

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, Illinois 61065

Tuesday, March 21, 2017

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey,
Secretary Tom Moon, Ed Mulholland, and Don Ward.

Absent: Brian Reininger

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the Agenda as amended.

Add an Executive Session to discuss personnel after IV. Audience to Visitors

The motion was carried by unanimous voice vote.

AUDIENCE TO VISITORS

(No Audience to Visitors)

EXECUTIVE SESSION

A motion was made at 6:35 p.m. by Mr. Haverly and seconded by Mr. Moon to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Secretary Tom Moon, Ed Mulholland and Don Ward.

The Open Session of the Board of Education was called to order at 6:45 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey,
Secretary Tom Moon, Ed Mulholland and Don Ward.

TREASURER'S REPORT

Mrs. Saunders said the Treasurer's Report was as presented. She stated we will be going out to bid for bread and milk, and will bring the outcomes to the April Board meeting. She also expected

to have an estimated end of year expenditure report to present at the April meeting. At the May Board meeting, Mrs. Saunders plans to bring a tentative budget for the upcoming school year.

SUPERINTENDENT'S REPORT

Dr. Greenlee noted we had received a library grant in the amount of \$1,036 from the Secretary of State. He also mentioned we received an additional \$40,000 in Title I money, as a one-time extra payment that must be spent by June 30, 2017.

He reported that Jim Novak had the paint tested at the buildings and stated the tests for lead were negative.

Dr. Greenlee said he was asked to investigate the possibility of online registration. He stated we would need software updates, training for staff and parents, and also acknowledged some parents lack home computers and internet. Dr. Greenlee said the secretaries had reported that it could be difficult to prove residency online, and that we could have more success in collecting registration fees in person.

Dr. Greenlee shared that Adam Beard, a local Eagle Scout, would like to rejuvenate our front landscaping at the District Office. He also mentioned there may be another Scout that could be interested in a project at Capron Elementary. The Board had no objections in moving forward with either project.

He mentioned that we will likely need a Facilities Committee meeting next month to review summer plans. Dr. Greenlee said we also will need a Business Committee meeting to review the current status of the budget, and to plan for next year and to discuss assumptions.

Mr. Haverly suggested piloting online registration for 50 families. Mr. Ellingson felt we first needed cost estimates.

COMMITTEE REPORTS

Policy Committee

Mr. Ward said the Policy Committee met on March 13, 2017. He shared the meeting included input from the Curriculum Committee members on policy 6:310.

Business Services Committee

Mr. Mulholland reported the next Business Services Committee meeting is to be determined.

Facility/Long Range Planning Committee

Mr. Moon stated he met with Greg Stahler, Dr. Greenlee and Jim Novak on March 15, 2017 to review the roof and window bids. The next Facility/Long Range Planning Committee meeting is to be determined.

Curriculum, Instruction and Assessment Committee

Mr. Haverly reported the Curriculum, Instruction and Assessment Committee met on March 13, 2017 to discuss summer school programs and the curriculum plan. He said those topics would be discussed later tonight.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Moon to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting February 21, 2017
- B. Minutes of the Special Meeting March 1, 2017
- C. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified - Resignation				
NBMS/ NBHS	Tim Schuring	PE Teacher	N/A	End of 2016-2017 School Year
NBHS	Sara Myers	Special Education Teacher	N/A	End of 2016-2017 School Year
NBHS	Jaspreet Kaur	Science Teacher	N/A	End of 2016-2017 School Year
NBHS	Carrie Lenzen	FACS Teacher	N/A	March 13, 2017
NBUE	Jennifer Vangeisen	Special Education Teacher	N/A	End of 2016-2017 School Year
2. Non-Certified - Hire				
District	Kathy Prince	Transfer from Assistant Custodian to Seasonal Grounds (up to 40 hours per week)	Per NBESS Contract	March 13, 2017 through End of Fall Sports Season
NBHS	Vicki Nelson	Assistant Custodian (4 hours/day)	Per NBESS Contract	March 13, 2017 through End of Fall Sports Season
NBMS	Carol Von Bosse	Special Education Teacher Assistant (5.75 hours)	TA120, Step 7	3/09/17
3. Non-Certified – Resignation				
NBMS	Carol Burow	Special Education Teacher Assistant (5.75 hours)	N/A	3/08/17
4. Non-Certified - FMLA				
CES	Ofelia Lee	Building Secretary	N/A	3/6/17 – 4/17/17
5. Non-Certified – Leave of Absence				
PGE	Wendy Spence	Special Education Teacher Assistant (5.75 hours)	N/A	3/24/17 for 2-3 weeks
District	Denny Jeffers	Bus Driver	N/A	4/13/17 for 3-4 weeks
6. Extra Curricular - Hire				
NBHS	Lynn Brody	Boys Varsity Track Coach	Group II, Step 14	2/17/17
NBHS	Tim Fleming	JV Softball Coach	Group III, Step 0	3/07/17
NBHS	Tommy Cabrera	JV Soccer Coach	Group III, Step 0	3/09/17
7. Extra Curricular - Resignation				
NBHS	Glen Gratz	Chess Coach	N/A	3/01/17

