's report was as presented.

SUPERINTENDENT'S REPORT

A. Middle School Presentation

Dr. Greenlee introduced Ms. Kassie Bowman and the students that worked on the Project for Indigenous People. Mr. Jamie Pearce commented that this project was two years in the making. Ms. Bowman thanked Dr. Greenlee and Mr. Pearce for being open to the idea, and thanked the parents and students for their support and passion. Ms. Bowman said they were proposing the addition of Indigenous People's Day along with Columbus Day for consideration on the District calendar. The students gave a detailed presentation which included past history to the states, counties and cities that are currently recognizing the day. The students did a great job with their thorough research and presentation.

Dr. Greenlee then congratulated the Principal and staff of Capron Elementary on their recent Exemplary Designation status. Mrs. Allison Louis stated she was very proud of her staff and how hard they had worked to obtain this designation. She recognized the teaching staff in attendance: Mrs. Grover, Mrs. Guthrie, Mrs. Harkness, Mrs. Hilton, Mrs. Korpan, Mrs. Maten, Mrs. Mortimer and Mrs. Saveley. Mrs. Brettschneider was also introduced as a new Special Education teacher. Mrs. Louis then described the summative designation, the process, indicators, proficiency targets and scoring rules. She thanked everyone for their effort and dedication, and also provided a link to the Board for additional information on support and accountability. The Board congratulated Mrs. Louis and the CES staff for their achievement.

Dr. Greenlee commended Ms. Ashley Boyer and Mr. Rob Ullrich on being nominated as Golden Apple finalists. There are twenty finalists and the five winners will be announced in the spring.

He thanked the Belvidere Women's Club for their generous donation of clothing and school supplies, including hats and mittens. The items have been delivered to the schools.

Dr. Greenlee showed gratitude toward Representative Joe Sosnowski for supporting the One Book One School Program at Poplar Grove Elementary.

He thanked Countryside Market for the \$500 donation to the UE/MS for the benefit of students.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey said the Policy Committee will plan to meet in January 2019.

Business Services Committee

Dr. Greenlee said there will be an Insurance Committee meeting in January, followed by a Business Committee meeting. The dates are to be determined.

Facility/Long Range Planning Committee

Mr. Moon said the Facilities Committee will likely meet after the first of the year to discuss summer projects.

Curriculum, Instruction and Assessment Committee

Mr. Haselhorst noted the CIA Committee met on December 4, 2018 and discussed the CEC audit and the long term technology plan.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

A. Minutes of the Regular Meeting November 13, 2018

B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified – FMLA				
MES	Christy Grace	2 nd Grade Teacher	N/A	Intermittent from 10/29/18 – 10/29/19
2. Certified - Hire				
CES	Serena Brettschneider	Special Education Teacher	BA8, Step 2	12/17/18
CES/ MES	Rachel Boyce	Social Worker	MA24, Step 0	1/7/19
3. Certified - Resignation				
CES/ MES	Jessica Smith	Social Worker	N/A	1/2/19
4. Non-Certified - Hire				
MES	Jennifer Pearce	Special Education TA (5.75 hours/day)	TA30, Step 1	11/5/18
NBUE	Jhemia Simon	Special Education TA (5.75 hours/day)	TA120, Step 3	12/3/18
5. Non-Certified - Resignation				
NBHS	Bianca Hernandez	Bilingual TA (5.75 hours/day)	N/A	11/23/18
CES	Celeste Paul	Special Education TA (5.75 hours/day)	N/A	12/26/18
6. Non-Certified Leave of Absence				
PGE	Bridgette Shook	Special Education TA (5.75 hours/day)	N/A	1/25/19 – 3/11/19
7. Extra-Curricular - Hire				
NBMS	Deon Dinsmore	7 th Grade Girls Basketball	Group III, Step 0	12/5/18
8. Extra-Curricular – Resignation				
NBMS	Beth Doetch	7 th Grade Girls Basketball	N/A	11/28/18

- C. Addition of 1:1 Paraprofessional Position
- D. Group VIII Program Request – Capron
- E. Board Conference Expense

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Mr. Haverly arrived at 7:14 p.m.
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UNFINISHED BUSINESS

