

North Boone Upper Elementary

Board of Education

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North Boone Schools

Elementary:

Capron Elementary School
Grades K-4
200 North Wooster Street
P.O. Box 218
Capron, IL 61012
(815) 569-2314, Ext. 4300, FAX (815) 569-2633
Mr. Matt Klett, Principal

Manchester Elementary School
Grades K-4
3501 Blaine Road
Poplar Grove, IL 61065-9492
(815) 765-2826, FAX (815) 292-3334
Mrs. Kristi Crawford, Principal

North Boone Upper Elementary School
Grades 5 and 6
6200 North Boone School Road
Poplar Grove, IL 61065-8584
(815) 765-9006, FAX (815) 765-2496
Dr. Bridget Belcastro, Principal

Poplar Grove Elementary
Grades K-4
208 North State Street
Poplar Grove, IL 61065-0039
(815) 765-3113, FAX (815) 765-1604
Mrs. Sharon Olds, Principal

Middle:

North Boone Middle School
Grades 7 and 8
17641 Poplar Grove Road
Poplar Grove, IL 61065-9019
(815) 765-9274, FAX (815) 765-9275
Dr. Bridget Belcastro, Principal

High:

North Boone High School
Grades 9-12
17823 Poplar Grove Road
Poplar Grove, IL 61065
(815) 765-3311, FAX (815) 765-3316
Mrs. Christine Troller, Principal

ABSENCE FROM SCHOOL

1. Under the School Code of Illinois 105 ILCS 5/26-2A, only the following are considered excused absences:
 - a. Personal Illness
 - b. Death in family
 - c. Observance of a recognized religious holiday
 - d. Family emergency
 - e. Reasons approved by the school administrator.
2. Other absences from school are considered unexcused. The school principal has the right to determine what constitutes an excused absence. A state ruling requires that students must be present for a minimum of 300 minutes in order to count a full day of attendance, with 150 minutes constituting one half day of attendance. Students in attendance less than 150 will be considered absent for the entire day.
3. Parents are asked to minimize doctor appointments during class hours unless there is an emergency. Students absent from school more than 45 minutes excluding lunch will be marked absent for one-half day.
4. All student absences **MUST** be reported by a parent or legal guardian to the office by phone on the first day of the absence. A doctor's statement is required for any student whose absences exceed 3 days. Students will be considered truant unless absence is cleared through the office within 24 hours upon the student's return to classes regardless of circumstances. Excessive absences will be referred to the principal. **Students may be referred to the Regional Attendance Cooperative when 10% of the total school days have been missed.**
5. If a student needs to leave early or arrives late to school, the student must report to the office and sign in or out and secure a pass.

ADDRESS CHANGES

It is important that current address and phone numbers for home, work, and emergency be on file at all times. This information is especially important in emergency cases. Please notify the school immediately upon changing your address, telephone, or emergency contacts. A minimum of 2 emergency contact numbers must be provided at registration.

ADMISSIONS

Children who are entering the North Boone Community Schools for the first time must present a legal birth certificate. Physical examinations and proper immunizations are required for students entering Kindergarten or first grade; sixth and ninth grades; and any new enrollees in school. All children in kindergarten and the second and sixth grades must present proof of having been examined by a licensed dentist before May 15 of the current year in accordance with rules adopted by the Illinois Department of Public Health.

Kindergarten: State law permits only children who have reached their 5th birthday before Sept. 1st of the current year to be eligible for admission to Kindergarten.

Placement: Placement of students will be determined by the School District based on standardized test data, student records, and other relevant information.

Residency: Illinois law indicates that a school district must establish free schools to accommodate students who reside within the District. Boards of Education have a statutory duty to charge tuition to the parents or guardians of non-resident students. In the North Boone School District all students are required to verify that they reside within the boundaries of the district and of the specific school to which they attend.

Residency is established only through physical presence. Guardianship papers are not sufficient evidence that a student is a legal resident within the district's or individual school's boundaries. The applicant must prove that the guardian has full custody and control of the student for an indefinite period of time.

Transfer Students: The Illinois School Student Records Act prohibits public schools from denying admission to students who do not present records from a school previously attended and further requires that such schools must furnish requested records to receiving school within 15 days of request. The responsibility for securing the records rests with the schools rather than with the student.

ASBESTOS

All buildings in North Boone Community Unit District #200 are in compliance with federal and state regulations regarding the abatement and containment of asbestos materials. Asbestos management plans, as well as all inspection documents, are maintained in each building for inspection.

ATTENDANCE AT HIGH SCHOOL EXTRACURRICULAR AND SPORTING EVENTS

In the best interest of the health and safety of all students, any middle school age or younger student must be accompanied by a parent/guardian or other supervisory adult at any North Boone High School extracurricular or sporting event or on North Boone High School property during those events.

BICYCLE RIDING

Bicycle riding is left to the discretion of the parents and may be prohibited in any attendance center. The bicycle should be locked and parked in its' designated place. The District assumes no responsibility for loss or damage to bicycles parked on District property.

CLASSROOM VISITS

All visitors to the school building must register in the school office.

The Board and staff of the North Boone School District welcome members of the community and other interested persons to visit our schools. Prior arrangements with the teacher and principal must be made if a parent would like to observe in a class or meet with the teacher and/or principal. Childcare for small children should be arranged.

Guests of students other than parents must be pre-approved by the principal.

CONCERNS/COMPLAINTS RESOLUTION

At times, parents may have concerns about situations that occur within school. The following procedures must be used to insure that concerns are handled promptly and directly.

- Step 1: Talk to the teacher or teachers directly involved with the concern. Most matters can be resolved with a parent/teacher discussion.
- Step 2: If a parent and teacher cannot resolve the concern, make an appointment to discuss the situation with the Building Principal.
- Step 3: In the event the problem is still not resolved, contact the Superintendent.
- Step 4: Matters that cannot be resolved through the first three steps are usually matters that involve school policy. School policy is set by the Board of Education. It is at this time that the matter should be brought to the attention of the Board for review.

NORTH BOONE CUSD #200 2011-2012 5-8 DISCIPLINE CODE

The purpose of school is to prepare students with the skills they will need to be successful in life. The objective of the Board of Education in establishing this Discipline Code is to promote a positive and secure learning climate.

North Boone Community Unit School District #200 students are required to attend all classes and participate in selected school activities as responsible school citizens. Respect for all school employees, public property, and respect for the rights and welfare of others must govern pupil actions.

