

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Tuesday, July 26, 2016
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Matt Ellingson.

Present: President Matt Ellingson, Vice President Joe Haverly, Secretary Tom Moon, Ed Mulholland, and Don Ward
Absent: Mary Maxey (arrived 6:37 p.m.), Brian Reininger (arrived 7:10 p.m.)

APPROVAL OF AGENDA

A motion was made by Mr. Ward and seconded by Mr. Haverly to approve the Agenda as amended.

VIII. Consent Agenda: Move the following items to XI. Executive Session:

C. Personnel

3. Non-Certified Hire: NBHS – Traci Nolen – Guidance Secretary
5. Non-Certified Transfer: NBHS – Michele Johnson – from Special Education Teacher Assistant to Attendance/Athletic Director Secretary

VIII. Consent Agenda: Move the following item to X. New Business, Item F:

C. Personnel

1. Certified Hire: NBMS – Jason McLee – 7th Grade Social Studies Teacher

The motion was carried by unanimous voice vote.

AUDIENCE TO VISITORS

(No Audience to Visitors)

TREASURER'S REPORT

The Treasurer's Report was submitted to the Board.

SUPERINTENDENT'S REPORT

Dr. Greenlee informed the Board that the State of Illinois passed a one-year budget for education (fully funded at \$6119/student) at the foundation level. This has not been done since 2009. If the district receives all payments, it will receive about \$6M from the state, about \$412,000 more than last year. The state is beginning to make payments to schools but he cautioned that the payments could be late.

Dr. Greenlee stated that starting this school year the state will require all students in 11th grade to take the SAT test, which will replace the PARCC exam.

Dr. Greenlee announced the good news that the District received a \$5500 grant from the Community Foundation of Northern Illinois for the vocational internship the Board approved this past spring. He also thanked the North Boone Education Foundation for awarding nine grants totaling over \$5,300. Dr. Greenlee noted that the Board will need to appoint someone to take the place of Donna Schultz whose term on the NBEF will expire in August.

The update on Facilities in the buildings for this coming school year is as follows:

North Boone High School: The faculty parking lot and entry way will be sealed and stripped this week.

North Boone Middle School: The cost for masonry work was \$4,500. Roofing is complete and the soffits and gutters are being completed. Two new sets of bleachers will be installed at the football stadium.

North Boone Upper Elementary: The reroofing has been completed which was covered by the District's insurance minus a \$1,000 deductible.

Capron Elementary: The handicap parking area has been leveled and repaired.

Manchester Elementary: The parking lot has been sealed and stripped. Masonry work on the east wall is completed at a cost of \$4,000.

Poplar Grove Elementary: This parking lot was also sealed and stripped this week. Dr. Greenlee expressed his appreciation to the Poplar Grove PTA for their donation of mulch for the playground.

The Facilities Department is also taking care of several other life safety items, and Dr. Greenlee suggested that a Facilities Committee meeting be scheduled for August.

Dr. Greenlee stated that he would like to schedule another Board workshop and suggested that he ask IASB for some ideas of items for to be presented at that time. The Board expressed their agreement, and Mr. Haverly added that he would like to know what kind of meeting they would have for the workshop and suggested to include district finance and how it relates to policies.

COMMITTEE REPORTS

Dr. Greenlee stated that Business, Facility/Long Range Planning and Curriculum, Instruction and Assessment Committee meetings be scheduled for the week of August 15th.

Policy Committee

Mr. Ward reported that the Policy Committee did not meet in July. The next Policy Committee meeting is to be determined.

Business Services Committee

Mr. Mulholland reported that the Business Services Committee did not meet in July. The next Business Services Committee meeting is to be determined.

Facility/Long Range Planning Committee

Mr. Moon reported that the Facility/Long Range Planning Committee did not meet in July. The next Facility/Long Range Planning Committee meeting is to be determined.

Curriculum, Instruction and Assessment Committee

Mrs. Maxey reported that the Curriculum, Instruction and Assessment Committee did not meet in July. The next Curriculum, Instruction and Assessment Committee meeting is to be determined.