A. Long Term Technology Plan

The main Long Term Technology Plan presentation was moved to after Executive Session for discussion. However, Ms. Kellie Townsend and Ms. Eileen Moran had prepared information about technology and the new math program. They provided examples, supportive information, and gave a presentation to the Board on how the new math program is interactive for students. Both teachers surveyed students for the pros and cons of the program, and only received positive feedback. They described if a student forgot their

book, they could access a copy online. The program offers personal math trainers, and stated the program gives math examples and step by step refreshers. They described the video tutor and how students are liking that they can preview what is coming up for the next day. Ms. Townsend and Ms. Moran also said this allows students to not ask questions in front of everyone. Ms. Townsend said she has seen an improvement in math scores. Ms. Moran remarked that students are really enjoying the personal math trainer and the step by step concept. She said it is nice that the 8th grade have access to computers all day. Ms. Townsend stated 6th grade does not have 1:1 devices, so this is a little more difficult. Both teachers believed this to be much more helpful for parents that it has been in the past. They talked about higher order thinking problems, and challenge programs, and noted struggling students are becoming more confident. This program also offers pre-tests, personal study plans and a post test. The program is also more student centered, allowing teachers to help others that may be struggling. The teachers are also seeing increased student engagement, and the benefits of students having the ability to access from home. The Board thanked Ms. Townsend and Ms. Moran for the demonstration, and stated how much they liked the presentation.

B. Online Registration

At the November 13, 2018 Board meeting, the online registration quote from PowerSchool for \$13,591.95 was presented, with the price valid through December 31, 2018. The quote covered set up, training and the annual fee for the registration. The Board elected to table the topic until we obtained additional information. Ms. Geyman gave a presentation including the current process, the outstanding fee balances, the estimated 625 staff hours and the cost of \$17,500 currently invested in walk-in registration. She identified the initial and traditional roadblocks, benefits of registering online, and the estimated timeline from PowerSchool to build the online platform. At this time, she felt there was no reason to believe the District would need any other major technology purchases for online registration, as this online portion will be housed on the same server as PowerSchool. She confirmed we have firewalls in place for security.

The implementation plan would be: January-March – PowerSchool creates online platform; March – training; April – phase in online registration; July-August – availability for walk-in registration in computer lab. Ms. Geyman made the Board aware that overtime and substitutes may be used to help with the initial implementation. Mr. Haselhorst asked if we would be changing the payment vendor. Ms. Geyman said E-funds is our current lunch money vendor and she would be investigating packages with one sign-on capabilities. Mr. Kinser asked if there was a cap on the amount of hours to customize. Ms. Geyman said we can update our forms once per year, but there is no limit to the number of forms we submit.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to accept the online registration quotation from PowerSchool as presented.

The motion was carried by unanimous roll call.

C. Pre-School Transportation and Fees

Ms. Geyman stated that currently, North Boone offers paid preschool transportation to anyone who does not qualify for transportation under an Individual Education Plan (IEP). She specified that we have 28 students that ride the morning and afternoon routes combined. Eleven of those students qualified under an IEP and 17 of those students paid for transportation.

In December 2018, the parents of the preschool students were surveyed to find out if preschool transportation was offered for free how many would take advantage of the service. Out of 50 students currently enrolled in the morning and afternoon session combined, 26 parents returned the survey and all stated they would take advantage of the bus service if offered for free. The survey was an effort to see if the desire would outweigh the limitations of the number of buses and drivers. Dr. Greenlee noted last year we applied for a Pre-K grant, but it was not awarded to North Boone. He would like to revisit the Pre-K program and transportation piece in January or February, as without the grant, the program may change due to a reduction in state guidelines.

D. Streaming Meetings

Dr. Greenlee said we were trying in house features to be mindful of costs. The Board discussed privacy, policy and possible streaming delays.

A motion was made by Mr. Rudy and seconded by Mr. Moon to approve the live streaming and archiving of all Board and Committee meetings.

The motion was carried by voice vote.

NEW BUSINESS

A. December 2018 Bills

A motion was made by Mr. Kinser and seconded by Mrs. Maxey to approve the December bills as presented.

The motion was carried by unanimous roll call.

B. 2018 Tax Levy

Ms. Geyman had proposed Levy Option 4, which included levy CPI, additional money for increase in final EAV and new construction, abate \$900,000 in bonds, and apply for a Property Tax Relief Grant.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Levy as presented.

The motion was carried by unanimous roll call.

