

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Tuesday, August 21, 2018
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:35 p.m. by President Joe Haverly.

Present: Brian Haselhorst, President Joe Haverly, Tom Kinser, Secretary Mary Maxey, Ed Mulholland and Carl Rudy.
Absent: Tom Moon

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Agenda as presented.

The motion was carried by unanimous voice vote.

AUDIENCE TO VISITORS

(none)

TREASURER'S REPORT

Ms. Geyman stated the Treasurer's report was as presented.

SUPERINTENDENT'S REPORT

Dr. Greenlee thanked the Byron Bank and the Belvidere Chamber of Commerce for their generous donations of school supplies.

He stated the Capron roof had been finished over the weekend, and noted only the asphalt project near the concession stand still needs completion.

Dr. Greenlee said the first day of school went well, and he was anticipating first day enrollment numbers. He mentioned one FTE was added to Capron Elementary due to numbers, but it was not an addition to teaching staff, as a Poplar Grove Elementary retirement position was not replaced.

COMMITTEE REPORTS

Policy Committee

The next Policy Committee meeting is scheduled for September 4, 2018 at 3:45 p.m.

Business Services Committee

The next Business Committee meeting is scheduled for September 4, 2018 at 6:00 p.m.

Facility/Long Range Planning Committee

The next Facilities Committee meeting is scheduled for September 11, 2018 at 6:00 p.m.

Curriculum, Instruction and Assessment Committee

The next CIA meeting is scheduled for September 11, 2018 at 3:45 p.m.

CONSENT AGENDA

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting July 24, 2018
- B. Minutes of the Special Meeting August 2, 2018
- C. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified – Hire				
UE/MS	Julie Anderson	Counselor	MA24, Step 9	8/16/18
CES	Scott Carlson	1 st Grade Teacher	MA, Step 10	8/16/18
NBMS	Marcy Wilson	Special Education Teacher	MA24, Step 6	8/16/18
2. Certified – Resignation				
UE/MS	Ashley Stanek	Counselor	N/A	8/9/18
3. Certified – FMLA				
MES	Richard Williams	PE Teacher	N/A	10/15/18 – 10/26/18
CES	Sarah Parker	Kindergarten Teacher	N/A	12/15/18 – 5/6/19 Using paid & unpaid leave
4. Non-Certified – Hire				
NBUE	Connie Scott	Special Education Teacher Assistant (5.75 hours)	Per NBESS Contract	8/16/18
NBHS	Beth Geishert	Assistant Custodian (5.5 hours)	Asst. Cust., Step 3	8/13/18
NBUE	Lisa Christensen	Assistant Cook (2.0 hours)	Asst. Cook, Step 1	8/20/18
NBHS	Marlene Orr	Assistant Cook (2.5 hours)	Asst. Cook, Step 1	8/20/18
PGE	Susan Berggren	Special Education Teacher Assistant (5.75 hours)	TA120, Step 7	8/16/18
PGE	Lauren Beck	Special Education Teacher Assistant (5.75 hours)	TA30, Step 1	8/16/18

5. Non-Certified - Resignation				
NBHS	Donna Peterson	Assistant Cook (2.5 hours)	N/A	8/3/18
District	Carol Berglund	Permanent Sub Bus Driver	N/A	8/14/18
6. Extra-Curricular - Hire				
NBMS	Donna Sremaniak	Volleyball Coach	Group III, Step 10	8/2/18
NBHS	Katie Kurczewski	Freshman Class Advisor	Group VI, Step 0	2018-2019 School Year
District	Brenda Kamholz	Mentor - Full-Time (2 teachers)	Group VI, Step 0	2018-2019 School Year
District	Ashley Boyer	Mentor - Full-Time (2 teachers)	Group VI, Step 0	2018-2019 School Year
District	Elaine Ahrens	Mentor - Full-Time (2 teachers)	Group VI, Step 2	2018-2019 School Year
District	Jeff Corn	Mentor - Full-Time (2 teachers)	Group VI, Step 4	2018-2019 School Year
District	Jessica Smith	Mentor - Full-Time (2 teachers)	Group VI, Step 1	2018-2019 School Year
District	Emily Wykes	Mentor - Part-Time (1 teacher)	Group VI, Step 0 (1/2 Stipend)	2018-2019 School Year
District	Melissa Ford	Mentor - Part-Time (1 teacher)	Group VI, Step 2 (1/2 Stipend)	2018-2019 School Year
District	Christy Grace	Mentor - Part-Time (1 teacher)	Group VI, Step 1 (1/2 Stipend)	2018-2019 School Year
NBMS	Kelly Hanaman	Athletic Director	\$2500 plus TRS	2018-2019 School Year
NBHS	Krystal Jole	Competitive Cheer (Split Stipend)	Group IV, Step 4	2018-2019 School Year
NBHS	Kim Crull	Competitive Cheer (Split Stipend)	Group IV, Step 4	2018-2019 School Year
7. Extra-Curricular - Resignation				
NBHS	Julie Brosnan	Dance Coach	N/A	7/26/18
NBMS	Brenda Kamholz	Athletic Director	N/A	7/30/18
8. Extra-Curricular - Volunteer				
NBHS	Tyler Givens	Assistant Football Coach	Indemnify	2018-2019 School Year

- D. Group VIII Program Request - MS
- E. Appointment to the North Boone Education Foundation Board

UNFINISHED BUSINESS

(none)

NEW BUSINESS

A. August 2018 Bills

A motion was made by Mr. Haselhorst and seconded by Mr. Mulholland to approve the August bills as presented.