NBMS	Kaitlyn Schak	Cheerleading Co-Coach Football	N/A	2/21/17
NBMS	Kaitlyn Schak	Cheerleading Co-Coach Basketball	N/A	2/21/17
NBMS	Kassandra Bowman	Cheerleading Co-Coach Football	N/A	2/21/17
NBMS	Kassandra Bowman	Cheerleading Co-Coach Basketball	N/A	2/21/17
8. Extra Curricular - Volunteer				
NBHS	Mark Wagner	Weight Room Supervisor	Indemnify	2/21/17

- D. Approval of Membership in IHSA
- E. NIA Contract Services 2017-2018

UNFINISHED BUSINESS

A. Approval of Board Goals

A Special Board meeting was held on March 1, 2017 to finalize goals for the Board and the Superintendent.

Dr. Greenlee noted he had reviewed our retention rates and shared we had 22 teaching positions filled this year (roughly an 82% retention rate). He also identified we had a 21% turnover rate in paraprofessionals.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the Board Goals as presented.

The motion was carried by unanimous voice vote.

B. Roof Replacement and Repairs

The Bids for the North Boone Middle School roofing replacement were opened on March 2, 2017. The Base Bid scope of work includes the replacement of the existing gymnasium roof at the North Boone Middle School. Alternate Bid Number One includes existing roofing system repairs at the Upper Elementary School. Metalmaster Roofing, submitted the lowest Base Bid and McDermaid Roofing was the lowest bidder for the Base Bid and the Alternate Bid. It was the recommendation of the Administration and the Architect that the Board accept the McDermaid Roofing Base Bid Proposal in the amount of \$222,554 and Alternate Bid Number One in the amount of \$23,700, for a total project cost of \$246,254. The District had a project budget place holder in the amount of \$300,000 for the Base Bid scope of work.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the Base and Alternate Bid Number One from McDermaid in the amount of \$246,254.

The motion was carried by unanimous roll call.

C. Window Replacement

The Bids for the Manchester School window replacement project were opened on March 2, 2017. The Base Bid proposals ranged from \$89,480 (Carmichael Construction) to \$111,800. It was the recommendation of the Administration and the Architect that the

Board accept the Carmichael Construction Base Bid in the amount of \$89,480. The District had a project budget place holder in the amount of \$50,000 for the window replacement scope of work.

Mr. Ward asked if we should reconsider rebidding the project since it was almost twice as high as our budget. Dr. Greenlee said the original estimate was based off wood windows, and the bids are actually for aluminum windows. Mr. Moon said our budget estimate was prior to code changes. He remarked the bids came after the code changes, which increased the cost of windows. Mr. Moon said we have like windows in the District and we are happy with the quality. Dr. Greenlee reported that Mr. Stahler thought the bids were in line. Mr. Ward still felt the project should be rebid since the bids were nearly 50% higher than our estimate.

A motion was made by Mr. Moon and seconded by Mr. Mulholland to approve the Base Bid from Carmichael Construction in the amount of \$89,480.

Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Moon and Mr. Mulholland

Nays: Mr. Ward

The motion passed 5-1.

D. First Reading of Policy

On March 13, 2017, the Policy and Curriculum Committee members reviewed policy 6.310 - High School Credit for Non-District Experiences; Course Substitution; Re-Entering Students.

Dr. Greenlee stated he had contacted our attorney for advice and that Mr. Ward had contacted an attorney at IASB for an opinion. Dr. Greenlee said the changes presented represent the consensus of the Policy Committee and members of the Curriculum Committee. The Policy Committee members and other attendees from the Curriculum Committee agreed that District approved courses may count towards athletic and extra-curricular eligibility, District approved courses, and courses accredited from the North Central Association of College and Secondary Schools count as external courses. The Committee and attendees also agreed the Superintendent or designee shall recommend to the Board which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. They also concurred a minimum of 12 North Boone credits (24 total required) are needed for a student's high school graduation (up from the current policy of 3 credits allowed for external credits). The Committee agreed to bring the revised policy to the next Regular Board meeting for a first reading.

A motion was made by Mr. Mulholland and seconded by Mr. Haverly to approve Policy 6:310 as originally presented in PRESS and not as amended by the Policy Committee.

Mr. Ellingson asked for discussion. Mr. Ward asked if Mr. Mulholland was privy to the past discussions on this policy. Mr. Mulholland said he felt it was better to follow PRESS than to stray from their recommendations. Mr. Ward said there have been many policies that have come through that have slight changes from PRESS. He noted PRESS provides footnotes that offer suggested changes. Mr. Ward said some of the concerns include eligibility and who will approve each course. Mr. Mulholland felt it was best practice as a

District to follow PRESS. Dr. Greenlee stated our attorney felt by opening up the parameters on the current policy, it could cause issues with GPA, class rank, valedictorian, NHS and eligibility. Dr. Greenlee said the attorney felt opening this up with no parameters wouldn't reflect a North Boone diploma, and the attorney recommended setting some parameters with the number of credits or by selecting from where we would approve outside credits, to ensure rigor and value behind a North Boone diploma.

