

Pre-Arranged Student Absences

Student Name: _____ Date: _____

School: Capron Manchester Poplar Grove Upper Elementary Middle School High School

Date(s) of Absence(s): _____

Date Returning Back to School: _____

Reason for Absence:

Homework: Students must make arrangements with each teacher regarding missed work. Credit for class discussion during planned absences is lost.

High School Attendance Policy: Any student who exceeds a combination of six (6) unexcused absences and/or parent verified absences per semester will result in a loss of credit for each semester class missed. **Before arranging an absence, please check the amount of parent verified or unexcused absences you have accumulated.**

Parent/Guardian Signature

Principal's Signature

Cc: Teachers
 Parents