The rules, regulations, and procedures found in this Discipline Code are applicable to all North Boone 5-8 students and apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On or within sight of school grounds--before, during or after school hours or at any other time when the school is being used by a school group;
2. Off school grounds at a school-sponsored activity, or any activity or event which bears a reasonable relationship to school;
3. Traveling to or from school, including designated bus stops, at school activity, function, or event;
4. Anywhere, if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member, or an interference with school purposes or an educational function; or
5. Anywhere outside of school if a nexus, or relationship, can be proven between the incident and the school.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psycho stimulant medication to the student.

This Discipline Code is written to provide students and parents with information regarding the expectations for student behavior and the consequences for inappropriate behavior. It is presumed that students and parents are aware of all laws, rules, and regulations regarding reasonable expectations for a child's behavior in the school setting. Therefore, activities and occurrences not specifically mentioned in the Code will be dealt with by applying a reasonable interpretation of the Code to the occurrence.

All detentions and suspensions are to be served as soon after the discipline has been assigned as possible according to the respective school's procedure. Appeals to the decision may be made, and if upheld, the record of the discipline action will be expunged from the record. Following the conclusion of the appeal process neither the student nor parents have the right to refuse disciplinary measures. Failure to serve a punishment, whether a detention or a suspension, may ultimately result in the student being expelled from school even if the student was acting at the direction of the parent(s). Participation in graduation exercises is a privilege not a right.

Neither the failure to read this discipline code nor the failure to sign and return the signature form excuse students from the rules and procedures described herein.

Definitions

1. **Detention:** is defined as a student being required to remain in the classroom or office beyond the normal scheduled time. Examples of detentions include, but are not limited to, lunch, recess, after school activities, and after school. Teachers or principals issue detentions to students for an infraction of the rules. The person assigning the detention is responsible for notifying the parent of the detention and the infraction, as soon as possible. Teachers may assign a level 1 detention. The principal shall review all detentions.
 - Level 1**--Student will be assigned to a detention for up to 30 minutes
 - Level 2**--Student will be assigned to a detention for up to 60 minutes
 - Level 3**--Student will be assigned to an after school detention for up to 3 hoursAn un-served detention will automatically result in a school/activity suspension.
2. **Tardy:** Not being in your assigned seat when the bell rings.
3. **Truancy:** an unexcused absence. A student who is absent without valid cause for a school day or portion thereof.
4. **Out-Of-School Suspension (OSS):** During the period of time a student is suspended, the student shall be excluded from all North Boone School District #200 extracurricular activities (including graduation ceremonies) and practices whether held on or off campus.

- Suspended students must make up all work missed including class work and homework. All missed assignments due to suspension will be counted as late and graded according to student handbook on late work. Term papers and exams will be required and graded as presented. Parents may pick up work daily at the school office within 45 minutes of the end of the normal school day.
 - Students will receive a zero (0) for class participation.
 - Students who return to school property during suspension will be considered as trespassing.
5. **In-School Suspension (ISS):** the temporary removal from classes for up to 5 school days. During the period of time a student is serving in-school suspension, the student shall be excluded from all North Boone School District #200 classes, but not activities (including graduation ceremonies), and practices both on and off-site. Suspended students must make up and complete all assignments as originally required. Term papers and other assignments that would normally be due on a date during the in-school suspension are still due that day. The student must make his/her own arrangements to have the assignment delivered to the teacher on the due date. Assignments turned in after the due date will be graded according to the late policy of the teacher or school or graded zero. Tests and quizzes will be required the day that the student returns to class, unless scheduled to take it during the in-school suspension time. Daily participation grades will be graded zero.
 6. **Expulsion:** is defined as the student being removed from school or riding the bus, by the Board of Education. The length of the expulsion is determined by the Board of Education and may range up to two school years. A maximum of 10-day suspension is imposed in order to provide time for due process procedures to be completed.
 7. **Activity:** any school-sponsored event held on or off campus involving North Boone C.U.S.D. students.
 8. **Fighting:** This may be deemed a battery. A person commits battery if he/she intentionally or knowingly without legal justification and by any means, (1) causes bodily harm to an individual or (2) makes physical contact of an insulting or provoking nature with an individual
 9. **Hearings:** There are three types of hearings that are used in this discipline code:
 - Pre-suspension Hearing--The administrator meets with the student and identifies the rule violation and the evidence against him/her. In some instances parents may be involved in this hearing.
 - Suspension Hearing--The parent requests an administrative hearing to review the incident leading to the suspension and the discipline.
 - Expulsion Hearing--A hearing conducted by the Board of Education to determine if a student should be allowed to remain in school.
 10. **Searches:** The District reserves the right to search the school grounds, the building, classrooms, lockers, and student property, in accordance with Illinois law, when there are reasonable grounds that the search will produce evidence the student has or is violating either the law or the rules of the school. Law Enforcement officers and specially trained dogs may be used for any searches.

11. **Weapons:** A "weapon" means possession, use, control, transfer, or threat of use of any object that may be used to cause bodily harm. This includes, but not limited to, "look-a-like" objects/items, knives, guns, rifles, shotguns, brass knuckles, firecrackers, and billy clubs. Such items as baseball bats, pipes, bottles, locks, sticks, pencils, pens, or snowballs may be considered weapons if used, or attempted to be used to cause bodily harm.
12. **Firearms:** Any device using an explosive to propel a projectile that could inflict bodily harm upon others. This includes a starter pistol.
13. **Extracurricular Code:** An additional set of expectations and consequences for students who represent the North Boone district in activities related to sports, clubs, student government, and other activities outside the school day.
14. **Corporal Punishment:** Is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include, and certified personnel are permitted to use reasonable force as needed to maintain safety for students, staff or other persons, or for the purpose of self-defense or defense of property. Corporal Punishment is **NOT ALLOWED** in North Boone Community Unit School District #200.

GENERAL DISCIPLINE PROCEDURES

Each classroom teacher will develop a discipline plan regarding student discipline in the room. These classroom discipline plans are posted in each room.

Teachers, other certified educational employees, and other delegated personnel shall maintain discipline in the schools, including school grounds, which are owned or leased by the board and used for school purposes and activities. In all matters relating to the discipline in and conduct of the schools and the school children, they stand in the relation of parents and guardians to the pupils. This relationship shall extend to all activities connected with the school program, including all athletic and extracurricular programs, and may be exercised at any time for the safety and supervision of the pupils in the absence of their parents or guardians.

