

North Boone Community Unit School District No. 200
Minutes of the Business Services Committee Meeting
District Office
6248 North Boone School Road
Poplar Grove, Illinois 61065
Wednesday, September 20, 2017
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Ed Mulholland at 6:30 p.m. The following Committee members were present: Dr. Mike Greenlee, Kelly Hanaman, Kelly Holsker, Tom Kinser, Ed Mulholland and Julia Saunders. Also present: Andy Arndt from Baird Financial, Brian Haselhorst, Joe Haverly, Mary Maxey and Tom Moon. Absent: Jamie Pearce and Mary Piskie.

AUDIENCE TO VISITORS

(none)

REVIEW PROPOSED BUDGET

Mrs. Saunders reviewed the changes in the budget and noted we would end with a surplus of \$514K. Mr. Mulholland asked if the surplus in Transportation should be moved to the Education fund. Mrs. Saunders said they could transfer money in May to whichever fund needs it the most. She believed the \$500K was from depreciated buses, and the outcome of the annual transportation report. She noted we received \$5.5M last year in state aid and this year we received \$6.3M.

REVIEW BOND FUTURE STRUCTURE

Andy Arndt, Vice President of Public Finance at Baird provided a handout to the Committee illustrating scenarios for use of limited tax bonds and the restructuring of unlimited tax bonds. He reminded the Committee that we still have the authority to issue \$4.5M in limited / working cash bonds and provided payment structures for various project scenarios. Mr. Arndt stated the authority expires December 30, 2017. The Committee felt there was not a need to move forward with the limited tax bonds.

Mr. Kinser said he felt for the fixed income retirees, and wondered what the restructuring of the unlimited tax bonds would do to a retiree's tax bill. Mr. Arndt was asked to bring back a 2, 3, 4 and 5 year plan, as well as a descending plan, or a level payment plan. The Committee also wanted to see the impact of a \$100K property assuming the EAV was flat. Mr. Arndt said he would be at the Board meeting the following Tuesday to present the requested information.

FUTURE LEVIES

Mrs. Saunders said we would be fortunate to receive 95% of the \$8.8M levy. She suggested discussing this at a Business meeting in November.

BOND INVESTMENT

Mrs. Saunders said she received a call from PMA with a concern over a bond risk. She provided a handout to the Committee showing the concern for one of our investments from the CDB money. Mrs. Saunders said we purchased bonds from Alton CUSD #11, and they currently have dropped three points to a B rating. Mrs. Saunders printed Alton's budget, and it appears there are running at a \$6M deficit. She said PMA noted if we cancel the bond, there may be a negative outcome. PMA said we have the option of leaving the bond as is, and hope we get paid, or forfeit the interest and reinvest. The Committee suggested this topic should be discussed at the next Regular Board meeting.

AUDIT UPDATE

Mrs. Saunders said the auditors were still working on our audit and she told them it needed to be ready by the October Board meeting.

ONLINE REGISTRATION

Mr. Mulholland suggested sending school personnel to the Board conference to experience the various presentations about online registration possibilities. Dr. Greenlee shared that we currently face hurdles in that PowerSchool is not set up for online registration. He said IT is investigating the cost of custom software from PowerSchool to allow for online registration. Dr. Greenlee said other districts with online registration face the challenges of collecting fees and proving residency. Mr. Mulholland noted he saw presentations from Insight at the conference, which seemed to run in the background and allow for online registration. Dr. Greenlee said he thought Insight was more of a data warehouse. He said we have Decision Systems for one more year, and then following that we could look at a whole information system which could work with state reporting, online registration and the business side of things. Dr. Greenlee stated PowerSchool has been purchased by Sungard and their systems can be integrated. Mrs. Hanaman said she did not have a problem with PowerSchool and said we need to ensure any new software is compatible with Schoology.

DELINQUENT AND UNPAID FEES

Dr. Greenlee shared with the Committee that \$81K was owed at the end of 2016-2017 and \$64K was owed at the end of 2015-2016. He stated we tend to see the money come in at 8th grade promotion and 12th grade graduation. Dr. Greenlee said we do have the permission to use a collections agency for those that have moved out of the District. Mr. Mulholland suggested reviewing the fee structure for next year. He also recalled credit card payments are required to complete online registration. Mrs. Hanaman inquired as to why students are allowed to continue to play sports, when they have outstanding fee balances.

OTHER ITEMS FOR DISCUSSION

(none)

ANNOUNCEMENTS

(none)

ADJOURNMENT

The meeting adjourned at 8:28 p.m.

Submitted by:

Ed Mulholland / S /
Ed Mulholland, Chair