Application For Fee Waiver

(*To be submitted to the Food Service Director)*

This application for a school fee waiver is completely independent from the District process for determining eligibility for free meals. The information must be provided for your application to be considered. Submit completed application and income verification documents to the District Office

_____ _____

Student's Name *(please print)* School

_____

Parent/Guardian Name (please print)

_____

Address (please print)

1. The student named above lives in my household? ☐ Yes ☐ No
2. Total number of people living in my home _____.
3. Total gross annual household income (before deductions) from all people living in my home $_____.

   Income includes all:

   - Compensation for services, wages, salary, commissions or fees;
   - Net income from self-employment;
   - Social Security;
   - Dividends or interest on savings or bonds or income from estates or trusts;
   - Net rental income;
   - Public assistance or welfare payments;
   - Unemployment compensation;
   - Government civilian employee or military retirement, or pensions or veterans payments;
   - Private pensions or annuities;
   - Alimony or child support payment;
   - Regular contributions from persons not living in the household;
   - Net royalties; and
   - Other cash income (including cash amounts received or withdrawn from any source, including savings, investments, trust accounts and other resources).
4. My household meets the federal income guidelines for free meals (attached)? ☐ Yes ☐ No
   See www.isbe.net/nutrition/htmls/data.htm#income.

If you answered "No" to any of the previous questions, please indicate the reason(s) you are applying for a waiver of school fees.

_____

_____

_____

Income Verification for Fee Waiver

You must present one of the following documents to verify income:

- Two current pay stubs for all working members of the household
- Unemployment statement showing benefits
- Medicaid Card showing case number
- Direct Certification letter
- Temporary Food assistance for needy families
- Disability showing benefits
- Current tax returns
- Foster placement papers
- Food Stamp Evidence

You may be requested to provide income verification at any time, but no more often than once every 60 calendar days.

Applications which have been submitted and/or approved after the first quarter of the school year will only apply to the quarters after the waiver is approved. It will be the responsibility of the parent(s)/guardian(s) to pay all fees for the prior quarters. Fees for extra curricular activities, behind the wheel portion of driver's education, parking permits, schedule changes and yearbooks will not be waived.

Supplying false information to obtain a fee waiver is a Class 4 felony (720 ILCS 5/17-6).

I attest that the statements made herein are true and correct.

_____ _____

Parent/Guardian (signature) Date

If the student does not qualify for free lunches, it is the responsibility of the parent / guardian to pay registration fees before the first day of school or to set up a payment plan.

For Office Use Only

APPROVED or DENIED (circle one)

Rationale if denied _____

_____

_____ _____

Signature of Administrator Date