A school staff member shall immediately notify the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, State Police, and the student's parent(s)/guardian(s).

Efforts, including the use of early intervention and progressive discipline, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or physiological harm to someone else. The Superintendent or designee shall ensure that the parent(s)/guardian(s) of a student who engages in aggressive behavior are notified of the incident. The failure to provide such notification

does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

Nothing in this section affects the power of The Board to establish rules with respect to discipline. The Board shall establish a policy consistent with appropriate laws and review the policy annually. The policy shall provide that a teacher may use reasonable force, as needed, to maintain safety for the other students, school personnel, or for the purpose of self-defense or the defense of property. Further, school personnel may remove a student from the classroom for disruptive behavior. The principal shall provide for due process rights of students. The policy shall not include slapping, paddling, or prolonged maintenance of students in physically painful positions nor shall include the intentional infliction of bodily harm.

The teacher is expected to enforce discipline within the classroom. Some situations will be referred to the building administrator. This usually will happen when all attempts to correct inappropriate behavior have gone unheeded by a student. In these cases, the following four-step procedure will go into effect.

STEP ONE - conference with student. Record of conference.

STEP TWO - Detention: The teacher or principal will decide the appropriate detention and duration. Parents will be notified of the detention.

STEP THREE - Suspension: The principal will decide on the appropriate suspension and duration. The principal shall contact the parent(s) prior to the suspension. All out-of-school suspensions will also result in an activity suspension for the student as a participant or a spectator.

STEP FOUR - The Superintendent may bring a possible recommendation to the Board of Education for expulsion of the student. Federal statute requires automatic expulsion for certain weapons violations.

Repeated violations of school rules or misbehavior may also constitute gross disobedience or misconduct, thus warranting expulsion or suspension, even though each isolated violation or misbehavior may alone not constitute gross disobedience or misconduct.

The principal may initiate the action at any step indicated, depending on the severity of the misbehavior or in cases of frequent recurrence of lapses of discipline on the part of the student. Principals are not obligated to act in all instances of violations of this code if the punishment is deemed inappropriate for the age of the child. This decision is solely at the discretion of the principal.

The following list includes, but is not limited to, examples of behaviors, which are considered inappropriate. To the right of each discipline infraction is the ACTION that may be taken. Some items below are violations of state law. Therefore, in addition to the enforcement of the local discipline code, the Law Enforcement Officers may be called when state laws may be violated on school property or at any school function or activity.

Attendance Violations

Tardiness to school/class:

1 st – 3 rd Offense	No action taken
4 th Offense	30 minute teacher detention
5 th Offense	60 minute administrative detention
6 th + Offense	Office referral with in-school suspension

Students who are more than five minutes late to class without an excuse will be considered absent and truant, unless it is their first class of the day in which case they have 10 minutes.

Truancy (all or part of a day): Truancy cases may be referred to a truancy agency. Students leaving class without permission will be marked unexcused.

1 st – 2 nd Offense	A detention for each class missed. The student will receive a zero (0) for any work, tests, or quizzes given during time the student is truant. No make-up work will be allowed.
3 rd Offense	1-10 days in or out of school suspension and possible recommendation for expulsion and/or referral to regional truancy office.

12 Absences Possible referral to regional truancy office.

Students who fail to serve any detention, in-school suspension or alternative disciplinary measure may be suspended. The previously assigned disciplinary measure will still be required upon completion of the suspension.

Inappropriate behaviors requiring consideration of detention(s) for first offense.

1. Dress Code Violations:

1st Offense	Student will change into alternate attire or, in the case of a shirt, turn the shirt inside-out
2nd Offense	STEP TWO: Detention
3rd Offense	STEP THREE: In-School Suspension
Subsequent Offenses	STEP THREE: 1-10 Days Suspension

2. Inappropriate Display of Affection:

1st Offense	STEP ONE: Conference with students.
2nd Offense	STEP TWO: Detention
3rd Offense	STEP THREE: In-School Suspension
4th Offense	STEP THREE: 1-10 Days Suspension

3. Bus misconduct:

1 st Bus Report	STEP ONE: Conference with student
2 nd Bus Report	STEP TWO: Detention
Subsequent Report	STEP THREE: Suspension from riding the bus

4. Cafeteria misconduct:

1st Offense	STEP ONE:	Conference with student
2nd Offense	STEP TWO:	Removal from eating in cafeteria 1-5 days
3rd Offense		Removal from eating in cafeteria 1 -10 days
Subsequent Offenses		Removal from eating in cafeteria for quarter/semester

5. Vulgar /Obscene or inappropriate language or obscene gestures at school, at school-sponsored events or on school property: Parents or students who question the appropriateness of certain language are encouraged to speak with the school Principal.

1st Offense	STEP TWO:	Detention
2nd Offense	STEP THREE:	Suspension
Subsequent Offenses	STEP THREE:	1-10 Days Suspension and possible expulsion

6. Cheating or copying from another student's work or from prepared material explicit to the examination being taken or plagiarism:

1st Offense	STEP TWO:	Detention and assignment of (0) on the assignment/test
2nd Offense	STEP THREE:	In-School Suspension
3 rd Offense & Subsequent Offenses	STEP THREE:	1-10 Days Suspension

7. Forgery or giving false or misleading information to school officials:

1st Offense	STEP TWO:	Detention
2nd Offense	STEP THREE:	In-School Suspension
3 rd Offense & Subsequent Offenses	STEP THREE:	1-10 Days Suspension

8. Electronic devices, such as radios, tape recorders, CD players, mp3's, palm pilots, laser lights, hand-held games, etc. are not allowed. All such devices will be confiscated.

1st Offense	STEP ONE:	Conference and confiscation (until the end of the day)
2nd Offense	STEP TWO:	Conference, confiscation (until parent comes in) and administrative detention
3 rd Offense & Subsequent Offenses	STEP THREE	Suspension

 - a. Students may not use or possess electronic signaling (paging) devices or two-way radios on school property at any time, unless authorized by the administration or representative thereof.
 The possession and use of cell phones and other electronic devices, other than paging devices and two-way radios, are subject to the following rules:
 1. They must be kept in your locker.

2. They must be turned off during the school day unless the supervising teacher grants permission for them to be used.
3. They may not be used in any manner that will cause disruption to the educational environment or will otherwise violate student conduct rules.
4. If a cell phone is confiscated, the district reserves the right to search the cell phone as related to the violation. Example: If a student is texting in class, it may be that a student is sending improper academic information to a peer. The school may search only through the texts. If a student is showing pictures, it may be that inappropriate material is being shown, so a school official may search through the pictures on the phone.