C. Acceptance of 2017-2018 Audit Report

Ms. Geyman gave a broad overview of the audit report. She noted we scored 3.8 out of 4.0 for financial status. She shared there were no deficiencies on internal controls, but the auditors did offer a few suggestions that were not findings. The two findings included increasing the Treasurer's Bond, as there needs to be 25% of our fund balance in the Treasurer's Bond. The other finding stated some of the grant expenditures were not labeled adequately. The Treasurer's Bond has already been increased and Ms. Geyman has rectified the grant codes for state reporting.

A motion was made by Mrs. Maxey and seconded by Mr. Kinser to accept the 2017-2018 Audit Report as presented.

The motion was carried by unanimous roll call.

D. Retention of Special Education Board Attorney

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the retention of the Special Education Board Attorney as presented.

The motion was carried by unanimous roll call.

E. Addition of Part Time Nurse

It was recommended to hire an additional part time nurse to support increased student need and assist with coverage between NBUE and NBMS, as currently one nurse is caring for 520 students at 5.75 hours per day. Documentation and paperwork are currently often completed after contracted hours. Dr. Greenlee and Ms. Geyman had already budgeted for the expense and will review nursing coverage again next year.

A motion was made by Mr. Moon and seconded by Mr. Haselhorst to approve the addition of a Part Time Nurse.

The motion was carried by unanimous roll call.

F. Approval of Curriculum Guide

Mr. Hubert provided an edited curriculum guide, with the only major change being the removal of the Freshman Seminar course.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the Curriculum Guide as presented.

The motion was carried by unanimous roll call.

G. PMA Investments

Ms. Geyman provided a detailed overview of our PMA investments. PMA provides administration, marketing and investment advice to the District and ensures our liabilities are funded. She explained how the General Fund houses all money tied to education, O&M, debt, transportation, IMRF/SS, capital projects, working cash, tort and life safety. She shared that all Boone County taxes are deposited into the General Fund. Ms. Geyman stated the Facility Tax Account houses the initial sales tax funds received. The Capital Development Bond is money received from capital development bond grant, with the Board voting to use this money toward tax abatements. The maturities in CDB are investments based upon the District abatement schedule. She described our long and short range investments and their current interest rates and noted we are in compliance with Board policies on our investments. Ms. Geyman will notify the Board of where the CDB money is invested. The Board thanked Ms. Geyman for fantastic presentation and noted it was greatly appreciated.

H. Resolution abating a portion of the tax heretofore levied for the year 2018 to pay debt service on \$9,292,272.20 Capital Appreciation School Bonds, Series 2003, of the District.

Ms. Maxey read the resolution.

A motion was made by Mrs. Maxey and seconded by Mr. Kinser to approve the Resolution abating a portion of the tax heretofore levied for the year 2018 to pay debt service on \$9,292,272.20 Capital Appreciation School Bonds, Series 2003, of the District.

The motion was carried by unanimous roll call.

I. Resolution abating the tax heretofore levied for the year 2018 to pay debt service on General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016, of the District.

Ms. Maxey read the resolution.

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the Resolution abating the tax heretofore levied for the year 2018 to pay debt service on General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016, of the District.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 8:26 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; and the placement of individual students in special education programs and other matters relating to individual students, or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, President Joe Haverly, Vice President Tom Kinser, Secretary Mary Maxey, Tom Moon and Carl Rudy.

The Open Session of the Board of Education was called to order at 9:08 p.m. by President Joe Haverly.

Present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Tom Moon and Carl Rudy.

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the out of district tuition fees for students 2019-1 and 2.

The motion was carried by unanimous roll call.

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve up to 30 sick bank days for Ofelia Lee, contributed from NBESS members for the remainder of the 2018-2019 school year.

The motion was carried by unanimous roll call.

UNFINISHED BUSINESS

A. Long Term Technology Plan

This item had been moved to after Executive Session from Unfinished Business.

A motion was made by Mr. Rudy and seconded by Mrs. Maxey to table the Long Term Technology Plan presentation until January 2019.

The motion was carried by unanimous voice vote.

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Moon to adjourn at 9:10 p.m.
The motion was carried by unanimous voice vote.

PRESIDENT *Joe Haverly / S /*

SECRETARY *Mary Maxey / S /*

APPROVED: 1/24/19