Ayes: Mr. Haverly, Mr. Moon and Mr. Mulholland

Nays: Mr. Ellingson, Mrs. Maxey and Mr. Ward

The motion tied 3-3.

Mr. Moon suggested tabling the topic until we received minutes from the attorney describing his conversation with Dr. Greenlee. This policy will be added to the April Board meeting.

NEW BUSINESS

A. March 2017 Bills

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the March 2017 bills as presented.

Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Moon and Mr. Mulholland

Nays: *none*

Abstain: Mr. Ward

The motion passed 5-0 with one abstention.

B. Approval of 2017-2018 Educational Program Plan

At the Curriculum Committee meeting on March 13, 2017, the plan for educational programming at each grade level was presented. The Committee also discussed Technology and how it will be used to support our curriculum and teaching. The Committee recommended the plan move forward to the Board for approval.

Mr. Mulholland stated he was interested in tracking data and implementing tools to measure the impact on the District. Dr. Greenlee said we currently use ECRA, but have looked at IIRC, and noted Insight student data systems and been contacted. Mr. Haverly asked if we had capabilities to ask 6th grade math teachers to provide visual graphics showing what students enter the class with, and also show what they have achieved once they leave the class. Dr. Greenlee said they could look at different ways to present data with MAPS and cohorts.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the 2017-2018 Educational Program Plan as presented.

The motion was carried by unanimous roll call.

C. Approval of ELL Summer School

The ELL Summer School Program for students currently enrolled in Kindergarten through Fourth grades will be four days per week for five weeks. There is no cost for this program as it is paid for through Title III Grant funds. Total staff and benefit cost is estimated at \$6,361.00. The only other additional cost would be transportation.

Mr. Ward asked if students were tracked throughout the year to see if there was an impact by attending summer school. Mrs. Louis replied the program last year was more of a jump start last year, but she can ask for ways to track student this year. Mr. Ward thought it would be interesting to see if students are performing more at grade level after attending summer school. Mrs. Louis mentioned there were assessments available, but in the past we have been really concerned with English language skills. Mr. Ward asked if we see the same students each year in the summer school program. Mrs. Louis noted we do expect to see some of the same students this year, and hope to have new attendees with the provided transportation. Mr. Haverly would like an evaluation of students as part of the process.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the ELL Summer School Program as presented, including an effort to measure student growth. The motion was carried by unanimous roll call.

D. Approval of General Education Summer School

A General Education Summer School Program is planned for this summer for students currently enrolled in Kindergarten and 1st grades. The program will be four days per week for five weeks. Estimated cost is \$16,788.00 including General Education and ELL transportation.

A motion was made by Mr. Mulholland and seconded by Mrs. Maxey to approve the General Education Summer School Program as presented. The motion was carried by unanimous roll call.

E. Approval of ESY Summer School

Summer School will be held at Capron Elementary and will run June 5, 2016 - June 29, 2017. Program hours will be Monday-Thursday from 8:30-10:30. All recommendations for ESY will be made through the individual education team and IEP process. Projected costs are \$4,508.00 not including transportation.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the ESY Summer School Program as presented. The motion was carried by unanimous roll call.

F. Resolution Authorizing Notice of Dismissal of Non-Tenured Teachers Other than Final-Year Probationary Teachers

Mr. Moon read the resolution for dismissal of non-tenured teachers.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the Resolution Authorizing Notice of Dismissal of Non-Tenured Teachers Other than Final-Year Probationary Teachers.

The motion was carried by unanimous roll call.

EXECUTIVE SESSION

A motion was made at 7:58 p.m. by Mrs. Maxey and seconded by Mr. Mulholland to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public

body and its employees or their representatives or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

.....
Mr. Ward left at 7:58 p.m.
.....

The following members were present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Secretary Tom Moon and Ed Mulholland.

.....
Dr. Greenlee left Executive Session at 8:55 p.m.
.....

The Open Session of the Board of Education was called to order at 9:10 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Mary Maxey, Secretary Tom Moon and Ed Mulholland.

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mr. Moon and seconded by Mrs. Maxey to accept the resignation of:

Site	Person	Position	Salary	Effective/ End Date
Non-Certified - Resignation				
NBHS	Rodney Johnson	Assistant Custodian	N/A	4/3/17

The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Moon to adjourn at 9:11 p.m.

The motion was carried by unanimous voice vote.

PRESIDENT *Matt Ellingson / S/*

SECRETARY *Thomas Moon / S/*

APPROVED: 4/25/17