

North Boone Community Unit School District No. 200
Minutes of the Regular Meeting of the
Board of Education
District Office
6248 North Boone School Road, Poplar Grove, Illinois 61065
Monday, September 24, 2012
6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:32 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris
Absent: *None*

AUDIENCE TO VISITORS

(No Audience to Visitors)

PUBLIC HEARING ON 2012-2013 BUDGET

(No speakers on Public Hearing on 2012-2013 Budget)

A motion was made by Mrs. Morris and seconded by Mrs. Zwart to close the Public Hearing on 2012-2013 Budget.

The motion was carried by unanimous voice vote.

PUBLIC HEARING ON RESOLUTION ON DRIVER EDUCATION FEES

(No speakers on Resolution on Driver Education Fees)

A motion was made by Mr. Gratz and seconded by Mrs. Zwart to close the Public Hearing on Resolution on Driver Education Fees.

The motion was carried by unanimous voice vote.

PUBLIC HEARING ON WAIVER OF SCHOOL CODE

(No speakers on Public Hearing on Waiver of School Code)

A motion was made by Mrs. Zwart and seconded by Mr. Crull to close the Public Hearing on Waiver of School Code.

The motion was carried by unanimous voice vote.

APPROVAL OF AGENDA

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the Agenda. The motion was carried by unanimous voice vote.

Presentation of 2011-2012 Audit Report by SVA Certified Public Accountants, S.C.

Mr. Richard Wolf, Senior Manager, SVA Certified Public Accountants, presented an overview of the 2011-2012 Audit Report. He explained that because of many intervening factors, he was unable to have the draft completed in time to report to the Business Services Committee; however, he expected to have it in final form and filed within a week.

Mr. Wolf called attention to the Annual Financial Report (AFR), its required supplementary information and notes to the AFR. He stated that this was a single audit report and called attention to the required auditor's communication.

The auditor's report was a qualified opinion because of the lack of capital asset records and their related depreciation. He added that our financial profile has not changed in the last three years, and there were no real changes from the state. The financial statements were fairly stated on the cash basis of accounting in accordance with the regulatory reporting requirements established by ISBE. There were no exceptions from a compliance standpoint.

Mr. Wolf asked that the Board review the summary of management letters and emphasized the importance that the Board stay active in the financial review of the district and always ask questions.

School Year 2012 Compensation Report

Dr. Baule stated that this year school districts are required to report administrator and teacher salaries and benefits to the Illinois State Board of Education by October 1st and to present the information at a school board meeting before posting it on the district website.

SUPERINTENDENT'S REPORT

Dr. Baule noted that he recently received an extremely complimentary letter from the Oregon Superintendent in which Mr. Mahoney stated that our student cheering section "represented their school and the district with tremendous spirit but remained appropriate...."

Dr. Baule reported that he looked forward to hearing from Northern Illinois University's iFiber regarding the potential option of expanding our bandwidth with their support. Last year, the district had 10 Mbps of bandwidth; we currently have 20 Mbps. The district is experiencing connectivity problems, and this would be a great advantage to significantly increase our bandwidth at a reasonable cost.

Dr. Baule reported that the district did receive the Agriculture Grant in the amount of approximately \$12,000. The district's Agriculture Teacher, Sarah Timmons, applied for this grant from ISBE. He added that he hoped to add another class on landscape architecture.

Dr. Baule explained that if the district's menus are certified under the new nutritional guidelines, we will receive an additional \$0.6 per meal in state reimbursement. He noted that our Food

Service Director, Janice Burmeister, was doing a very good job of making sure the district qualifies.

A couple outstanding questions still undecided by the Board is what does this Board want to do as far as disseminating information about the \$0.01 Sales Tax Referendum and what does the Board want to do with its share of the funds should that referendum pass on the November ballot.

Mr. Ward stated that this would definitely be a benefit for the district's real estate tax payers. A lot of our sales tax money does not always go to Belvidere and we do not have a lot of sales tax revenue at North Boone. The district may receive \$400,000 to \$450,000. This money could be put toward debt reduction or capital improvements. The district has very little referendum money left. The sales tax rate in Boone County is lower than in Rockford and if it increases \$0.01, we are still at a lower rate than the district's surrounding municipalities. He felt the revenue source would be good for the district.

Dr. Baule suggested the district simply provide the facts and not take a stance either for or against the sales tax. He clarified that the schools do not receive any sales tax and this \$0.01 is totally new. Part of that money from this referendum would first become available in 2014. After further discussion, with Board approval, Dr. Baule summarized that he would create a PowerPoint similar to that created by Belvidere and schedule an informational meeting sometime before the election. He will also ascertain whether Mr. Doug Smiley, Vice President, Belvidere School Board, would be able to speak at this meeting.