Electronic study aids may be used during the school day if:

1. Use of the device is provided in the student's IEP, or
2. Permission is received from the student's teacher.

Examples of electronic devices that may be used as study aids include tape recorders, palm pilots, CD players, MP3 players, radios, cell phones, and laptop computers.

The school district is not responsible for the loss or theft of any electronic device brought to school.

1 st Offense	STEP ONE:	Conference and Confiscation (until the end of the day)
2 nd Offense	STEP TWO:	Conference, confiscation (until parent comes in) and administrative detention
3 rd Offense & Subsequent Offenses	STEP THREE	Suspension

9. Not dressing for P.E. if change is required:

1 st Offense	STEP ONE:	Conference with student.
2 nd Offense & Subsequent Offenses	STEP TWO:	Detention

Serious violations requiring consideration of suspension for first offense

1. Excessive detentions:

4th detention	STEP THREE:	Suspension
Subsequent detention	STEP THREE:	1-10 Days suspension

Extra-curricular activities will not be accepted as excuses. Detentions are cumulative for the quarter.

2. Failure to serve a detention:

Each Offense	STEP THREE:	Suspension unless it is rescheduled by the teacher and/or principal.
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3. Defiance/Disrespect/Insubordination: Insubordination is defined as a refusal to obey a school rule, regulation, a continual ignoring of school rules, or the ignoring or refusal to obey a directive of a teacher or school official. This also includes obscene, inappropriate language or gestures toward staff members.

1st Offense	STEP THREE:	Detention (minor infractions)
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2nd Offense	STEP THREE:	Suspension
3 rd Offense & Subsequent Offenses		1-10 Days Out of School Suspension and possible expulsion

4. Inappropriate Behavior/Disorderly conduct: (Engaging in any activity that constitutes an interference with school purposes or an educational function or is disruptive in any way at any school function or activity.)

1st Offense	STEP TWO:	Detention or
	STEP THREE:	Suspension
2 nd Offense & Subsequent Offenses	STEP THREE:	1-10 Days Out of School Suspension and possible expulsion

5. Fighting or inciting mob or group action: This may be deemed a battery. A person commits battery if he/she intentionally or knowingly without legal justification and by any means, (1) causes bodily harm to an individual or (2) makes physical contact of an insulting or provoking nature with an individual. Students may face legal action. In many cases a student may be removed from class/building if deemed necessary by the administrator.

1st Offense	STEP THREE:	1-10 Days Suspension
2 nd Offense & Subsequent Offenses	STEP FOUR:	1-10 Days Suspension and possible expulsion

If it is determined who provoked the fight or threw the first blow, different punishments may be imposed.

6. Harassment-Bullying, engaging in any kind of bullying or aggressive behavior that does physical or psychological harm to another or any urging or other students to engage in such conduct. Prohibited conduct includes any use of violence, force, noise, coercion, threats, intimidation, fear, harassment or other comparable conduct. **A report of harassment will be filed with Law Enforcement Officers**

1st Offense	STEP THREE:	Suspension
2 nd Offense & Subsequent Offenses	STEP THREE:	1-10 Days Out of School Suspension and possible expulsion

7. Hazing: Soliciting, encouraging, aiding, or engaging in hazing is prohibited. "Hazing" means any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team whose members are or include other students. **A report of harassment will be filed with Law Enforcement Officers**

1st Offense	STEP THREE:	Suspension
2 nd Offense & Subsequent Offenses	STEP THREE:	1-10 Days Out of School Suspension and possible expulsion

8. Misuse of computers by attempting to gain access to unauthorized sites or unauthorized use of computers;

1st Offense	Loss of internet privileges for 2 weeks AND
	STEP TWO: Detention (minor infractions) or

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| | STEP THREE: | Suspension |
| 2 nd Offense | Loss of internet privileges for quarter AND
STEP THREE: | Suspension |
| 3 rd Offense &
Subsequent Offenses | Loss of internet privileges for the year AND
STEP THREE: | 1-10 days Out of School Suspension
and possible expulsion |
9. Tobacco: Using, possessing, distributing, purchasing, or selling tobacco. Illinois law prohibits the use of tobacco on school property. Possession of matches and lighters, by students, is also prohibited.
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| 1 st Offense | STEP THREE: | Suspension |
| 2 nd Offense &
Subsequent Offenses | STEP THREE: | 1-10 Days Out Of School Suspension
and possible expulsion |
10. Vandalism: Destruction or defacement of school property or attempting to cause damage to school property, or damage to the personal property of others:
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| 1 st Offense | STEP THREE: | 1-10 Days Out of School Suspension,
repair and/or restitution. |
| 2 nd Offense &
Subsequent Offenses | STEP THREE: | 1-10 Days Out of School Suspension,
repair and/or restitution; possible
expulsion |
11. Possession of Stolen Property:
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|--|-------------|---|
| 1 st Offense | STEP THREE: | Suspension |
| 2 nd Offense &
Subsequent Offenses | STEP THREE: | 1-10 Days Out of School Suspension;
possible expulsion |
12. Theft:
- | | | |
|-------------|-------------|---|
| Any Offense | STEP THREE: | 1-10 Days Out of School Suspension;
possible expulsion. Student(s) may be
detained until investigation has been
completed. |
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13. False fire alarm, false 911 calls, bomb threat, weapon threat, threat of bodily harm or setting fires:
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| Any Offense | STEP THREE: | 1-10 Days Out of School Suspension;
possible expulsion. |
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14. Gang Activity: Students are prohibited from engaging in gang activity. A “gang” is any group of 2 or more persons whose purpose includes the commission of illegal acts.
- No student shall engage in any gang activity, including, but not limited to:
1. Wearing, using, distributing, displaying, or selling any clothing, jewelry, emblem, badge, symbol, sign, or other thing that are evidence of membership or affiliation in any gang,

2. Committing any act or omission, or using any speech, either verbal or non-verbal (such as gestures or hand-shakes) showing membership or affiliation in a gang, and
3. Using any speech or committing any act or omission in furtherance of any gang or gang activity, including, but not limited to: (a) soliciting others for membership in any gangs, (b) requesting any person to pay protection or otherwise intimidating or threatening any person, (c) committing any other illegal act or other violations of school district policies, (d) inciting other students to act with physical violence upon any other person.