The motion was carried by unanimous roll call.

B. Approval of the FY2019 Tentative Budget

Ms. Geyman had presented the FY2019 tentative budget at the July 11, 2018 Business Committee meeting. The budget was based on the new Evidence Based Funding Model, along with other expected revenues and expenditures. At the last Board meeting, Mr. Mulholland had requested a deeper dive into the numbers per student and Mr. Moon asked for the cost of utilities by school and by student. Changes to the budget from the July board meeting include the CPP Replacement Tax being adjusted to estimated revenue (Ed fund & IMRF), Evidence Based Funding estimated revenue is \$7,374,159.87 (increase of \$421,600.81), and the Education and O&M accounts were adjusted to allocate for recent funding update, salary accounts were updated based upon raises and recent hiring, staff was allocated to correct building and adjusted expenses, with the cost per student by school provided in the packet. Ms. Geyman also included the requested breakdown per student for utilities per year. The budget will be on display for 30 days and will be brought to the September board meeting for adoption.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the tentative Budget as presented.

The motion was carried by unanimous roll call.

C. Bus Purchases / Leasing

At the Business Committee meeting on July 11, 2018 the Committee requested further information on a plan to bring our current bus fleet up to date, including a request for bus purchasing and leasing options. Ms. Geyman presented four options including purchasing, leasing, and a combination of both, all of which will bring the fleet of buses to a 5 year replacement cycle. The proposals are concept based and work on a number of assumptions that are defined in the proposal. Mr. Kinser suggested taking this topic back to the Business Committee, and said he would like to see the numbers firmed up by either all purchase or all lease. He would also like to see lease agreements from a couple of competitors. Mr. Mulholland suggested a lease/purchase scenario in which ten buses would be acquired to help catch up the fleet rotation, with the idea of replacing all buses purchased prior to 2011. He suggested purchasing one to two year old buses and leasing new ones, eventually rolling the leases into purchases. The Board felt that a five year rotation cycle was preferred. Ms. Geyman noted the past annual budget had been \$200K, with approximately \$56K in repair costs. Mr. Rudy requested the review of the maintenance costs on new buses compared to older buses, in an effort to identify the source of the larger costs. Mr. Haverly asked if the repair needs had an impact on staffing. Dr. Greenlee said that has not had an impact on how we were staffed. Mr. Rudy asked if there were any incentives, reimbursements or insurance savings opportunities for newer buses with safety features. Ms. Geyman said she would check on insurance incentives.

D. Employee Referral Program

Dr. Greenlee and Ms. Geyman have been working with Laurie Miller from Human Resources and Benefits Solutions to be proactive and creative to attract employees to fill our needs. As we start our year, we are currently short two bus drivers and a social worker. The District also desires to grow pools for subs in all facets. With hiring and retaining good staff members becoming increasingly more challenging, it was recommended to offer a Referral Reward Program for our employees. The program would provide a monetary reward of \$250 for a referral of an employee that is hired in a permanent

position and another \$250 if that person stays with the District for six months. The reward program would not include substitute pool positions.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the Employee Referral Program as presented.

The motion was carried by unanimous roll call.

E. Registration Process

Mr. Haverly requested this topic for the agenda, in regards to the research and implementation of a new registration system for the District. He noted another year had passed and many families are finding themselves using the same onerous, frustrating process. He sought an open dialogue with the Board about how whether there is a consensus about moving to something more streamlined and computer driven. Dr. Greenlee said the District had previously looked into the possibilities, but at that time, the version of our student software didn't allow for the uploading of residency and accepting online fees. In the past, he said there were concerns about online registration, particularly regarding receiving accurate information, proving residency and ensuring payment. Dr. Greenlee said PowerSchool, our student management system has now made strides in customizing software packages for this type of request. He noted elementary schools have gone to mail in registration, and to date, that has worked well. Ms. Geyman said she could have an update on the progress of the online registration process by the January Board meeting. She will also provide registration fee collections information at that meeting. Mr. Haverly suggested adding any new registration information to the February newsletter issued from the District.

EXECUTIVE SESSION

A motion was made at 7:25 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, President Joe Haverly, Tom Kinser, Secretary Mary Maxey, Ed Mulholland and Carl Rudy.

The Open Session of the Board of Education was called to order at 7:42 p.m. by President Joe Haverly.

Present: Brian Haselhorst, Joe Haverly, Tom Kinser, Mary Maxey, Ed Mulholland and Carl Rudy.

RECOMMENDATIONS FROM EXECUTIVE SESSION

(none)

ANNOUNCEMENTS & OTHER INFORMATION

- A. FOIA Log
- B. Student Activity Reports

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to adjourn at 7:43 p.m. The motion was carried by unanimous voice vote.

PRESIDENT *Joe Haverly / S /*

SECRETARY *Mary Maxey / S /*

APPROVED: 9/25/18