CONSENT AGENDA

A motion was made by Mr. Mulholland and seconded by Mr. Moon to approve the consent agenda as amended.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting May 23, 2016
- B. Minutes of the Regular Meeting June 28, 2016
- C. Personnel

Site	Person	Position	Salary	Effective/End Date
1. Certified - Hire				
District	Alla Jarquin	Physical Therapist	\$45,000 plus TRS	8/15/16
NBHS	Johnny Lammersfeld	Music Teacher	BA, Step 1	8/15/16
NBHS	Kyle Solomon	Special Education Teacher	MA, Step 0	8/15/16
NBMS	Jason McLee	7th Grade Social Studies Teacher	MA+16, Step 7	8/15/16
NBMS NBUE	Melissa Lule	School Counselor	MA, Step 0	8/15/16
NBMS PGE	Janet Stinde	Special Education Teacher	MA, Step 0	8/15/16
PGE	Melissa Franzen	Special Education Teacher	BA, Step 7	8/15/16
2. Certified - Resignation				
NBHS	J. Adriane Moody	School Counselor	N/A	End of 2015-2016 School Year
NBHS NBMS NBUE	Thomas Flynn	Music/Band Teacher	N/A	7/15/16
NBHS NBMS	Mike Ross	PE/ Health Teacher	N/A	7/20/16
3. Non-Certified - Hire				
NBHS	Traei Nolen	Guidance Secretary	Secretary, Step 7	7/28/16
4. Non-Certified - Resignation				
PGE	Clayton Glasper	Special Education Teacher Assistant	N/A	End of 2015-2016 School Year
5. Non-Certified - Transfer				
NBHS	Michele Johnson	From Special Education TA to Attendance/Athletic Dir Secretary	Secretary, Step 21	7/28/16

6. Extra-Curricular Hire				
NBHS	Melissa Franzen	Freshman Volleyball Coach	Group II, Step 0	Fall Season
NBHS	Jim Nolen	Football – Assistant (shared position)	Group II, Step 0	Fall Season
7. Extra-Curricular - Resignation				
NBHS	Scott Johnson	Football Assistant (Shared Position)	N/A	End of 2015-2016 School Year

- D. Overnight Field Trip Request - FFA
- E. Appointment of Hearing Officers
- F. Review of Transportation Serious Safety Hazards

UNFINISHED BUSINESS

(No Unfinished Business)

NEW BUSINESS

A. July 2016 Bills

A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the July 2016 bills as presented.

Ayes: Mr. Ellingson, Mrs. Maxey, Mr. Moon, Mr. Mulholland, Mr. Reininger,

Abstain: Mr. Ward

The motion passed 5-1, with one abstention

B. End of Year Budget Report

Mrs. Saunders stated that she had provided a report in July on the FY 2016 budget. She explained that the following report will explain any significant differences between the budget and actual revenue and expenditures:

Education Fund:

Local Sources - The District received more than budgeted in taxes, interest, food service sales and in registration fees. (In response to Mr. Mulholland, Mrs. Saunders explained that because the District is on cash accounting basis, revenue must be booked at time of receipt. Mr. Mulholland asked that this be added to the agenda for the Business Services Committee.) The increase in registration fees at this time is due to early registration; however, next year, registration fees will be closer to the budget. In "Other Revenue and Other Grants," the District received \$43,543, whereas only \$10,400 was budgeted. The increase is due to the return of overpaid insurance. The difference in Erate revenue occurred because it was removed from the budget, but a payment was received in late June.

State Sources – The District was told that it would not receive any state aid payments; \$251,419 was eventually received. Similarly, the District received an unexpected payment in June from a special education private facility.

Federal Sources – Received a couple late payments in June that were not expected.

Overall, the District received 106% of what was budgeted.

The District spent 98.65% of the budget for the Education Fund for a savings of \$181,461.

Operations and Maintenance Fund: Again, the District received a little more than what was budgeted for in tax revenue as well as Erate.

The District spent 99.1 of the budget for the O&M Fund for a savings of \$15,318.

Debt Services Fund: Again, the District received more than what was budgeted for in tax and CD revenue. Overall, the District received an additional \$313,947 of revenue in this fund.

The District spent 101% of the budget for the Debt Service Fund for a decrease of \$29,237.

Transportation Fund: The District received \$57,000 less than budgeted in early taxes, but did receive all the funds it was supposed to get.

The District spent 99% of the budget for the Transportation Fund, resulting in an additional \$11,272.

IMRF Fund: The District received \$17,000 for IMRF and \$14,000 for Social Security less in early taxes than budgeted.

The District spent 93% of the budget for the IMRF Fund, resulting in a plus budget of \$44,939.

Capital Projects Fund: The District received \$22,420 from insurance for roofing repairs. Additional insurance reimbursement are expected. As approved by the Board, \$77,924 was transferred to the Debt Service Fund. (In response to Mr. Haverly, Mrs. Saunders explained that the line Item Energy in the Operations and Maintenance Fund includes items such as electric and gas bills for which the District has contracts and they are audited.)

C. Approval of Metasys ADS Upgrade

Dr. Greenlee explained that Metasys routes HVAC at NBHS, NBMS and PGE. This system currently runs on XP, which is no longer supported. If the system should go down, then system could not be controlled. Dr. Greenlee recommended that this item be approved.