First Offense	STEP ONE:	Conference with student & parent
Subsequent Offenses	STEP THREE:	1-10 Days Out of School Suspension; possible expulsion.

15. Being a member of or joining or promising to join, or becoming pledged to become a member of, soliciting any other person to join, promise to join, or be pledged to become a member of any public school fraternity, sorority or secret society: 105 ILCS 5/31-3

First Offense	STEP ONE:	Conference with student
Subsequent Offenses	STEP THREE:	1-10 Days Out of School Suspension; possible expulsion.

16. Threatening of a staff member: Students who threaten or intimidate teachers or staff will be reported to the Law Enforcement Officers for inclusion in the Illinois Uniform Crime Reporting Program. This is considered an assault.

Any offense	STEP THREE:	1-10 Days Out of School Suspension; possible expulsion.
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Gross misconduct requiring consideration of expulsion for first offense. The infraction requires the notification of the appropriate Law Enforcement Authority.

1. Using, possessing, distributing, purchasing, or selling:
 - a. Any illegal drug, controlled substances, or cannabis (including marijuana and hashish).
 - b. Any anabolic steroid unless being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions.
 - e. "Look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance.

- f. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.
Any Offense STEP FOUR: Recommendation for expulsion
2. Alcohol: Sale, distribution, use, or possession of alcohol: Students under the influence of, or who smell of recent use of alcohol are not permitted to attend school or school functions and will be suspended and recommended for expulsion.
Any offense STEP FOUR: Recommendation for expulsion
3. Weapons: A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:
- a. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 291 or Title 18 of the United States Code (18 U.S.C. §921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
- b. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club or any other object if used or attempted to be used to cause bodily harm, including “look-alikes” of any firearm as defined above.
The expulsion requirement under either paragraph a or b above may be modified by the Superintendent, and the Superintendent’s determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.
The Building Principal or designee shall notify the appropriate Law Enforcement Authority of any student who brings a weapon to school.
Any Offense STEP FOUR: Recommendation for expulsion
4. Repeated violations of school rules or misbehavior may also constitute gross disobedience or misconduct, even though each isolated violation or misbehavior may alone not constitute gross disobedience or misconduct.
Any offense STEP FOUR: Recommendation for expulsion
5. Physical Assault on a School Employee: Defined as a student of adult who causes bodily harm to an individual or makes physical contact of an insulting or provoking nature. Students who commit a battery against a teacher/staff will be reported to the appropriate Law Enforcement Authority for inclusion in the Illinois Uniform Crime Report Program. This is aggravated battery and is a Class 3 felony and may be prosecuted under the criminal code of Illinois.
Any offense STEP FOUR: Recommendation for expulsion

6. Three gang related referrals will result in automatic suspension and recommended for expulsion.
- | | | |
|-------------|------------|------------------------------|
| Any offense | STEP FOUR: | Recommendation for expulsion |
|-------------|------------|------------------------------|

5-8 EXTRACURRICULAR CODE

In addition to the regular Discipline Code, students who are representing the school district in extra curricular activities follow the appropriate rules of conduct every day and time of the week from the first day of formal organization and/or practice and extend through the last event of that activity. This policy shall be cumulative from one activity to another.

If a student receives any type of school suspension for an action that occurs within the school day, the student is not allowed to participate in any school sponsored events during the duration of the suspension. Further, if a student violates any of the following rules any time of the day or week, additional discipline measures will be enforced. **The administrator may initiate the action at any step indicated, depending on the severity of the misbehavior or in cases of frequent disciplinary incidences involving the student. -Principals are not obligated to act in all instances of violations of this code if the evidence is not substantiated.**

The Board of Education defines the following list of offenses as gross misconduct or gross disobedience. The local sheriff's police may be called when state laws are violated on school property or at any school function.

NOTE: Any combination of the following offenses in rule #1 shall follow in the same 1st, 2nd, and 3rd offense sequence.

1. The following offenses will result in the listed consequences:
 - a. Willful insubordination directed toward a staff member:
 - b. Inciting group violence:
 - c. Verbal abuse directed toward any staff member, official and/or spectator (use of profanity or derogatory language or obscene gestures):
 - d. Fighting:
 - e. Willful destruction or defacement of school property or the property of others:

1 st Offense of School Year	Exclusion from at least two games or events
2 nd Offense of School Year	Exclusion for rest of individual sport or event season
3 rd Offense of School Year	Exclusion for rest of school year

2. The following offenses no matter when they occur will result in the listed consequences:
 - a. Possession/Use of alcoholic beverages and tobacco products:

1 st Offense of School Year	Exclusion from at least two games or events (substance abuse or re-evaluation assessment required)
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2 nd Offense of School Year	Exclusion for rest of individual sport or event season (continued exclusion from further participation until presentation of proof that student with parent knowledge has participated in a substance abuse assessment)
3 rd Offense of School Year	Exclusion for rest of school year (continued exclusion from further participation until presentation of proof that student with parent knowledge has participated in a substance abuse assessment)
b. Possession of stolen property and/or theft:	
1 st Offense of School Year	Exclusion from at least two games or events
2 nd Offense of School Year	Exclusion from rest of the individual sport or event season
3 rd Offense of School Year	Exclusion for rest of school year
c. Possession or use of narcotics, controlled substances or any look-alike substance:	
Any Offense	Exclusion for rest of school year (continued exclusion from further participation in subsequent years until presentation of proof that student with parent knowledge has participated in a substance abuse assessment)
d. Physical assault on a school employee:	
Any Offense	Exclusion for rest of school year
e. False fire alarm, false 911 calls, bomb threat, weapon threat, threat of bodily harm or setting fires:	
Any Offense	Exclusion for rest of school year
f. Possession of weapons (any instrument or substance that can be used to inflict bodily injury):	
Any Offense	Exclusion for rest of school year

GENERAL INFORMATION REGARDING CONDUCT

Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students

1. The School Principal and/or the Police Department School Liaison officer will arrange meetings as needed between school officials and individuals representing law enforcement to share information.
2. The Police Department School Liaison Officer and the School Principal will verbally report to each other the following activities when committed by a student enrolled in the Principal's school:

- i. Unlawful use of weapons under Section 24-1 of the Criminal Code of 1961
 - ii. A violation of the Illinois Controlled Substances Act
 - iii. A violation of the Cannabis Control Act
 - iv. A forcible felony as defined in Section 2-8 of the Criminal Code of 1961
- a. The reporter should identify the student by name and describe the circumstances of the alleged criminal activity. Local law enforcement officials must certify in writing that the information received from the school will not be disclosed to any other party except as provided by State law without the prior written consent of the student's parent(s)/guardian(s).
- b. The report should be made as soon as possible after the Liaison Officer or Principal reasonably suspects that a student is involved in such activity.
- c. The School Principal's duty to report such activity arises only when the activity occurs on school property or off school grounds at a school-related function.
3. The State's Attorney shall provide to the School Principal a copy of any delinquency dispositional order where the crime would be a felony if committed by an adult, or was a Class A misdemeanor in violation of Section 24-1, 24-3, 24-3.1, or 24.5 of the Criminal Code (weapons offenses).
4. Local law enforcement shall provide a copy of all arrest records, and the State's Attorney shall provide a copy of all conviction records, to the School Principal if the record involves a student who is arrested or taken into custody after his or her 17th birthday.