Dr. Baule displayed the ACT portion of the PSAE data as they relate to college readiness. It appears that North Boone scored well above the minimum required score except in biology where North Boone scored one point above the minimum. He was confident that the Common Core Standards are going to help student scores.

The Illinois State Board of Education (ISBE) notified Dr. Baule that Poplar Grove Elementary and North Boone Upper Elementary failed to meet Adequate Yearly Progress (AYP) for the second year in a row; however, the ISBE subsequently changed their opinion and decided that the upper elementary did meet AYP. Failing to meet AYP requires that the school, Poplar Grove Elementary, offer school choice to another school that did make AYP. This only impacts students who were attending Poplar Grove when that school was deemed failing. Capron Elementary did not make AYP in reading, and other schools in the area have declined to take our students under this program. However, when we meet the percentage cap, we no longer have to offer school choice. The state did not receive a waiver to implement sanctions this spring but will reapply in the fall. Letters were sent out last Wednesday, September 19th to parents at Poplar Grove offering them the opportunity to attend Manchester. The transfers will take effect after Columbus Day.

In a Suburban Superintendent's meeting on Friday, September 21st, Dr. Baule heard from several sources that the state is going to give districts the responsibility for the entire cost of TRS. That decision or some version of pension reform is anticipated to be announced in January 2013.

Dr. Baule called the Board's attention to a very nice letter he received from the Belvidere-Boone County Food Pantry expressing their appreciation to all the North Boone schools for their generous donations of canned goods and cereal. He acknowledged the members of Emanuel Lutheran Church who picked up and delivered the food.

Also in the Board's packet was a summary information form from the Illinois State Comptroller titled "Local Debt Recovery Program."

Although Dr. Baule has not yet received the minutes, he called attention to the Agenda for the Stadium Study Committee meeting on September 12, 2012.

Dr. Baule informed the Board that they would find copies of a letter from the ISBE stating that the district met the 2012 Title III AMAOs (Annual Measurable Achievement Objectives). He congratulated Mr. Matt Klett and his bilingual staff for their outstanding work in moving these students forward. All of these students will now take the regular tests.

COMMITTEE REPORTS

Policy Committee

Mrs. Balsley reported that the Policy Committee did not meet in September. The next Policy Committee meeting date is to be determined.

Business Services Committee

Mrs. Zwart reported that the Business Services Committee last met on August 22, 2012. The next Business Services Committee meeting date is to be determined.

Facility/Long Range Planning Committee

Mr. Ward reported that the Stadium Study Subcommittee met on September 12, 2012. The Facility/Long Range Planning Committee did not meet in September. The next Facility/Long Range Planning Committee meeting date is to be determined.

Curriculum, Instruction and Assessment Committee

Mr. Gratz reported that the Curriculum, Instruction and Assessment Committee did not meet in September. The next Curriculum, Instruction and Assessment Committee meeting date is to be determined.

Other Committee Reports

Mr. Kinser reported that the Technology Subcommittee did not meet in September. The next Technology Subcommittee meeting date is to be determined.

Mrs. Zwart reported that the Community Involvement Committee did not meet in September. The next Community Involvement Committee meeting date is to be determined.

TREASURER'S REPORT

Mrs. Zwart reported that the revised June and July Treasurer's Reports were submitted to the Board. The August report has not yet been submitted.

CONSENT AGENDA

A motion was made by Mrs. Balsley and seconded by Mrs. Zwart to approve the Consent Agenda.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting July 23, 2012
- B. Minutes of the Regular Meeting August 20, 2012
- C. Personnel