Mr. Moon stated that he would like more information from Jim Novak and Randy Porter.

Mr. Mulholland asked if this system could be expanded to bring into other schools or whether the system is limited.

A motion was made by Mr. Moon and seconded by Mr. Mulholland to table approval of Metasys ADS Upgrade for further review by the Facilities Committee and to be brought back to the August Board meeting.

The motion was carried by unanimous voice vote.

Dr. Greenlee assured the Board that this item would be added to the next Facilities Committee agenda and brought back to the August 23rd Board meeting for approval.

D. 2016-17 Workload Plan for Special Education Educators

Dr. Greenlee explained that in this was previously taken care of by the cooperative. Now that the cooperative has been dissolved, Melissa Geyman has assumed responsibility to work with her committee to develop the plan for the last two years. The purpose of this

plan is to make recommendations regarding IEPs. He added that Mrs. Geyman recommended approval of this Plan.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to approve the 2016-17 Workload Plan for Special Education Educators.

The motion was carried by unanimous roll call.

E. Appointment of School Treasurer

Dr. Greenlee informed the Board that the Regional Office of Education asks for a formal notification of our School Treasurer every year. He added that the District's present Treasurer, Mark Olson, is doing a good job and recommended his appointment as School Treasurer for the 2016-2017 school year.

A motion was made by Mrs. Maxey and seconded by Mr. Mulholland to approve the appointment of Mark Olson for the position of School Treasurer for the 2016-2017 School Year.

The motion was carried by unanimous roll call.

F. A motion was made by Mr. Ward to limit the top salary of a 7th Grade Social Studies Teacher to \$40,600 per year, inclusive of TRS.

The motion failed for lack of a second

A motion was made by Mr. Moon and seconded by Mr. Mulholland to approve hiring Jason McLee for the position of 7th Grade Social Studies Teacher at MA+16, Step 7.

Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Moon, Mr. Mulholland, Mr. Reininger

Nays: Mr. Ward

The motion passed 6-1

EXECUTIVE SESSION

A motion was made at 7:15 p.m. by Mrs. Maxey and seconded by Mr. Moon to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; pending or imminent litigation or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Matt Ellingson, Vice President Joe Haverly, Secretary Tom Moon, Mary Maxey, Ed Mulholland, Brian Reininger and Don Ward.

The Open Session of the Board of Education was called to order at 7:57 p.m. by President Matt Ellingson.

Present: President Matt Ellington, Vice President Joe Haverly, Secretary Tom Moon, Mary Maxey, Ed Mulholland, Brian Reininger and Don Ward

Absent: (None)

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mr. Moon and seconded by Mr. Ward to hire Traci Nolen for the position of Guidance Secretary at North Boone High School at Secretary, Step 7.

Ayes: Mr. Ellingson, Mrs. Maxey, Mr. Moon, Mr. Reininger, Mr. Ward
Nays: Mr. Mulholland
Abstain: Mr. Haverly
The motion passed 5-1, with one abstention

A motion was made by Mr. Moon and seconded by Mrs. Maxey to hire Michele Johnson for the position of Attendance/Athletic Director Secretary at North Boone High School at Secretary, Step 21.

Ayes: Mr. Ellingson, Mrs. Maxey, Mr. Moon, Mr. Reininger, Mr. Ward
Nays: Mr. Mulholland
Abstain: Mr. Haverly
The motion passed 5-1, with one abstention

A motion was made by Mr. Moon and seconded by Mrs. Maxey to hire Kaylea Chomko for the position of Family and Consumer Science Teacher at North Boone High School at BA, Step 0 for the 2016-2017 school year.

The motion was carried by unanimous roll call.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to hire Jennifer Vangeisen for the position of Special Education Teacher at North Boone Upper Elementary at MA, Step 0 for the 2016-2017 school year.

The motion was carried by unanimous roll call.

A motion was made by Mr. Moon and seconded by Mrs. Maxey to increase Randy Porter's salary 2% from his current salary.

Ayes: Mr. Ellingson, Mr. Haverly, Mrs. Maxey, Mr. Moon, Mr. Mulholland, Mr. Reininger
Nays: Mr. Ward
The motion passed 6-1

ANNOUNCEMENTS & OTHER INFORMATION

A. Student Activity Fund Reports

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Reininger to adjourn at 8:02 p.m.
The motion was carried by unanimous voice vote.

PRESIDENT _____ *Matt Ellingson / S /*

SECRETARY _____ *Thomas Moon / S /*

APPROVED: 8/23/16