Early Identification: Aggressive Behavior

Students who are identified by one or more teachers as having demonstrated conduct or behavior that puts them at risk for aggressive behavior, including but not limited to "bullying," shall be referred to the school principal or designee. For purposes of the Policy, "bullying" is defined as conduct or behavior toward other students that, to a marked degree, appears intended to terrorize, intimidate, or start fights with other students. The principal or designee shall promptly notify the student's parents or legal guardians of the referral, and shall schedule a parent-teacher conference to discuss the referral and to recommend such community-based or District-provided early intervention procedures as are available and are deemed reasonably appropriate.

Policies regarding proper grooming and dress

It is recommended that students use good taste in presenting a neat and clean appearance. Parents are encouraged to see that their child is properly dressed before he or she leaves for school. Dress and grooming must meet standards that do not present health or safety hazards, interfere with maintenance of a positive teacher/learning climate, or substantially disrupt the educational process. Clothes should be worn as they are intended - example: straps on overalls should be fastened appropriately, shoes should be tied, and underwear should not be seen.

Clothing that is tight or short so as to cause distraction to others is not considered appropriate dress. Bare midriff outfits, slashed clothing, spandex clothing, pajama pants, tank tops (no sleeves, scoop neck), halter-tops and see through tops cannot be worn in school. T-shirts, patches, or buttons that are considered obscene, suggestive,

or have double meanings and disrupt the educational process are not permitted. Clothing styles or make-up that appears so extreme as to cause disruption in the classroom are not acceptable. Hats (and other head coverings) and sunglasses are not to be worn in school buildings. Hats (and other head coverings) that are worn to school must be kept in the student's locker during the school day and may not be carried to class. Chains greater than 1 foot and handcuffs are not to be brought to school. Backpacks and other such bags are not allowed in the classroom. Student attire, which advertises or portrays any tobacco product, alcoholic beverage product, or other controlled substance, is prohibited along with any attire, which is considered sexual or inappropriate for school, and sufficiently interferes with the educational process. Students in any grade, as long as they do not disrupt the educational setting, may wear shorts with an inseam of at least 4 inches. Skirts need to be at least fingertip length. The above restrictions apply to both male and female students.

Policies regarding behavior on school-sponsored trips:

1. All school-sponsored trips are privileges which may be revoked, all or in part, at the discretion of the supervisor(s) in charge.
2. All school district policies, including the discipline code, are in effect during all school-sponsored trips.
3. Violating the discipline code may result in removal from the trip.
4. Removal from a trip for disciplinary reasons shall be interpreted the same as a suspension, with all of the consequences outlined in the discipline code in effect.
5. Students who are unable to conform to school rules may not be allowed to participate on field trips or class trips.
6. Parents of students who have to be removed from school-sponsored trips will be contacted and expected to pick up that student. If the parent is unable to come and get the student, the parent will be responsible for making arrangements for and bearing the expense of transporting that student home. This includes all expenses incurred by the student and a chaperone if necessary.

HEARINGS AND APPEALS

As an important part of due process, students must be informed of what is acceptable behavior. In the event a student is accused of a violation of the rules in this Code, the accusation may be made in writing by a witness to the incident and given to the administrator prior to the administrator meeting with the accused. IN AN EMERGENCY the student may be removed immediately from the classroom or other activities. Before suspension is imposed, the student(s) involved will be told what inappropriate behavior allegedly has been committed. The student(s) will then have an opportunity to respond to the alleged infraction. The administrator may then make his/her decision concerning the suspension. Any suspension shall be reported immediately to the parent(s) or guardian(s) of such pupil along with a full statement of the reasons for such suspension and a notice of their right to an appeal. Parents will be notified of suspension by telephone or in person a notice of their right to appeal, a copy of which shall be given to the school board.

Parents will be notified of the suspension by telephone or in person and will be notified of their right to appeal and will be asked if they choose to appeal. Parents who are notified by telephone may request a 24-hour period to consider the appeal. Parents who cannot be reached by telephone or in person will receive written notice of suspension by certified mail and will have two school days from receipt of notification to appeal. Parents who are reached by telephone will receive a suspension notice by mail as confirmation. Requests for appeal must be presented to the administrator in writing and parent must state why they want the appeal. Failure to exercise the appeal right within the allotted time limits will result in the loss of the appeal right.

Upon request of the parent(s) or guardian(s) the Board of Education's appointed hearing officer shall review such action of the administrator. At such review the parent(s) or guardian(s) of the pupil may appear and discuss the suspension with the hearing officer. The hearing officer shall report to the board a written summary of the evidence heard at the meeting. Upon receipt of the written report of its hearing officer, the board may take such action, as it finds appropriate. Parents do not have the right to refuse disciplinary measures.

Disallowance of Suspension as a Result a Hearing:

1. The student's record shall be expunged of all notations or remarks regarding the matter.
2. The student's absence shall be "excused."
3. All educational or extracurricular opportunities missed by the student shall, if possible, be afforded to the student including making up all tests and class assignments. All zeros received due to missed class participation will be removed from the grade average.

Expulsion

Expulsion is termination of enrollment for a definite period of time not to exceed 2 calendar years in accordance with the law. Incidents of serious misbehavior (or misconduct) or an accumulation of other offenses may result in a recommendation for expulsion. Only the Board of Education may expel students. This action must be taken at a meeting of the Board of Education. Administrators may recommend such action to the Board of Education through the Superintendent. Only the Board of Education may reinstate students who have been expelled.

Procedure for Expulsion Hearings:

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

1. Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request should include:
 - a. The reasons for the proposed expulsion as well as the conduct rule the student is charged with violating.
 - b. The time, date and place for the hearing.
 - c. A short description of what will happen during the hearing.