Site	Person	Position	Salary	Effective/End Date
1. Certified – Hire				
Manchester	Dawn Seipts	K/1 st Grade Teacher (Increase from .5 to 1.0 position)	BA, Step 0	September 4, 2012
2. Certified – Recall				
PGE	Natalie Engelman	Kindergarten Teacher	BA, Step 1	August 17, 2012
3. Non-Certified - Hire				
District	Sarah Fleming	Secretary-Administrative Center (4 hrs/day)	Step 1	September 19, 2012
District	Sandee Kleeman	Bus Aide	\$9.00/hr	September 10, 2012
District	Cindy Zeller	Bus Aide	\$9.00/hr.	September 10, 2012
PGE	Inocencia Gomez	Bilingual Assistant	TA120, Step 4	September 17, 2012
NBHS	James Barnes	Assistant Custodian (12:30 p.m. to 6:30 p.m.)	Step 2	October 1, 2012
NBHS	Kelli Zuidema	Special Education Teacher Assist (1:45 p.m. to 5:00 p.m. Mon/Wed/Fri)	TA90, Step 1	September 19, 2012
4. Non-Certified – Resignation				
District	Jenny McFadden	Bus Aide	N/A	September 7, 2012
District	Linda Morrison	Transportation Secretary	N/A	August 22, 2012
District	Kristi Phillips	Bus Driver	N/A	October 5, 2012
District	Angelina Saso	Bus Driver	N/A	August 20, 2012
PGE	Belena Garza	Bilingual Assistant	N/A	September 7, 2012
5. Non-Certified – Volunteer				
Capron	Laurie Chudoba	Office Help	Indemnify	2012-2013 School Year
6. Extra-Curricular - Hire				
NBHS	Brian Morelock	Head Freshman Football Coach	Group II, Step 0	2012-2013 School Year
NBMS	Krishna Selchow	Basketball Cheerleading/Dance	Group VI, Step 0	2012-2013 School Year
7. Extra-Curricular – Resignation				
NBMS	Brenda Kamholz	Lunch Supervision	N/A	End of 2011-2012 School Year
NBMS	Krystal Kniep	Basketball Cheerleading/Dance	N/A	End of 2011-2012 School Year
NBMS	Jason Weber	Lunch Supervision	N/A	End of 2011-2012 School year
8. Dismiss				
District	Ed Hyzer	Bus Driver	N/A	September 10, 2012
District	Sandee Kleeman	Bus Driver	N/A	September 10, 2012
District	Cindy Zeller	Bus Driver	N/A	September 10, 2012

- D. Approval of Resolution on Driver Education Fees
- E. Approval of Application for Waiver of School Code
- F. Contract Renewal with DRIVE-RIGHT School of Driving, Inc. for 2012-2013 and 2013-2014 School Years
- G. Appointments to the North Boone Education Foundation Board
- H. Acceptance of Gift
- I. Applications for Recognition of Schools 2012-2013

UNFINISHED BUSINESS

A. Approval of 2012-2013 Budget

Dr. Baule confirmed that he and Mrs. Boeke reviewed the budget line-by-line and made some changes to better align the amounts with the staff, resulting in reducing the budget by approximately \$200,000. It was originally thought that the budget would result in an additional \$500,000 in expenses. There were two large capital outlay pieces, i.e., roofs at Capron Elementary and North Boone Middle School and the kitchen at Manchester Elementary. Unfortunately, the bids for the kitchen were not as competitive as anticipated, and the cost exceeded what was expected. Dr. Baule estimated that the Operating Fund would be a deficit of just under \$500K.

A motion was made by Mrs. Zwart and seconded by Mrs. Balsley to approve the 2012-2013 Budget.

The motion was carried by unanimous roll call.

NEW BUSINESS

A. September 2012 Bills

A motion was made by Mrs. Balsley and seconded by Mr. Crull to approve the September 2012 Bills.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Gratz, Mr. Kinser, Mrs. Morris, Mrs. Zwart

Nays: *(none)*

Abstain: Mr. Ward

Motion passed 6-0, with one abstention.

B. Acceptance of 2011-2012 Audit Report

A motion was made by Mrs. Balsley and seconded by Mrs. Morris to accept the 2011-2012 Audit Report contingent upon no substantive changes being made to the draft report presented tonight other than the date.

Ayes: Mrs. Balsley, Mr. Crull, Mr. Kinser, Mrs. Morris, Mr. Ward, Mrs. Zwart

Nays: Mr. Gratz

Motion passed 6-1.

C. Discussion of School Board Election

Dr. Baule announced that packets for the April 9, 2013 School Board election are available to be picked up at any time. The nominating petitions may be circulated for signatures no earlier than tomorrow, September 25, 2012. The filing period for petitions

begins on Monday, December 17, 2012 from 8:00 a.m. until 4:00 p.m. through 5:00 p.m.
on Monday, December 24, 2012.

EXECUTIVE SESSION

A motion was made at 8:06 p.m. by Mrs. Balsley and seconded by Mr. Crull to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

The motion was carried by unanimous roll call.

The following members were present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris.

The Open Session of the Board of Education was called to order at 9:07 p.m. by President Don Ward.

Present: President Don Ward, Vice President Denise Balsley, Secretary Tom Kinser, Treasurer Laura Zwart, Mr. Collin Crull, Mr. Glen Gratz and Mrs. Amy Morris

Absent: *(None)*

RECOMMENDATIONS FROM EXECUTIVE SESSION

(No Recommendations from Executive Session)

ADJOURNMENT

A motion was made by Mrs. Zwart and seconded by Mrs. Balsley to adjourn the meeting at 9:09 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____ *Don Ward* /S/
Don Ward

SECRETARY _____ *Tom Kinser* /S/
Tom Kinser

APPROVED: 10-22-12