- d. A statement indicating that The School Code allows the School Board to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case by case basis.
 - e. A request that the student or parent(s)/Guardian(s) inform the District with at least 48 hours advanced notice if the student will be represented by an attorney and, if so, the attorney's name.
2. The parent(s) or guardian(s) and the student may attend the hearing. Unless the student and parent(s)/Guardians(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the School Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate. The hearing, if held by the School Board, shall be held in executive session.

The Department of Mental Health shall be invited to send a representative to the hearing to consult with the Board whenever there is evidence that mental illness may be the cause for the suspension or expulsion.

The Boone County Probation Department shall also be invited to send a representative to the hearing to consult with the Board whenever the student is subject to the jurisdiction of the juvenile court system.

3. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. The student and his or her parent(s)/guardian(s) may be represented by counsel, when 48 hours advanced notice has been given. They may offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.

Presentation of Evidence:

- a. The parties may make a short opening statement as to their position on the issues at the commencement of the hearing.
- b. The school officials shall present their evidence first. Such evidence may be in oral or written form. The school officials need not present their witnesses for confrontation if the school officials determine that such witnesses would be subject to physical or mental harassment. In such cases a summary of the witnesses' testimony must be presented to the student at the hearing.
- c. The student may present evidence to refute the charges, either orally or in writing. He/she shall be afforded an opportunity for cross-examination of the witnesses and an examination of any written evidence presented.
- d. Pertinent and relevant evidence shall be received without regard to the rules of evidence in such a manner as is appropriate to the circumstances.
- e. The hearing shall be recorded stenographically or by tape. The Board shall take responsibility for this and offer the other party an opportunity to purchase a copy of the transcript or tape.

- f. There may be short closing arguments by the parties at the conclusion of the hearing.
- g. A motion to exclude witnesses may be made by either party.

BUS SAFETY RULES AND MISCONDUCT PROCEDURES

In addition to the rules listed below, the School Discipline Code is in effect while students are traveling to or from school; at designated bus stops; and at any school activity, function, or event.

1. School bus riders, while in transit, are under the jurisdiction and supervision of the school bus driver.
2. Boarding the Bus. Students will...
 - a. Be on time at the designated school bus stop-help keeping the bus on schedule;
 - b. Stay off the road at all times while waiting for the bus;
 - c. Be careful approaching the place where the bus stops. Do not move toward the bus until it has come to a complete stop.
3. Students may be assigned seats for bus routes.
4. Behavior on the bus. Students will...
 - a. Be courteous to fellow pupils and the bus driver and help look after the safety and comfort of smaller children.
 - b. Keep books, packages, coats and all other objects out of the aisles and do not leave such articles on the bus. All musical instruments and book bags are the responsibility of the student and must be taken to their seats. Book bags and instruments that cannot be safely stored in their assigned seat will not be allowed on the bus.
 - c. Assist in keeping the bus safe and sanitary at all times. No eating or drinking is allowed on the bus. Exceptions may be made at the discretion of the bus driver.
 - d. Refrain from damaging or defacing bus equipment in any manner.
 - e. Keep hands and head inside the bus at all times after entering and until leaving the bus. Do not throw anything out of the bus windows.
 - f. Talk in a normal or quiet voice rather than loudly or yelling.
 - g. Be absolutely quiet when approaching a railroad crossing stop.
 - h. Not bring animals on the bus.
 - i. Observe the same rules and regulations on other trips under school sponsorship as you observe between home and school. Respect the wishes of the chaperone appointed by the school.
 - j. Be able to play radios, cd players, mp3 players, or tape players on a regular route with headphones.
5. Leaving the Bus
 - a. The driver may not stop at places other than the regular bus stop or drop off students at other than their own stop except by proper authorization from a school official and a note signed by the parent. Students who wish to ride home with another student on a bus other than their assigned bus must have prior approval from the transportation department before

- being allowed on a different bus. Groups of students will not be allowed to ride together.
- b. The student must observe safety precautions at the discharge point. Where it is necessary to cross the highway, proceed to a point at least 10 feet in front of the bus on the right shoulder of the highway where traffic may be observed in both directions. Then wait for a signal from the bus driver permitting you to cross.
 - c. Parents/guardians must sign their child off a bus for mid-day kindergarten and Pre-K routes.

Bus Discipline Procedures

The following are considered steps of a progressive discipline policy that may begin with step one to step four, depending on the seriousness of the incident in question.

1. The bus driver will warn students whenever they fail to comply with the rules.
2. The bus driver will turn in a written misconduct report to the principal. Step one is a conference with the principal.
3. The bus driver will turn in a written misconduct report to the principal. Step two, the parents will be notified and disciplinary action will be taken.
4. The administrator has the authority to suspend the offending student from riding the bus, for up to ten consecutive school days. The administrator should immediately report any such suspension in writing to the parents.
5. The administrator has the authority to enforce the discipline code in effect for their school.

The School Board may suspend a student from riding the bus in excess of ten days for safety reasons and may expel students guilty of gross disobedience or misconduct for the remainder of the school term or for a shorter period as determined by the Board. Serious misbehavior may result in the student losing his/her riding privilege or a suspension regardless of the number of offenses.

Video & Audio Monitoring Systems

A video and/or audio monitoring system may be in use on school busses and a video monitoring system may be in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

FEES

NORTH BOONE COMMUNITY UNIT SCHOOL DISTRICT #200 FEES SCHEDULE 2011-12 SCHOOL YEAR

ELEMENTARY (K-6)

Book Rental and Course Fees \$90.00

GENERAL ADMISSIONS:

High School

ADULT: \$4.00
STUDENT: \$3.00
SENIOR CITIZENS (60 or over) \$3.00
GREEN MACHINE STUDENTS,
SPIRIT CLUB ATTIRE \$1.00
(Up to three (3) games free at Principals discretion)

Middle School

ADULT: \$2.00
STUDENT: \$1.00
CITIZENS 60+
and/or 5 & UNDER Free
FAMILY: \$5.00

LUNCH AND MILK FEES

ELEMENTARY AND MIDDLE SCHOOL

Student Lunch \$2.00
Adult Lunch \$2.50
Reduced .40
Milk .35

The District accepts Cash, Check, Money order or Cashier's Check, and Visa or Master Card. Please check with your school office to inquire about credit card procedures.

FIELD TRIPS

Students must have a signed permission slip from the parent/guardian in order to participate in any field trip outside of the school district. Verbal permission will not be accepted. Individual permission slips are not mandatory for travel within the district.

FOOD SERVICE PROGRAM

The school district participates in the National School Lunch Program. Children of parents who meet income eligibility requirements may receive lunches for free or at reduced prices. Please contact your school office for additional information.

MEDICAL INFORMATION

Medication

The purpose of administering medication in school is to help each student maintain an optimal state of health to enhance his/her education. The administration of medication

to students is discouraged unless absolutely necessary for the student's health. **All medications given in school, including non-prescription drugs, shall be prescribed by a licensed physician on an individual basis as determined by the student's health status. All medication must be brought to the school in a container, labeled by the pharmacist or with the manufacturer's original label with the ingredients listed and the child's name affixed to the container.**

If you know that your child will be taking medication at school, please take the required forms with you to your child's next appointment. The Authorization and Permission for Administration of Medication form and Parental Authorization form may be secured from the school office.

Illness

Our school health department has compiled a list of guidelines for you to use in deciding when your child is too ill to be in school. If you notice any of the following, please keep your child home from school and seek medical attention.

1. If there are signs of lice (live lice or their eggs (nits) in the hair).
2. If there are signs of conjunctivitis (pinkeye) with matter coming from one or both eyes, itching, drainage/crusts on the eyelids. This needs to be evaluated and treated with medication prescribed by your physician.
3. If your child's temperature exceeds 100; or 1 to 2 degrees above the child's normal temperature. A child with such a fever should remain home for 24 hours after the temperature returns to normal.
4. If your child is vomiting and continues to experience nausea.
5. If your child complains of sever, persistent pain—this matter should be evaluated by your physician.
6. If your child shows signs of a severe upper respiratory infection (cold symptoms) which are serious enough to interfere with the child's ability to learn.
7. If there is a rash present with a fever.
8. If there are open sores that have not been evaluated by a physician.

NON-DISCRIMINATION STATEMENT

The North Boone School District shall provide equal opportunities for student participation in all programs and services available to all persons regardless of race, color, religion, creed, national origin, sex, age, ancestry, marital status, arrest record, military status, unfavorable military discharge, citizenship status, use of unlawful products when not at school, physical or mental handicap or disability and other legally protected categories.

PESTICIDE APPLICATION

All schools contract for preventative pest control, and no pesticides are used in the school buildings. Please be assured that traps inside or chemicals used outside the building will NOT be harmful to the students or will be applied when students are in not in session for a duration of time.

RECESS

Students will participate in recess activities at the schools. Students may go outside at any time if the temperature is above 0 degrees with wind chill.

SPECIAL EDUCATION

Certain Special Education Services are contracted through:
Boone County Special Education Cooperative
1320 East Avenue
Belvidere, IL 61008, (815) 544-9851

Article XIV of the Illinois School Code places responsibility on local school districts to provide and maintain effective educational programs for all disabled students who are residents of the district. Special education programs and services are for students who exhibit disabling characteristics in the area(s) of a physical disability, social or emotional development, specific learning disabilities, mental impairment, speech and language impairment, autism, traumatic brain injury, hearing impairment, and/or visual impairment.

Special education instructional programs and supportive services, including diagnostic services, are available to children who are between the ages of three and twenty-one and who are enrolled in district schools. Referrals for evaluation for special education services are made to the building Principal where your child attends. Special Education services are provided through the Boone County Special Education Cooperative.

SPEECH/LANGUAGE SCREENING

Speech/language screening will be performed to check articulation, language, voice, and fluency skills. Students new to the district, pre-kindergarten, and all kindergarten age students will be screened. In addition to this, students, teachers and parents may request that a child be screened. Parents will be notified if their child fails the speech/language screening.

STUDENT RECORDS

The Superintendent/Principals are the official record custodians of the North Boone Community Unit District #200 Schools. The following information pertains to the rights and obligations of parents, students, and the School under the Illinois School Student Records Act, Illinois Compiled Statutes 105 ILCS 10/1 et al. and the Rules promulgated there under by the Illinois State Board of Education, which can be found in 23 Illinois Administrative Code 375.

1. The student permanent records consists of basic identifying information, academic transcript, attendance, accident reports and health record, record of release of permanent record information, and may also consist of records or awards and participation in school-sponsored activities. No other information will be placed in the student permanent record. The permanent record will be kept for not less than 60 years after graduation or permanent withdrawal.

2. The student temporary record consists of all information that is of clear relevance to the education of the student, but is not required to be in the student permanent record. It may include family background information, intelligence test scores, aptitude test scores, psychological and personality test results, and teacher evaluations.

A record or release of temporary record information must be included in the student temporary record. The temporary record will be reviewed for elimination of out-of-date, inaccurate, or unnecessary information every four years or upon a student's change in attendance centers, whichever occurs first. The temporary record will be destroyed entirely within 5 years after graduation or permanent withdrawal.

3. Parents or a person specifically designated as a representative by a parent have the right to:

Inspect and copy all permanent and temporary records within a reasonable time and in no case later than fifteen days after the date of receipt of such request by the Official Records Custodian. A student shall have the right to inspect and copy his or her school student permanent record. Such inspection must occur in the presence of a designated school official. The school charges .35 cents per page for records due to the inability to bear the cost of such copying. School records are the property of the school district and may not be altered, deleted or otherwise changed.

Have present at the option of either the parent of the school, a qualified professional, who may be a psychologist, counselor, or other advisor, and who may be an employee of the school or employed by the parent, to interpret the information contained in the student temporary record. If the school required that a professional be present, the school shall secure and bear cost of the presence of the professional.

TOBACCO PROHIBITION

The Board of Education prohibits smoking and using tobacco on school property, including school buses. Tobacco shall mean cigarettes, cigar, pipe, or tobacco in any other form, including smokeless tobacco which is any loose, cur, shredded, ground, powdered, compressed, or leaf tobacco that is intended to be placed in the mouth without being smoked.

VISION/HEARING SCREENING

During the school year, students will be given a vision/hearing screening. Parents will be notified by the school nurse of the outcomes of these screenings.

VOLUNTARY ATTENDANCE CENTER TRANSFER PROGRAM

The Voluntary Attendance Center Transfer Program allows families with students in grades K-4 to apply to attend an elementary school in District 200 other than the school they would ordinarily attend by virtue of the geographic location of their residence. For additional information on this program, please contact the district office.